Philippine Ports Authority
PMO Palawan

Standard Form Number : SF-GOOD-02
Revised on : May 24, 2004

Project Reference Number 2020-01
Name fo the Project PPMP 2020 - ADMIN.
Location of the Project PMO Palawan

PROJECT PROCUREMENT MANAGEMENT PLAN
FOR CALENDAR YEAR 2020

Ref.[1]	Contract Package (Description)	Procurement Method	ABC[2]	Procurement Schedule						Remarks
				Pre - Procurement Conference	Advertisement	Submission and Receipt of Bids	Bid Evaluation	Post-Qualification	Award of Contract	
01	Common Used Office Supplies	Shopping / Agency to Agency	952,878.00							
02	Medical, Dental and Laboratory Expenses	Shopping	143,000.00							
03	Fuel, Oil and Lubricants Expenses	Small Value Proc.	1,012,080.00							
04	Accountable Forms Expenses	Shopping	1,354,066.00							Procured by the Treasury Dept.
05	Semi-Expendable Furniture, Fixtures and Books Expenses	Shopping	1,066,800.00							
06	Water Expenses	Direct Contracting /Small Value Procurement	763,660.00							
07	Electricity	Direct Contracting	2,300,000.00							
08	Other Utility Expenses	Small Value Proc.	40,800.00							
09	Postage and Courier Services	Small Value Proc.	134,400.00							
10	Telephone Expenses-Landline	Direct Contracting	444,000.00							
11	Telephone Expenses-Mobile	Direct Contracting	192,000.00							
12	Internet Subscription Expenses	Direct Contracting	407,388.00							
13	Cable, Satellite, Telegraph and Radio Expenses	Direct Contracting	144,000.00							
	SUB-TOTAL		**8,955,072.00**							

Ref.[1]	Contract Package (Description)	Procurement Method	ABC[2]	Procurement Schedule						Remarks
				Pre - Procurement Conference	Advertisement	Submission and Receipt of Bids	Bid Evaluation	Post-Qualification	Award of Contract	
14	Other Professional Services	Public Bidding	11,496,825.00							Bidding at Head Office
15	Janitorial Services	Public Bidding	4,953,806.00							Bidding at Head Office
16	Security Services-Agency Fee	Public Bidding	2,615,506.00							Bidding at Head Office
17	Security Services-Security Guard Salaries	Public Bidding	11,288,870.00							Bidding at Head Office
18	Other General Services	Public Bidding	3,116,585.00							Bidding at Head Office
19	Repair and Maintenace-Office Eqpt	Small Value Proc.	500,000.00							
20	Repair and Maintenace-Information and Communication Technology Equipment	Small Value Proc.	50,000.00							
21	Repair and maintenance-Communication Equipment	Small Value Proc.	20,000.00							
22	Repair and maintenance - Military, Police and Security Equipment	Small Value Proc.	600,000.00							
23	Repair and maintenance - Technical and Scientific Equipment	Small Value Proc.	500,000.00							
24	Repair and maintenance - Other Machinery and Equipment	Small Value Proc.	500,000.00							
25	Repair and Maintenance - Motor Vehicles	Small Value Proc.	500,000.00							
26	Repair and Maintenance - Furniture and Fixtures	Small Value Proc.	300,000.00							
27	Vehicle Registration	Agency to Agency	46,951.00							with Land Transportation Office
28	Other Taxes, Duties and Premiums	Agency to Agency	175,000.00							With other government office
	SUB-TOTAL		**36,663,543.00**							

Ref.[1]	Contract Package (Description)	Procurement Method	ABC[2]	Procurement Schedule						Remarks
				Pre - Procurement Conference	Advertisement	Submission and Receipt of Bids	Bid Evaluation	Post-Qualification	Award of Contract	
29	Fidelity Bond Premium	Agency to Agency	287,581.00							With Bureau of Treasury
30	Insurance - Motor Vehicle	Agency to Agency	72,114.00							With GSIS
31	Advertising, Promotional and Marketing Expenses	Small Value Proc.	554,000.00							
32	Printing and Publication Expenses	Small Value Proc.	300,000.00							
33	Representation Expenses-Regular	Small Value Proc.	624,000.00							
34	Rent/Lease Expenses	Small Value Proc.	531,000.00							
35	Subscription Expenses	Small Value Proc.	38,290.00							
	SUB-TOTAL		2,406,985.00							
Total Budget Amount			**48,025,600.00**							

Prepared by :

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Reviewed by :

FRASY M. DE GUZMAN
Manager, Admin. Division

Approved by :

ELIZALDE M. ULSON
Acting Port Manager
Head of the Procuring Entity

[1] Ref. = Reference
[2] ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating of the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.