

e-Learning Bulletin-006-2020

May 5, 2020

To further assist in the guidelines and usage of the e-Learning on Career Enhancement Program, please be advised of the following:

New Courses

Please be advised of the new courses that were launched on May 4, 2020. All RCs (Head Offices and PMOs) may share the courses to target participants by forwarding the links provided.

Code	Course Title	URL
M8	Accounting for Non-Accountants	https://ppa-training-institute-9.thinkific.com/courses/m8-accounting
M36	Technical Writing	https://ppa-training-institute-10.thinkific.com/courses/m36-technical-writing
M37	Workplace Email Etiquette	https://ppa-training-institute-10.thinkific.com/courses/m37-workplace-email
M38	Conflict Resolution	https://ppa-training-institute-10.thinkific.com/courses/m38-conflict-resolution

New enrollee accounts are required for platforms 2, 3, 4, 5, 6, 7, 8 and 9.

e.g. *"<https://ppa-training-institute-2.thinkific.com/courses/>"*
"<https://ppa-training-institute-6.thinkific.com/courses/>"

Course participants may follow this instructional guide to create an enrollee account:
<https://forms.gle/83D7AYSasafebAus8>

Please be advised that all courses will remain accessible for the duration of the Enhanced Community Quarantine (ECQ).

ALL COURSES

List of all courses released as of May 4, 2020

Code	Course Title	URL
M2	Work Attitude & Values Enhancement Program Part 1	https://ppa-training-institute.thinkific.com/courses/m2-wave
M4	Quality Customer Relations 101	https://ppa-training-institute.thinkific.com/courses/m4-quality-customer-relations

M12	Gender and Sensitivity Training	https://ppa-training-institute-2.thinkific.com/courses/m12-gst
M3	5S of Good House Keeping	https://ppa-training-institute-2.thinkific.com/courses/m3-5s
M14	Effective Communication	https://ppa-training-institute-2.thinkific.com/courses/m14-effective-comm
M15	Personality Development	https://ppa-training-institute-3.thinkific.com/courses/m15-personality-dev
M16	Work Attitude & Values Enhancement Program Part 2	https://ppa-training-institute-3.thinkific.com/courses/m16-wave-p2
M6	Ports 101	https://ppa-training-institute-3.thinkific.com/courses/m6-ports-101
M7	Government Procurement 101	https://ppa-training-institute-4.thinkific.com/courses/m7-government-procurement
M13	Computer Operations 101	https://ppa-training-institute-4.thinkific.com/courses/m13-computer-operations
M11	Port Security 101	https://ppa-training-institute-4.thinkific.com/courses/m11-port-security
M17	Dangerous Goods (Refresher Course)	https://ppa-training-institute-5.thinkific.com/courses/m17-dangerous-goods
M19	Health and Safety in the Workplace	https://ppa-training-institute-5.thinkific.com/courses/m19-health-safety
M20	Stress Management for Trades and Crafts	https://ppa-training-institute-5.thinkific.com/courses/m20-stress-management
M5	Road Safety and Defensive Driving 101-Part 1	https://ppa-training-institute-6.thinkific.com/courses/m5-driving-101
M29	Personality Development Part 2	https://ppa-training-institute-6.thinkific.com/courses/m29-personality-dev-p2
M30	Emotional Intelligence	https://ppa-training-institute-6.thinkific.com/courses/m30-emotional-intelligence
M31	Basic English Grammar	https://ppa-training-institute-7.thinkific.com/courses/m31-basic-grammar
M32	Work Life Balance	https://ppa-training-institute-8.thinkific.com/courses/m32-work-life-balance
M1	Career Development	https://ppa-training-institute-8.thinkific.com/courses/m1-career-development
M10	Safety in the Port	https://ppa-training-institute-7.thinkific.com/courses/m10-safety-in-port
M24	Road Safety and Defensive Driving 101-Part 2	https://ppa-training-institute-7.thinkific.com/courses/m24-driving-101-p2
M33	Boost Productivity in the Workplace	https://ppa-training-institute-8.thinkific.com/courses/m33-boost-productivity

M34	Self-Leadership	https://ppa-training-institute-9.thinkific.com/courses/m34-self-leadership
M35	Financial Literacy	https://ppa-training-institute-9.thinkific.com/courses/m35-financial-literacy
M8	Accounting for Non-Accountants	https://ppa-training-institute-9.thinkific.com/courses/m8-accounting
M36	Technical Writing	https://ppa-training-institute-10.thinkific.com/courses/m36-technical-writing
M37	Workplace Email Etiquette	https://ppa-training-institute-10.thinkific.com/courses/m37-workplace-email
M38	Conflict Resolution	https://ppa-training-institute-10.thinkific.com/courses/m38-conflict-resolution

Support

For any questions, concerns, and/or comments please email ppatielearning@gmail.com.