

**PHILIPPINE PORTS AUTHORITY**  
**PMO PALAWAN**  
**REVISED ANNUAL PROCUREMENT PLAN FOR CY 2020**  
**COMMON USED SUPPLIES AND MATERIALS**  
**( Revised as of 31 March 2020 )**

PARTICULARS	Unit of Measurement	Unit Price	PER QUARTER								Total Quantity	Total Amount
			Quarter 1		Quarter 2		Quarter 3		Quarter 4			
			Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
1 Audio Recorder	piece	6,000.00	-	-	-	-	1	6,000.00	-	-	1	6,000.00
2 Ballpen - black	piece	10.00	183	1,830.00	156	1,560.00	180	1,800.00	156	1,560.00	675	6,750.00
3 Ballpen - blue	piece	10.00	100	1,000.00	-	-	-	-	-	-	100	1,000.00
4 Battery - Size AA	piece	20.00	24	480.00	24	480.00	-	-	-	-	48	960.00
5 Battery AAA	piece	25.00	24	600.00	2	50.00	-	-	-	-	26	650.00
6 Battery 9V	piece	30.00	-	-	6	180.00	42	1,260.00	6	180.00	54	1,620.00
7 Bed Sheets	set	500.00	6	3,000.00	15	7,500.00	-	-	-	-	21	10,500.00
8 Binocular 7 x50 magnification	set	9,000.00	-	-	-	-	1	9,000.00	-	-	1	9,000.00
9 Board Paper, Morocco, long	pack	275.00	-	-	-	-	2	550.00	-	-	2	550.00
10 Board Paper, Morocco, A4	pack	250.00	-	-	-	-	2	500.00	-	-	2	500.00
11 Bundy Card, white, model 9000 (100s)	pack	375.00	3	1,125.00	10	3,750.00	4	1,500.00	4	1,500.00	21	7,875.00
12 Calculator, JS 40	piece	1,800.00	5	9,000.00	-	-	4	7,200.00	-	-	9	16,200.00
13 Carbon Film, blue	box	450.00	3	1,350.00	-	-	1	450.00	-	-	4	1,800.00
14 Carbon Film, black	box	450.00	3	1,350.00	-	-	-	-	-	-	3	1,350.00
15 Clip, bulldog	piece	15.00	12	180.00	12	180.00	36	540.00	-	-	60	900.00
16 Clip, double, 3"	box	150.00	6	900.00	4	600.00	2	300.00	7	1,050.00	19	2,850.00
17 Clip, double, 2"	box	45.00	12	540.00	3	135.00	4	180.00	6	270.00	25	1,125.00
18 Clip, double, 1"	box	18.00	12	216.00	4	72.00	4	72.00	7	126.00	27	486.00
19 Clip, double, 5/8	box	20.00	12	240.00	3	60.00	-	-	6	120.00	21	420.00
20 Clip, double, 1/2	box	16.00	12	192.00	3	48.00	-	-	6	96.00	21	336.00
21 Clip board, long	piece	50.00	3	150.00	-	-	3	150.00	-	-	6	300.00
22 Compact Disk / DVD Recordable w/case	piece	45.00	-	-	6	270.00	6	270.00	6	270.00	18	810.00
23 Communication tray, 3 layers, gray	piece	800.00	-	-	8	6,400.00	-	-	-	-	8	6,400.00
24 Correction Tape	piece	20.00	50	1,000.00	105	2,100.00	117	2,340.00	213	4,260.00	485	9,700.00
25 Cutter	piece	22.00	-	-	12	264.00	6	132.00	6	132.00	24	528.00

QUARTER		Qty	Amo
Quarter 3		2	8
		2	9
		20	40
		300	1,500
		72	216
		24	96
		3	90
		-	-
		9	11
		76	76
		-	-
		-	-
		49	2,220
		47	1,300
		520	2,300
		12	-
		-	-
		416	6,200
		-	-
		108	13,500
		-	-
		6	7
		12	5
		10	1,200
		8	2
		8	5,200
		3	3
		-	-
		7	2,800
		50	15,000
		30	9,000

PARTICULARS	Unit of Measurement	Unit Price	PER QUARTER								Total Quantity	Total Amount
			Quarter 1		Quarter 2		Quarter 3		Quarter 4			
			Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
90 Nautical Chart No. 4346-El Nido	piece	300.00	-	-	1	300.00	-	-	-	-	1	300.00
91 Paper clip, small	box	10.00	17	170.00	41	410.00	26	260.00	18	180.00	102	1,020.00
92 Paper clip, big	box	20.00	15	300.00	30	600.00	27	540.00	24	480.00	96	1,920.00
93 Paper, thermal 210mm x 30 mm	roll	48.00	-	-	11	528.00	3	144.00	3	144.00	17	816.00
94 Paper, specially	pack	45.00	36	1,620.00	-	-	-	-	-	-	36	1,620.00
95 Paper, photo, A4	pack	80.00	6	480.00	-	-	-	-	-	-	6	480.00
96 Paper, Bond 11 x 17 (A3)	ream	350.00	-	-	-	-	30	10,500.00	-	-	30	10,500.00
97 Paper, sub. 20, long, F4, multicopy	ream	250.00	75	18,750.00	88	22,000.00	128	32,000.00	128	32,000.00	419	104,750.00
98 Paper, subs. 24, A4 (multicopy)	ream	230.00	75	17,250.00	91	20,930.00	116	26,680.00	116	26,680.00	398	91,540.00
99 Paper, Cont. Form, 11 x 9 1/2 (280x241m2)	box	850.00	50	42,500.00	65	55,250.00	65	55,250.00	65	55,250.00	245	208,250.00
100 Paper, sticker	pack	45.00	6	270.00	11	495.00	6	270.00	6	270.00	29	1,305.00
101 Pencil, Mongol # 1	piece	7.00	30	210.00	67	469.00	12	84.00	-	-	109	763.00
102 Pencil, mechanical	piece	80.00	-	-	-	-	-	-	-	-	-	-
103 Pencil, mechanical, lead, 05 & 07	piece	35.00	3	105.00	-	-	-	-	-	-	3	105.00
104 Pencil Compass Drafting Tools Divider	set	3,000.00	-	-	1	3,000.00	-	-	-	-	1	3,000.00
105 Pencil Sharpener	piece	500.00	-	-	-	-	1	500.00	-	-	1	500.00
106 Philippine Tide & Current Table 2020	piece	1,000.00	-	-	1	1,000.00	-	-	-	-	1	1,000.00
107 Pillow, assorted	piece	450.00	-	-	2	900.00	2	900.00	-	-	4	1,800.00
108 Pillow Case	pair	100.00	-	-	8	800.00	2	200.00	-	-	10	1,000.00
109 Plastic Card Case A4	piece	35.00	-	-	-	-	24	840.00	-	-	24	840.00
110 Post it paper	pad	30.00	3	90.00	-	-	3	90.00	-	-	6	180.00
111 Protective Vest	piece	300.00	-	-	22	6,600.00	7	2,100.00	-	-	29	8,700.00
112 Puncher	piece	600.00	3	1,800.00	1	600.00	2	1,200.00	-	-	6	3,600.00
113 PVC cover, long	pack	275.00	-	-	-	-	3	825.00	-	-	3	825.00
114 PVC cover, A4	pack	250.00	-	-	-	-	2	500.00	-	-	2	500.00
115 Philippine Flag	piece	200.00	12	2,400.00	24	4,800.00	-	-	-	-	36	7,200.00
116 Push Pin	pack	20.00	12	240.00	-	-	-	-	-	-	12	240.00
117 Record Book, 300 pages	piece	70.00	6	420.00	-	-	24	1,680.00	-	-	30	2,100.00
118 Record Book, 500 pages	piece	100.00	9	900.00	5	500.00	38	3,800.00	5	500.00	57	5,700.00
119 RER Form	pad	30.00	-	-	5	150.00	-	-	-	-	5	150.00
120 Ribbon Cartridge, LQ 2190	cart	900.00	6	5,400.00	-	-	-	-	-	-	6	5,400.00
121 Ribbon for Lx 300 printer	cart	250.00	2	500.00	-	-	-	-	-	-	2	500.00

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			Quarter 1		Quarter 2		Quarter 3		Quarter 4			
			Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
154 Stamp pad ink, 1 liter	bot	300.00	-	-	5	1,500.00	1	300.00	1	300.00	7	2,100.00
155 Stamp pad ink, 50 cc black	bot	35.00	6	210.00	-	-	-	-	-	-	6	210.00
156 Stamp pad ink, 50 cc purple	bot	35.00	6	210.00	5	175.00	7	245.00	5	175.00	23	805.00
157 Stamp pad ink, 50 cc blue	bot	35.00	6	210.00	-	-	-	-	-	-	6	210.00
158 Sticky note/note pad	pad	30.00	12	360.00	3	90.00	3	90.00	3	90.00	21	630.00
159 Tape, masking 1"	roll	60.00	-	-	12	720.00	-	-	12	720.00	24	1,440.00
160 Tape, cellophane, 1"	roll	25.00	50	1,250.00	38	950.00	38	950.00	38	950.00	164	4,100.00
161 Tape, double sided	roll	100.00	2	200.00	12	1,200.00	-	-	-	-	14	1,400.00
162 Tape, duct	roll	150.00	1	150.00	-	-	1	150.00	-	-	2	300.00
163 Tape, transparent, 2"	roll	45.00	-	-	12	540.00	13	585.00	-	-	25	1,125.00
164 Tape, packing, 2", brown	roll	45.00	36	1,620.00	44	1,980.00	32	1,440.00	44	1,980.00	156	7,020.00
165 Tape Dispenser	pc	150.00	1	150.00	2	300.00	1	150.00	-	-	4	600.00
166 Teaspoon, 6s	pack	120.00	-	-	5	600.00	-	-	-	-	5	600.00
167 Triangular Ruler set of 2	set	3,000.00	-	-	1	3,000.00	-	-	-	-	1	3,000.00
168 Twine, plastic	roll	60.00	-	-	-	-	4	240.00	-	-	4	240.00
169 Waxed Twisted Cord	rolls	100.00	6	600.00	6	600.00	6	600.00	6	600.00	24	2,400.00
170 Refill of Fire Extinguishers-20 lbs	cycl	1,200.00	-	-	14	16,800.00	-	-	-	-	14	16,800.00
171 Refill of Fire Extinguishers-10 lbs	cycl	700.00	-	-	9	6,300.00	-	-	-	-	9	6,300.00
172 Refill of Fire Extinguishers-20 lbs-CD	cycl	2,500.00	-	-	5	12,500.00	-	-	-	-	5	12,500.00
<b>GRAND TOTAL</b>				<b>225,749.50</b>		<b>443,319.00</b>		<b>561,459.00</b>		<b>331,126.00</b>		<b>1,561,653.50</b>

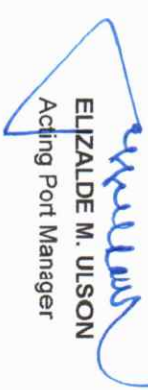
PREPARED BY :

  
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APPROVED :

  
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