

**PHILIPPINE PORTS AUTHORITY
PMO-SURIGAO**

**ANNUAL PROCUREMENT PLAN FOR FY 2024 (Revised)
Goods, Services and Infrastructure Projects
As of December 31, 2024**

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Office Supplies & Materials	PMO Sur	AMP	2024	2024	2024	2024	GOP	1,464,744.00	1,464,744.00		Common supplies to be procured quarterly
	Accountable Forms	PMO Sur	AMP	2024	2024	2024	2024	GOP	1,720,000.00	1,720,000.00		Procurement conducted by the PPA Head Office.
	Procurement of Materials, Dental and Laboratory Supplies	PMO Sur	AMP	2024	2024	2024	2024	GOP	197,000.00	197,000.00		Over the Counter Medicines for emergency use
	Procurement of Fuel, Oil & Lubricants	PMO Sur	AMP	2024	2024	2024	2024	GOP	779,590.00	779,590.00		Gasoline for vehicle and generator sets
	Semi-Expendable Machinery and Equipment Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	200,000.00	200,000.00		Purchase of semi expendable machinery & equipment.
	Semi-Expendable - Furniture, Fixtures and Books Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	500,000.00	500,000.00		Purchase of semi expendable - furniture, fixtures and books.
	Other Supplies and Materials Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	399,614.00	399,614.00		Procurement of COVID 19 and Janitorial supplies.
	Procurement of Postage and Courier Services	PMO Sur	AMP	2024	2024	2024	2024	GOP	91,800.00	91,800.00		Postage and Courier Services
	Procurement of Other Professional Services (TSP)	PMO Sur	CB	N/A	N/A	N/A	N/A	GOP	13,269,775.00	13,269,775.00		Public Bidding to be conducted by PPA Head Office BAC.
	Procurement of Janitorial Services	PMO Sur	CB	N/A	N/A	N/A	N/A	GOP	6,441,882.00	6,441,882.00		Public Bidding to be conducted by PPA Head Office BAC.
	Procurement of Security Services	PMO Sur	CB	N/A	N/A	N/A	N/A	GOP	21,232,691.00	21,232,691.00		Public Bidding to be conducted by PPA Head Office BAC.
	Repairs & Maintenance of Office Equipment	PMO Sur	AMP	2024	2024	2024	2024	GOP	500,000.00	500,000.00		Repairs & Maintenance of Office Equipment
	Repairs & Maintenance of Information and Communication Technology Equipment	PMO Sur	AMP	2024	2024	2024	2024	GOP	100,000.00	100,000.00		Repairs & Maintenance of Information and Communication Technology Equipment
	Repairs & maintenance of Military, Police and Security Equipment	PMO Sur	AMP	2024	2024	2024	2024	GOP	50,000.00	50,000.00		Repair & Maintenance of Military, Police and Security Equipment
	Repairs & Maintenance of Technical and Scientific Equipment	PMO Sur	AMP	2024	2024	2024	2024	GOP	200,000.00	200,000.00		Repairs & Maintenance of Technical and Scientific Equipment
	Repairs & Maintenance of Other Machinery and Equipment	PMO Sur	AMP	2024	2024	2024	2024	GOP	400,000.00	400,000.00		Repairs & Maintenance of Other Machinery and Equipment
	Repairs & Maintenance of Motor Vehicles	PMO Sur	AMP	2024	2024	2024	2024	GOP	452,500.00	452,500.00		Repair & Maintenance of Motor Vehicles
	Repairs & Maintenance of Watercrafts	PMO Sur	AMP	2024	2024	2024	2024	GOP	50,000.00	50,000.00		Repair & Maintenance of Watercrafts
	Repairs & Maintenance of Furniture & Fixtures	PMO Sur	AMP	2024	2024	2024	2024	GOP	50,000.00	50,000.00		Repairs & Maintenance of Furniture & Fixtures
	Advertising, Promotional and Marketing Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	60,000.00	60,000.00		Facebook Page, Website, Radio and Newspaper Advertisement including Lyers/Brochures
	Printing and Publication Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	446,451.00	446,451.00		Printing of Office Forms & Annual Report
	Representation Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	921,620.00	921,620.00		Meals and Snacks
	Cultural and Athletic Expenses	PMO Sur	AMP	2024	2024	2024	2024	GOP	582,144.00	582,144.00		Sports and PMO-Surigao Cultural Activities
	Cultural and Athletic Expenses - GAD	PMO Sur	AMP	2024	2024	2024	2024	GOP	65,400.00	65,400.00		GAD Activities
	Office Equipment	PMO Sur	AMP	2024	2024	2024	2024	GOP	600,000.00	600,000.00		Airconditioning Equipments
	TOTAL AMOUNT								50,775,211.00	50,775,211.00		

PB- Public Bidding

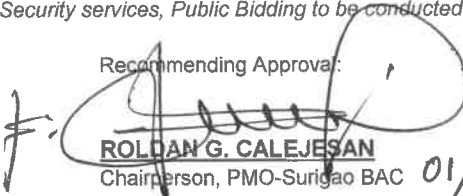
AMP- Alternative Mode of Procurement

Note: 1. Procurement of Other Professional Services (TASP), 2. Janitorial Services & Security services, Public Bidding to be conducted nationwide at PPA Head Office.

Prepared by:


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Recommending Approval:


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Chairperson, PMO-Surigao BAC 01/30/25

Approved:


FROILAN J. CATURLA
Port Manager/HOPE

Republic of the Philippines
PHILIPPINE PORTS AUTHORITY
 Port Management Office - Surigao

REVISED ANNUAL PROCUREMENT PLAN (INTERIM)
 As of December 31, 2024

Code (PAP)	Procurement Program of Project	PMO-Surigao/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Fund	Estimated Budget (Php)			Remarks (briefs description of Program of Project)
					ADS/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SMALL VALUE PROCUREMENT PROJECTS													
SUG-BAS-MP-23-12	Miscellaneous Maintenance Works on Covered Carport at PPA Parking Area, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	998,872.82	998,872.82		Maintenance Works
SUG-BAS-MP-23-14	Supply and Delivery of Materials for Maintenance Works on the Storage and Pool Areas at PPD, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	282,043.24	282,043.24		Maintenance Works
SUG-BAS-MP-24-01	Miscellaneous Maintenance Works on Damaged Roof Gutter, Roof Flashing, and Dilapidated Cashier's & Assessment Areas at PICO, Port of Surigao, Surigao City	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	999,596.06	999,596.06		Maintenance Works
SUG-BAS-MP-24-03	Miscellaneous Maintenance Works on Public Comfort Rooms at Ground Floor, PMO Administration Building, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	998,456.81	998,456.81		Maintenance Works
SUG-BAS-MP-24-04	Maintenance Cleaning/Declogging of Two (2) Units Septic Tanks at PMO Admin. Building, Port of Surigao, Surigao City	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	45,937.50	45,937.50		Maintenance Works
SUG-BAS-MP-24-05	Supply and Delivery of Materials for the Maintenance of Various Electrical Lines, Fixtures and Accessories, Port of Surigao, Surigao City	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	511,906.40	511,906.40		Maintenance Works
SUG-BAS-MP-24-06	Supply and Delivery of Stock Materials for Carpentry and Welding Maintenance Works on Dilapidated Port Facilities, Port of Surigao Surigao City	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	492,935.81	492,935.81		Maintenance Works
SUG-BAS-MP-24-07	Supply and Delivery of Stock Materials for Painting Works for Miscellaneous Maintenance Works on Dilapidated Port Facilities, Port of Surigao, Surigao City	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	547,631.80	547,631.80		Maintenance Works
SUG-SAN-MP-24-02	Miscellaneous Maintenance Works on Passenger Terminal Building, Port of San Jose, Sa Jose, Dinagat Islands	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	997,795.31	997,795.31		Maintenance Works
SUG-TAN-MP-23-03	Miscellaneous Maintenance Work on TMO Admin. Building, Port of Tandag, Tandag, Surigao del Sur	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	984,992.45	984,992.45		Maintenance Works
SUG-TAN-MP-24-01	Miscellaneous Maintenance Works on Dilapidated Roof Frames, Roofing Panels and Ceiling of Various Port'S Facilities, Port of Tandag, Tandag, Surigao del Sur	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	982,795.41	982,795.41		Maintenance Works
SUG-CAN-MP-23-01	Miscellaneous Maintenance Works on Passenger Terminal Building, Port of Cantilan, Cantilan, Surigao del Sur	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	942,716.25	942,716.25		Maintenance Works
SUG-CAN-MP-24-02	Miscellaneous Maintenance Works on Dilapidated Roof Framing and Roof Panels at Cargo Shed, Port of Cantilan, Cantilan, Surigao del Sur	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	998,200.88	998,200.88		Maintenance Works
SUG-CAN-MP-24-04	Preventive Maintenance Works on Main Electrical Supply Line, Port of Cantilan, Cantilan, Surigao del Sur	ESD	NO	AMP	3rd Qtr.	3rd Qtr.	3rd Qtr.	3rd Qtr.	PPA Corporate Fund	325,589.25	325,589.25		Maintenance Works
SUG-STA-MP-24-01	Miscellaneous Maintenance Works on Dilapidated Passenger Shed, Port of Sta. Monica, TMO Siargao, Surigao del Norte	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	999,760.26	999,760.26		Maintenance Works
SUG-BAS-MP-24-08	Preventive Maintenance Works on Roof Leaks at PMO Admin Building, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	39,518.60	39,518.60		Maintenance Works
SUG-SAN-MP-24-03	Miscellaneous Maintenance Works on Dilapidated Main Entrance Steel Gate, Port of San Jose, Province of Dinagat Islands	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	385,241.85	385,241.85		Maintenance Works
SUG-LIP-MP-24-02	Miscellaneous Maintenance Works on Perimeter Fence Along Covered Walway and Damaged Light Post, Port of Lipata, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	446,881.89	446,881.89		Maintenance Works
SUG-BAS-MP-24-09	Miscellaneous Maintenance Works on Dilapidated Port Signages in Surigao del Sur, Surigao del Norte, and Dinagat Islands	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	998,367.34	998,367.34		Maintenance Works
SUG-TAN-MP-24-02	Miscellaneous Maintenance Works on Genset Housing and Perimeter Fence, Port of Hayanggabon, Claver, Surigao del Norte	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	997,889.91	997,889.91		Maintenance Works

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SUG-BAS-MP-24-10	Miscellaneous Maintenance Works on Dilapidated Engineering Maintenance Shop	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	997,796.03	997,796.03		Maintenance Works
SUG-BAS-MP-24-11	Supply and Delivery of Materials for Maintenance Work Damaged CCTV Electrical Lines, Port of Dapa, Surigao del Norte	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	49,998.30	49,998.30		Maintenance Works
SUG-BAS-MP-24-12	Miscellaneous Maintenance Works on Covered Shed at Block-8, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	937,799.36	937,799.36		Maintenance Works
SUG-BAS-MP-24-13	Miscellaneous Maintenance Works on Dilapidated Windows and Doors in the Storage Area, Sliding Windows in the Supply Area and the Glass Partition with a Swing Door in PICO, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	106,940.47	106,940.47		Maintenance Works
SUG-BAS-MP-24-14	Miscellaneous Maintenance Works on Dilapidated Conference Exhibit Wall, Board and Furniture, Dilapidated Second Floor Lounge Area and Various Signages, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	661,196.81	661,196.81		Maintenance Works
SUG-BAS-MP-24-15	Supply and Delivery of Materials for Miscellaneous Works on GAD Center Stage at PMO Admin. Building, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	169,499.00	169,499.00		Maintenance Works
SUG-SAN-MP-24-04	Supply and Delivery of Materials for the Maintenance Works on Dilapidated Electrical Lines and Flood Lights at PTB, Port of San Jose, Province of Dinagat Islands	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	48,173.00	48,173.00		Maintenance Works
SUG-BAS-MP-24-16	Supply and Delivery of Stock Materials for Preventive Maintenance Painting Works for Various Port Facilities of PMO Surigao, Ports of Surigao, Lipata, Dinagat, and Dapa	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	908,120.80	908,120.80		Maintenance Works
SUG-BAS-MP-24-17	Supply and Delivery of Materials for the Preventive Maintenance Works on Roofing at PPA Admin. Building, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	221,740.00	221,740.00		Maintenance Works
SUG-BAS-MP-24-18	Supply and Delivery of Materials for Miscellaneous Works on Admin. Building Cove Lighting, Port of Surigao, Surigao City	ESD	NO	AMP	4th Qtr.	4th Qtr.	4th Qtr.	4th Qtr.	PPA Corporate Fund	49,239.60	49,239.60		Maintenance Works
TOTAL										18,127,633.21	18,127,633.21		

Prepared by:

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Recommending Approval

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