



MINUTES OF BAC MEETING  
HO-BAC-PGCS No. 111-2020

DATE : 18 December 2020  
TIME : 10:00 a.m.  
VENUE : FunctionRoom B, 7<sup>th</sup> Floor, PPA Bldg.  
ATTENDANCE :

**BAC Members:**

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member (via zoom)
Josephine M. Napiere	-	Regular Member (via zoom)
Diane Steffi T. Guillamon	-	Regular Member
Eric E. Dimaculangan	-	Provisional Member
Gervacio Alfredo N. Balatbat	-	Provisional Member, End-User, ICTD

**Other Attendees:**

Lolita D. Solis	-	Head, Secretariat
Milagros Lourdes P. Perez	-	Assistant Head
Janet P. Cayona	-	Member, TWG
Mitchie F. Manatad	-	Head, TWG
Jenneliza D.L. Rebong	-	Member, TWG
Sharon V. Oliveros	-	Member, TWG
Edwina Rita P. Estilon	-	Member, TWG
Rogelyn G. Mendoza	-	Member, TWG
Aida T. Dela Cruz	-	Member, TWG

**CALL TO ORDER:**

The Head Secretariat read the attendance of the BAC Members, TWG and Secretariat Members. After the quorum had been duly certified, the Chairperson called the Meeting to order at 10:10 a.m.

**HIGHLIGHTS:**

1. The Chairperson presented the Agenda items, as follows: a) Pre-Bid Conference for the Supply, Delivery, Installation and Commissioning of HR Server; and b) Post-Qualification Report for the following projects: b.1) Renovation of PPA Head Office 6<sup>th</sup> Floor Lobby; b.2) Repair and Maintenance of PPA Head Office Main Lobby; and b.3) Repair and Maintenance of PPA Head Office Canteen.



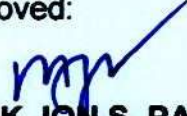
2. **Pre-Bid Conference for the Supply, Delivery, Installation, Testing and Commissioning of HR Server**
  - 2.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
  - 2.2 The Head Secretariat informed the Committee that there were no prospective bidders yet for the project.
  - 2.3 The Head, Secretariat read the schedule for the submission of bids which is on January 7, 2021 at 9:00 a.m., while the opening of bids is at 10:00 a.m. of the same date.
3. **Post-Qualification Report for the following projects:**
  - 3.1 **Renovation of PPA Head Office 6<sup>th</sup> Floor Lobby**
    - Ms. Rebong, TWG Member read the post-qualification report for Cytracon Corporation. Upon motion duly made and seconded, the recommendation of the BAC-TWG that Cytracon Corporation, at its calculated bid price of PhP2,926,026.94, be declared as post-disqualified for being non-responsive, pursuant to the 2016 Revised IRR of RA 9184, was adopted by the Committee.
  - 3.2 **Repair and Maintenance of PPA Head Office Main Lobby**
    - Ms. Perez, End-User Representative, TWG Member read the post-qualification report for Cytracon Corporation. Upon motion duly made and seconded, the recommendation of the BAC-TWG that Cytracon Corporation, at its calculated bid price of PhP5,941,410.01, be declared as post-disqualified for being non-responsive pursuant to the 2016 Revised IRR of RA 9184, was adopted by the Committee.
  - 3.3 **Repair and Maintenance of PPA Head Office Canteen**
    - Ms. Rebong, TWG Member read the post-qualification report for Cytracon Corporation. Upon motion duly made and seconded, the recommendation of the BAC-TWG that Cytracon Corporation, at its calculated bid price of PhP6,464,902.48, be declared as post-disqualified for being non-responsive, pursuant to the 2016 Revised IRR of RA 9184, was adopted by the Committee.
4. There being no other matters to be discussed, the meeting adjourned at 10:40 a.m.

Certified Correct:



**LOLITA D. SOLIS**  
Head, BAC Secretariat

Approved:



**MARK JON S. PALOMAR**  
Chairperson, BAC-PGCS