

e-Learning Bulletin-036-2020

December 14, 2020

Provisional Pause of e-Learning Courses Publishing

The publishing of e-Learning courses will be temporarily paused from Friday, December 18, 2020 until further notice. This is to introduce minor changes to the platform for process improvement. These changes, however, will affect all personnel's pending courses and reset the progress. It is advised that pending courses be completed before Friday, otherwise, course takers will have to start from scratch upon resumption of publishing.

Please be reminded to submit the list of personnel who were not found in the initial results list on or before Friday, December 18, 2020 to ensure their inclusion in the next results list.

The official lists can be downloaded from the link below:

https://ppa-my.sharepoint.com/:f/g/personal/ppati_ppa_com_ph/EvtQsCOVJ2ZJq6sIfY-LzsEBwYkW29Thqp7Rys-es2QSMg?e=zLwgdZ

A file for missing names is also included in each folder if there are names that were not captured in the list. Kindly accomplish this file and email it to ppati-elearning@ppa.com.ph. The submission of this list is through RC's admin or their appointed representatives. Please note that this is subject to further verification.

Certificates Issuance

The processing of certificates for regular personnel is still in progress. We appreciate your patience.

List of Published Courses until December 18, 2020

Code	Course Title	URL
M2	Work Attitude & Values Enhancement Program Part 1	https://ppa-training-institute.thinkific.com/courses/m2-wave
M4	Quality Customer Relations 101	https://ppa-training-institute.thinkific.com/courses/m4-quality-customer-relations
M12	Gender and Sensitivity Training	https://ppa-training-institute-2.thinkific.com/courses/m12-gst
M3	5S of Good House Keeping	https://ppa-training-institute-2.thinkific.com/courses/m3-5s
M14	Effective Communication	https://ppa-training-institute-2.thinkific.com/courses/m14-effective-comm

M15	Personality Development	https://ppa-training-institute-3.thinkific.com/courses/m15-personality-dev
M16	Work Attitude & Values Enhancement Program Part 2	https://ppa-training-institute-3.thinkific.com/courses/m16-wave-p2
M6	Ports 101	https://ppa-training-institute-3.thinkific.com/courses/m6-ports-101
M7	Government Procurement 101	https://ppa-training-institute-4.thinkific.com/courses/m7-government-procurement
M13	Computer Operations 101	https://ppa-training-institute-4.thinkific.com/courses/m13-computer-operations
M11	Port Security 101	https://ppa-training-institute-4.thinkific.com/courses/m11-port-security
M17	Dangerous Goods (Refresher Course)	https://ppa-training-institute-5.thinkific.com/courses/m17-dangerous-goods
M19	Health and Safety in the Workplace	https://ppa-training-institute-5.thinkific.com/courses/m19-health-safety
M20	Stress Management for Trades and Crafts	https://ppa-training-institute-5.thinkific.com/courses/m20-stress-management
M5	Road Safety and Defensive Driving 101-Part 1	https://ppa-training-institute-6.thinkific.com/courses/m5-driving-101
M29	Personality Development Part 2	https://ppa-training-institute-6.thinkific.com/courses/m29-personality-dev-p2
M30	Emotional Intelligence	https://ppa-training-institute-6.thinkific.com/courses/m30-emotional-intelligence
M10	Safety in the Port	https://ppa-training-institute-7.thinkific.com/courses/m10-safety-in-port
M24	Road Safety and Defensive Driving 101-Part 2	https://ppa-training-institute-7.thinkific.com/courses/m24-driving-101-p2
M31	Basic English Grammar	https://ppa-training-institute-7.thinkific.com/courses/m31-basic-grammar
M32	Work Life Balance	https://ppa-training-institute-8.thinkific.com/courses/m32-work-life-balance
M1	Career Development	https://ppa-training-institute-8.thinkific.com/courses/m1-career-development
M33	Boost Productivity in the Workplace	https://ppa-training-institute-8.thinkific.com/courses/m33-boost-productivity
M34	Self-Leadership	https://ppa-training-institute-9.thinkific.com/courses/m34-self-leadership
M35	Financial Literacy	https://ppa-training-institute-9.thinkific.com/courses/m35-financial-literacy
M8	Accounting for Non-Accountants	https://ppa-training-institute-9.thinkific.com/courses/m8-accounting

M36	Technical Writing	https://ppa-training-institute-10.thinkific.com/courses/m36-technical-writing
M37	Workplace Email Etiquette	https://ppa-training-institute-10.thinkific.com/courses/m37-workplace-email
M38	Conflict Resolution	https://ppa-training-institute-10.thinkific.com/courses/m38-conflict-resolution
M22	Container Operations	https://ppa-training-institute-11.thinkific.com/courses/m22-container-operations
M25	Disaster Risk Management	https://ppa-training-institute-11.thinkific.com/courses/m25-disaster-management
M27	Interpersonal Skills	https://ppa-training-institute-11.thinkific.com/courses/m27-interpersonal-skills
M23	Best Practices in Covid	https://ppa-training-institute-12.thinkific.com/courses/m23-covid-best-practices
M39	Respect in the Workplace	https://ppa-training-institute-12.thinkific.com/courses/m39-respect-workplace
M47	Mental Health Awareness	https://ppa-training-institute-13.thinkific.com/courses/m47-mental-health
M28	Document and Information Security	https://ppa-training-institute-13.thinkific.com/courses/m28-information-security
M41	Improving Work Performance in the Face of COVID-19 Crisis	https://ppa-training-institute-13.thinkific.com/courses/m41-covid-improve-work-performance
M48	Supervisory Skills Training for Port Supervisors	https://ppa-training-institute-14.thinkific.com/courses/m48-supervisory-skills
M49	Basic Cargo Handling Operations	https://ppa-training-institute-14.thinkific.com/courses/m49-cargo-handling
M50	RORO Operations 101	https://ppa-training-institute-14.thinkific.com/courses/m50-ro-ro-operations
M51	Group Dynamics in the Workplace	https://ppa-training-institute-15.thinkific.com/courses/m51-group-dynamics
M52	Accessible Customer Service	https://ppa-training-institute-15.thinkific.com/courses/m52-customer-service
M53	Organizational Skills at Work	https://ppa-training-institute-15.thinkific.com/courses/m53-organizational-skills
M54	How to Manage the Big "R" in the Workplace	https://ppa-training-institute-16.thinkific.com/courses/m54-manage-responsibility
M55	Alternative Work Arrangement: WFH	https://ppa-training-institute-16.thinkific.com/courses/m55-work-from-home

Support

For any questions, concerns, and/or comments please email ppati-elearning@ppa.com.ph.