



**MINUTES OF BAC MEETING  
HO-BAC-PGCS No. 016-2020**

**DATE** : 08 June 2020  
**TIME** : 10:00 a.m.  
**VENUE** : Function Room B, 7<sup>th</sup> Floor, PPA Bldg.  
**ATTENDANCE** :

**BAC Members:**

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson (via zoom)
Danah S. Jaramillo	-	Regular Member
Josephine M. Napiere	-	Regular Member
Diane Steffi T. Guillamon	-	Regular Member
Eric E. Dimaculangan	-	Provisional Member, End-User, ASD

**Other Attendees:**

Lolita D. Solis	-	Head, Secretariat
Janet P. Cayona	-	Member, Secretariat
Darlene V. Ambay	-	Member, Secretariat
Mitchie F. Manatad	-	Head, TWG
Hersyl Marie Manaois	-	Member, TWG
Clave Hornilla	-	ICTD
Jorge Layugan	-	ICTD
Eduardo C. Alvarez	-	ASD
Ronaldo A. Amboy	-	ASD
Ricardo G. Yabut	-	ASD

**Contractors' Representatives:**

Margarito Catral	-	Cytracon Corporation
Danica Jane Borga	-	Cytracon Corporation
Kenneth Hernandez	-	Chemdent Construction
Jehren Tiglao	-	Enecon Phils. Inc.

**CALL TO ORDER:**

The Head Secretariat read the attendance of the BAC Members, TWG Members and Bidders' Representatives. After the quorum had been duly certified, the Chairperson called the Meeting to order at 10:00 a.m.

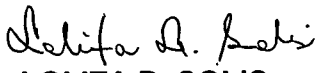
## HIGHLIGHTS:

1. The Chairperson presented the Agenda items, as follows: a) Pre-Bid Conference for the following projects: a.1) Supply, Delivery and Installation of Furniture, Fixtures, Equipment and Architectural Works for the PPA Head Office Executive Lounge; a.2) Procurement of Services for PPA Head Office 2<sup>nd</sup> Floor Concrete Deck Cladding and Waterproofing System; and b) Bid-Evaluation Report for the Procurement for the Supply, Delivery and Assembly of Twenty Two (22) Units for Mobile Shower Rooms for the Port Management Offices.
2. Pre-Bid Conference for the following projects:
  - 2.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
    - 2.1.1 Supply, Delivery and Installation of Furniture, Fixtures, Equipment and Architectural Works for the PPA Head Office Executive Lounge
      - 2.1.1.1 Mr. Catral, representative of Cytracon Corporation informed the Committee that they have no questions or clarifications on the Bidding Documents.
      - 2.1.1.2 The Head Secretariat reminded the prospective bidder of the deadline for the submission and opening of bids.
    - 2.1.2 Procurement of Services for PPA Head Office 2<sup>nd</sup> Floor Concrete Deck Cladding and Waterproofing System
      - 2.1.2.1 Mr. Hernandez, representative of Chemdent Construction asked if they can be provided with the specifications and brands for the water proofing system.

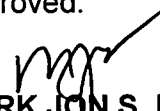
The Chairperson clarified that the specifications are indicated in the Bidding documents. However, identifying a specific brand is prohibited by the GPPB.
      - 2.1.2.2 Mr. Tiglao, representative of Enecon Phils. Inc. inquired if there is an alternative document that they could submit, other than official receipts to prove their ownership of the machines to be used. The Committee agreed that in lieu of the official receipts, the bidder may submit an affidavit stating the company's ownership on the said machines.
      - 2.1.2.3 The Head Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids.
3. Bid-Evaluation Report for the Procurement for the Supply, Delivery and Assembly of Twenty Two (22) Units for Mobile Shower Rooms for the Port Management Offices

- Ms. Manaois, TWG Member presented the bid-evaluation report. After a motion duly made and properly seconded, the recommendation of the TWG that BT Industries Incorporated be declared as the Single Calculated Bidder in the amount of PhP14,916,000.00 was adopted by the Committee. The Chairperson instructed the TWG to conduct the post-qualification on BT Industries Incorporated.
4. The Head, Secretariat informed to the Committee that during the Opening of Bids for the Supply and Delivery of Multi-Purpose Vehicles, held last June 5, 2020, she reported that Toyota Alabang did not submit their technical and financial proposals, nor did they submit any letter of withdrawal from participating in the bidding. However, Toyota Alabang indeed submitted a letter withdrawing their participation from the bidding within the prescribed deadline, but the Head BAC Secretariat inadvertently failed to present said letter.
- 4.1 The Committee noted the information.
5. There being no other matters to be discussed, the meeting adjourned at 11:00 a.m.

Certified Correct:

  
**LOLITA D. SOLIS**  
Head, BAC Secretariat

Approved:

  
**MARK JON S. PALOMAR**  
Chairperson, BAC-PGCS