

PMO PALAWAN
BIDS AND AWARDS COMMITTEE (BAC)
Minutes of the PMO-PLW-BAC Meeting No. 03-2019
Pre-Bidding Conference for the project:
Various Maintenance of Port Physical Facilities, Port of El Nido, El Nido Palawan
(MPF-PLW-01-2019)
May 16, 2019, 1:30 P.M.
PMO Palawan Conference Room, 2nd Floor, PPA Admin. Building
Port Area, Puerto Princesa City, Palawan

A. Attendance

Present:

Bids and Awards Committee

Mr. Erwin S. Gatpandan	Chairperson, BAC/Division Manager B, TMO Coron
Engr. Nelson Y. Caabay, Jr.	Vice-Chairperson/Principal Engineer A
Mr. Allan S. Manuel	Member, BAC/Port Police Chief Inspector

BAC Secretariat

Ms. Mariza O. Nallana	Head-Secretariat/Cashier A
Ms. Laila B. Briones	Member, Secretariat/HRMO II
Ms. Johanna C. Gopaco	Member, Secretariat/Cashier B
Ms. Essie Ivana P. Bacchus	Member, Secretariat/Procurement Officer B

Technical Working Group

Arch. Allan P. Aborot	Head, TWG/Supervising Engineer A
Mr. Armando M. Serraon	Member, TWG/Acting GSO A
Ms. Nora Angela B. Antenor	Member, TWG/Admin Officer IV

Observer

Ms. Elena C. Oab	COA Representative
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Prospective Bidder

Mr. Jeremiah A. Sta. Ana	Orient Star Construction Inc. Representative
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Absent:

Ms. Frasy M. De Guzman <i>(on official leave)</i>	Member/Manager, Admin. Division
Ms. Marites C. Cohen <i>(on official leave)</i>	Member, BAC/Executive Assistant A
Engr. Marilou G. Rebras <i>(on official business/travel)</i>	Member, Secretariat/Supervising Engineer A

B. Call to Order

The meeting, presided over by the Chairperson, was called to order at 2:04 P.M. The presence of the members, technical working group, secretariat, observer and prospective bidder was acknowledged, and having majority of the BAC members present, a quorum was declared.

The BAC proceeded with the main agenda.

C.Pre-Bidding Conference

The Chairperson read and explain thoroughly the Instructions for the Submission of Bids to the prospective bidder and advised that all instructions, details and requirements of the projects are stated in the Philippine Bidding Documents.

52 The prospective bidder was further reminded that the opening of bids is on May 29, 2019 and all bids
53 must be submitted on or before 8:30 A.M. of May 29, 2019, late bids will not be accepted.

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55 **D. Other matters**

56 None

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58 **E. Schedule of the next meeting**

59 The Chairperson announced the schedule of the opening of bid conference for this project on May 29,
60 2019 at 9:30 A.M.

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62 **F. Adjournment:**

63 There having no other concerns from the BAC Members, the Chairperson declared the meeting adjourned
64 at 2:23 P.M.

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66 Prepared by:

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69 **ESSIE IVANA P. BACCHUS**

70 Member, Secretariat

Reviewed by:


MARIZA O. NALLANA
Head, Secretariat

Noted by:


ERWIN S. GATPANDAN
Chairperson, PMO-PLW-BAC