

PHILIPPINE PORTS AUTHORITY  
Port Management Office of Bacol  
CY 2020 ANNUAL PROCUREMENT PLAN  
PROCUREMENT OF GOODS  
Revised as of July 24, 2020

Code (PAP)	Procurement Project/Program	End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		Remarks (Brief Description of Program/Projects)
				Advertisement/Posting of IB	Submission/Opening of Bids	Notice of Award		Contract Signing	TOTAL	
A. GOODS										
BCL-BAC-01-2020	Common Used Office Supplies	PMO RCs and TMOs	Shopping/Agency to Agency/Direct Contracting				COB	1,073,143.00	1,073,143.00	
BCL-BAC-02-2020	Medical, Dental and Laboratory Expenses	PMO RCs and TMOs	Shopping				COB	174,000.00	174,000.00	
BCL-BAC-03-2020	Fuel, Oil and Lubricants Expenses	PMO	Small Value Procurement				COB	1,023,720.00	1,023,720.00	
BCL-BAC-04-2020	Accountable Forms Expenses	PMO RCs and TMOs	Agency to Agency				COB	1,655,827.00	1,655,827.00	To be procured by Treasury Department
BCL-BAC-05-2020	Semi-Expendable Furniture, Fixtures and Books Expenses	PMO	Shopping				COB	538,553.00	538,553.00	
BCL-BAC-06-2020	Water Expenses	PMO RCs and TMOs	Direct Contracting/SYP				COB	1,476,924.00	1,476,924.00	
BCL-BAC-07-2020	Electricity Expenses	PMO RCs and TMOs	Direct Contracting				COB	3,600,000.00	3,600,000.00	
BCL-BAC-08-2020	Other Utility Expenses	PMO RCs and TMOs	Small Value Procurement				COB	50,000.00	50,000.00	
BCL-BAC-09-2020	Postage and Courier Services	PMO RCs and TMOs	Small Value Procurement				COB	200,000.00	200,000.00	
BCL-BAC-10-2020	Telephone Expenses-Landline	PMO RCs and TMOs	Direct Contracting				COB	1,020,000.00	1,020,000.00	
BCL-BAC-11-2020	Telephone Expenses-Mobile	PMO RCs and TMOs	Direct Contracting				COB	204,000.00	204,000.00	
BCL-BAC-12-2020	Internet Subscription Expenses	PMO RCs and TMOs	Direct Contracting				COB	2,149,320.00	2,149,320.00	
BCL-BAC-13-2020	Cable, Satellite, Telegraph and Radio Expenses	PMO RCs and TMOs	Direct Contracting				COB	360,000.00	360,000.00	
BCL-BAC-14-2020	Other Professional Services	PMO RCs and TMOs	Public Bidding				COB	21,939,506.00	21,939,506.00	Bidding at Head Office
BCL-BAC-15-2020	Janitorial Services	PMO RCs and TMOs	Public Bidding				COB	4,651,578.00	4,651,578.00	Bidding at Head Office
BCL-BAC-16-2020	Security Services-Agency Fee	PMO RCs and TMOs	Public Bidding				COB	3,324,387.00	3,324,387.00	Bidding at Head Office
BCL-BAC-17-2020	Security Services-Security Guard Salaries	PMO RCs and TMOs	Public Bidding				COB	14,359,917.00	14,359,917.00	Bidding at Head Office
BCL-BAC-18-2020	Repairs and Maintenance-Office Equipment	PMO	Small Value Procurement				COB	500,000.00	500,000.00	
BCL-BAC-19-2020	Repairs and Maintenance-Information and Communication Technology Equipment	PMO	Small Value Procurement				COB	75,000.00	75,000.00	




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BCL-BAC-20 2020	Repairs and Maintenance-Communication Equipment	PMO	Small Value Procurement				COB	20,000.00	20,000.00		
BCL-BAC-21 2020	Repairs and Maintenance-Technical and Scientific Equipment	PMO	Small Value Procurement				COB	500,000.00	500,000.00		
BCL-BAC-22 2020	Repairs and Maintenance-Other Machinery and Equipment	PMO	Small Value Procurement				COB	500,000.00	500,000.00		
BCL-BAC-23 2020	Repairs and Maintenance-Motor Vehicles	PMO	Small Value Procurement				COB	500,000.00	500,000.00		
BCL-BAC-24 2020	Repairs and Maintenance-Furniture and Fixtures	PMO	Small Value Procurement				COB	100,000.00	100,000.00		
BCL-BAC-25 2020	Vehicle Registration	PMO	Agency to Agency				COB	56,000.00	56,000.00		with Land Transportation Office
BCL-BAC-26 2020	Other Taxes, Duties and Premiums	PMO	Agency to Agency				COB	63,700.00	63,700.00		with other Government Offices
BCL-BAC-27 2020	Fidelity Bond Premiums	PMO RCs and TMOs	Agency to Agency				COB	297,750.00	297,750.00		with Bureau of the Treasury
BCL-BAC-28 2020	Insurance-Motor Vehicles	PMO	Agency to Agency				COB	92,000.00	92,000.00		with Government Service Insurance System
BCL-BAC-29 2020	Advertising, Promotional and Marketing Expenses	PMO	Small Value Procurement				COB	600,000.00	600,000.00		
BCL-BAC-30 2020	Printing and Publication Expenses	PMO	Small Value Procurement				COB	300,000.00	300,000.00		
BCL-BAC-31 2020	Representation Expenses-Regular	PMO	Small Value Procurement				COB	657,000.00	657,000.00		
BCL-BAC-32 2020	Subscription Expenses	PMO	Small Value Procurement				COB	79,200.00	79,200.00		
<b>Sub-Total for Goods</b>								<b>62,141,525.00</b>	<b>62,141,525.00</b>		
<b>B. CONSULTANCY</b>											
<b>C. ENGINEERING PROJECTS</b>											

Prepared by:

  
**FRANCIS ANN N. ABAINZA**  
 Head, BAC Secretariat

Recommending Approval:

  
**DENNIS M. POPATCO**  
 Chairperson, BAC

Approved:

  
**MA. MAGNOLIA SIMSON REQUEJO**  
 Acting Post Manager



**PROJECT PROCUREMENT MANAGEMENT PLAN  
FOR CALENDAR YEAR 2020**

Ref. Acct. No.	Contract Package (Description)	Procurement Method	ABC2	Procurement Schedule					Award of Contract	Remarks
				Pre-Procurement Conference	Advertisement	Eligibility Screening	Submission and Receipt of Bids	Bid Evaluation		
1	Common Used Office Supplies	Shopping/Agency to Agency/Direct Contracting	1,073,143.00							
2	Medical, Dental and Laboratory Expenses	Shopping	174,000.00							
3	Fuel, Oil and Lubricants Expenses	Small Value Proc.	1,023,720.00							
4	Accountable Forms Expenses	Agency to Agency	1,655,827.00							Procured by the Treasury Dept.
5	Semi-Expendable Furniture, Fixtures and Books Expenses	Shopping	538,553.00							
6	Water Expenses	Direct Contracting/ Small Value Proc.	1,476,924.00							
7	Electricity Expenses	Direct Contracting	3,600,000.00							
8	Other Utility Expenses	Small Value Proc.	50,000.00							
9	Postage and Courier Services	Small Value Proc.	200,000.00							
10	Telephone Expenses-Landline	Direct Contracting	1,020,000.00							
11	Telephone Expenses-Mobile	Direct Contracting	204,000.00							
12	Internet Subscription Expenses	Direct Contracting	2,149,320.00							
13	Cable, Satellite, Telegraph and Radio Expenses	Direct Contracting	360,000.00							
14	Other Professional Services	Public Bidding	21,939,506.00							Bidding at Head Office
15	Janitorial Services	Public Bidding	4,651,578.00							Bidding at Head Office
16	Security Services-Agency Fee	Public Bidding	3,324,387.00							Bidding at Head Office
17	Security Services-Security Guard Salaries	Public Bidding	14,359,917.00							Bidding at Head Office
18	Repairs and Maintenance-Office Equipment	Small Value Proc.	500,000.00							
19	Repair and Maintenance-Information and Communication Technology Equipment	Small Value Proc.	75,000.00							
20	Repair and Maintenance-Communication Equipment	Small Value Proc.	20,000.00							
21	Repairs and Maintenance-Technical and Scientific Equipment	Small Value Proc.	500,000.00							
22	Repairs and Maintenance-Other Machinery and Equipment	Small Value Proc.	500,000.00							
23	Repairs and Maintenance-Motor Vehicles	Small Value Proc.	500,000.00							
24	Repairs and Maintenance-Furniture and Fixtures	Small Value Proc.	100,000.00							
25	Vehicle Registration	Agency to Agency	56,000.00							
26	Other: Taxes, Duties and Premiums	Agency to Agency	63,700.00							
	<b>SUB-TOTAL</b>		<b>60,115,575.00</b>							



Standard Form Number: SF-GOOD-02  
Revised on: May 24, 2004

**PROJECT PROCUREMENT MANAGEMENT PLAN  
FOR CALENDAR YEAR 2020**

Ref. <sup>1</sup> Acct. No.	Contract Package (Description)	Procurement Method	ABC2	Procurement Schedule				Award of Contract	
				Pre- Procurement Conference	Advertisement	Eligibility Screening	Submission and Receipt of Bids		Bid Evaluation
27	Fidelity Bond Premiums	Agency to Agency	287,750.00						
28	Insurance-Motor Vehicles	Agency to Agency	92,000.00						
29	Advertising, Promotional and Marketing Expenses	Small Value Proc.	600,000.00						
30	Printing and Publication Expenses	Small Value Proc.	300,000.00						
31	Representation Expenses-Regular	Small Value Proc.	657,000.00						
32	Subscription Expenses	Small Value Proc.	79,200.00						
<b>SUB-TOTAL</b>			<b>2,025,950.00</b>						
<b>Total Budget Amount</b>			<b>62,141,525.00</b>						

Prepared by:

*Cheryl Minerva N. Painganiban*  
**CHERYL MINERVA N. PAINGANIBAN**  
Procurement Officer

Date:

Recommended by:

*Celso O. Castelo*  
**CELSO O. CASTELO**  
Manager, Admin. Division

Date:

Approved:

*Ma. Magnolia S. Fequejo*  
**MA. MAGNOLIA S. FEQUEJO**  
Acting Port Manager  
Head of the Procuring Entity

Date:

<sup>1</sup> Ref. = Reference

<sup>2</sup> ABC = Approved Budget for the Contract