PHILIPPINE PORTS AUTHORITY

MINUTES OF BAC MEETING

HO-BAC-EP No. 069-2018

DATE	:	02 October 2018
TIME	:	11:00 a.m.
VENUE	:	Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE	:	

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Danah S. Jaramillo	-	Regular Member
Josephine M. Napiere	-	Regular Member
Reynand C. Parafina	-	Provisional Member
Carlito M. Castillo	-	Provisional Member

Observers:

Richard S. Elopre	-	PMO-Bohol
PM Francisquiel Mancile	-	PMO-Marquez
Ma. Perla Tablante	-	NACAP
Nanette Buita	-	NACAP
Susan Rivera	-	VACC

Secretariat:

Lolita D. Solis	-	Head
Milagros Lourdes P. Perez	-	Asst. Head

Technical Working Group:

Rolando T. Querubin	-	Head
Mitchie F. Manatad	-	Member
Charlemagne V. Santillan	-	Member
Menandro R. Nantin	-	Member
Dante B. Tejada	-	Member
Christopher H. Ornum	-	Member
Rodolfo L. delos Reyes	-	Member
Jose Mari B. Polanco	-	Member

Contractors' Representatives:

Rori B. Valledor	-	Sargasso Construction
Than L. Tun	-	Sargasso Construction

CALL TO ORDER:

The Head, BAC Secretariat read the attendance of the BAC Members, Observers, Secretariat, TWG Members and Contractors' Representatives, whose presence were recognized as their names were called and Other Attendees. Upon declaration of a quorum, the Chairperson called the Meeting to order at 11:27 a.m.

HIGHLIGHTS:

1. The Head, BAC Secretariat presented the Agenda of the BAC meeting. It covered the Pre-Bid Conference for the Construction of Back-Up Area and Port Operations Building, Port of Mauban, Quezon and Construction of Back-Up Area for Motorpool, Office Storage and Ticketing Office, Port of Tagbilaran, Bohol. After a motion duly made and properly seconded, the Agenda was adopted.

2. Pre-Bid Conference for the Construction of Back-Up Area and Port Operations Building, Port of Mauban, Quezon and Construction of Back-Up Area for Motorpool, Office Storage and Ticketing Office, Port of Tagbilaran, Bohol.

   2.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions and specifications stipulated in the Bidding Documents. It shall discuss, clarify and explain, among other things, the eligibility requirements and the technical and financial components of the contract to be bid including questions and clarifications raised by the prospective bidders before and during the Pre-Bid Conference.

   2.2 The Head, BAC Secretariat reported that there were no prospective bidders yet for the Construction of Back-Up Area for Motorpool, Office Storage and Ticketing Office, Port of Tagbilaran, Bohol, while for the Construction of Back-Up Area and Port Operations Building, Port of Mauban, Quezon, there were no written queries submitted by the prospective bidder, nor verbal clarifications.

   2.3 The contractors were furnished a copy of the Important Reminders for the Pre-Bid Conference for their perusal.

   2.4 The contractors were informed of the following time table:

   CONSTRUCTION OF BACK-UP AREA AND PORT OPERATIONS BUILDING, PORT OF MAUBAN, QUEZON

Deadline	**Date**	**Time**	**Place**
Submission of Bids	16 Oct 2018	Not later than 9:00 a.m.	BAC Office
Opening of Bids	16 Oct 2018	10:00 a.m.	Function Room

CONSTRUCTION OF BACK-UP AREA FOR MOTORPOOL, OFFICE STORAGE AND TICKETING OFFICE, PORT OF TAGBILARAN, BOHOL

Deadline	Date	Time	Place
Submission of Bids	16 Oct 2018	Not later than 1:00 p.m.	BAC Office
Opening of Bids	16 Oct 2018	2:00 p.m.	Function Room

3. There being no other matters to discuss, the meeting was adjourned at 11:30 a.m.

Certified Correct:

LOLITA D. SOLIS
Head, BAC Secretariat

Approved:

MARK JON S. PALOMAR
Chairperson, BAC-EP