

PMO PALAWAN
BIDS AND AWARDS COMMITTEE (BAC)

Minutes of the PMO-PLW-BAC Meeting No. 02-2020

Pre-Negotiation Conference for the Project:

**Procurement of Various Furniture, Fixtures and Equipment under Annual Equipment
Procurement Plan (AEPP) FOR CY 2019 (Negotiated Procurement)**

June 8, 2020, 1:00 P.M.

PMO Palawan Conference Room, 2nd Floor, PPA Admin. Building
Port Area, Puerto Princesa City, Palawan

A. Attendance

Present:

Bids and Awards Committee

Mr. Jemuel B. Apellido

Chairperson/Manager, PSD

Ms. Frasy M. De Guzman

Member/Manager, Admin. Division

Engr. Allan S. Manuel

Member/Acting Div. Manager, PPD

BAC Secretariat

Ms. Mariza O. Nallana

Head, Secretariat/Cashier A

Ms. Laila B. Briones

Member, Secretariat/HRMO II

Ms. Essie Ivana P. Bacchus

Member/Procurement Officer B

Technical Working Group

Ms. Nora Angela B. Antenor

Member, TWG-Goods/Admin Officer IV

Mr. Armando M. Serraon

Member, TWG-Infrastructure/Construction Foreman

Ms. Aileen R. Uy

Member, TWG-Goods/Corp. Finance Services Chief

Absent:

Mr. Erwin S. Gatpandan (*assigned at TMO-Coron*)

Vice-Chairperson/Div Manager B, TMO-Coron

Ms. Marites C. Cohen (*Work-From-Home*)

Member/Executive Assistant A

Arch. Allan P. Aborot (*assigned at TMO-Brooke's*)

Head, TWG/Actg Div. Manager B, TMO Brooke's Point

Ms. Janette P. Timbancaya (*Work-From-Home*)

Member, TWG-Infrastructure/Gen. Services Officer

Engr. Relly W. Madarcos (*Work-From-Home*)

Member, TWG-Infrastructure/Sr. Engineer

Bidder

Ms. Janette P. Fernando

Representative, Audacious Site Enterprises

Mr. Romeo M. Fernando

Representative, Audacious Site Enterprises

Ms. Melody V. Esplana

Representative, LJM FPSST

Ms. Divina Quiambao

Representative, LJM FPSST

Mr. Carmelito Datan

Operation Manager, LJM FPSST

Ms. Susie V. Lamban

Representative, Four M Builders

B. Call to Order

The meeting, presided over by the Chairperson and was called to order at 1:10 P.M. The presence of the members, technical working group, secretariat and prospective bidder was acknowledged. Having the majority of the BAC members present, a quorum was declared.

The BAC proceeded with the main agenda.

C. Reading and Approval of Minutes of the Pre-Procurement Conference

Copies of the Minutes of the Pre-Procurement Conference held on May 27, 2020 were distributed to the BAC members for review and approval. Ms. Frasy M. De Guzman suggested to capitalize the word "having" on line 43 and change the "Pre-bid Conference" into "Pre-Negotiation Conference" on line 64. After the review, Ms. Frasy M. De Guzman moved for the approval and adoption of the Minutes of the Meeting No. 01-2020 as corrected, duly seconded by Engr. Allan S. Manuel.

57 **D. Pre-Bid Conference**

58 The Chairperson asked the previous bidders who also attended the first and second bidding for the project
59 the reason for their disqualification. He advised that all instructions, details, specifications and requirements
60 of the projects must be observed to avoid the disqualification.

61
62 The Chairperson then read thoroughly the details and specifications in the Philippine Bidding Documents and
63 explained important instructions for the Submission of Bids. The Chairperson reminded that the bidder for
64 Fire Alarm System should have a Training Certification from Bureau of Fire and Mayor's Permit should have
65 category for supply and installation of fire safety products.

66
67 The prospective bidders concern was the delay of shipment of goods in inter-island travel and health
68 quarantine restrictions for the manpower, thirty (30) calendar days delivery schedule especially for Fire Alarm
69 System is unattainable.

70
71 The BAC agreed to adjust the delivery schedule from thirty (30) calendars days into sixty (60) calendar days, it
72 was then moved by Engr. Allan S. Manuel, seconded by Ms. Frasy De Guzman.

73
74 The prospective bidders was further reminded to view the Supplemental Bid Bulletin posted in PPA website.
75

76 **E. Other matters**

77 None
78

79 **E. Schedule of the next meeting**

80 The Chairperson announced the schedule of the opening of bid conference for this project is on June 22, 2020
81 at 9:00 A.M.
82

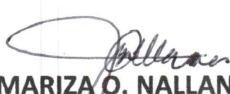
83 **F. Adjournment:**

84 There having no other concerns from the BAC Members, the Chairperson declared the meeting adjourned at
85 1:51 P.M.
86


87 Prepared by:

88
89
90 **ESSIE IVANA P. BACCHUS**
91 Member, Secretariat

Reviewed by:


MARIZA O. NALLANA
Head, Secretariat

Noted by:


JEMUEL B. APELLIDO
Chairperson, PMO-PLW-BAC