

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.
X-----X

BID-SECURING DECLARATION
Invitation to Bid No. ZAM 05-2017

To: **LIBERTO C. DELA ROSA**
Port Manager
PPA, PMO-Zamboanga
Port Area, Zamboanga City

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within the fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1 (b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.



KEY PERSONNEL'S CERTIFICATE OF EMPLOYMENTIssuance Date

Philippine Ports Authority
PMO-Zamboanga
Port Area, Zamboanga City

Dear Sir / Madame:

I am (Name of Nominee) a Licensed _____ Engineer with Professional License No. _____ issued on (date of issuance) at (place of issuance).

I hereby certify that (Name of Bidder) has engaged my services as (Designation) for (Name of the Contract), if awarded to it.

As (Designation), I supervised the following completed projects similar to the contract under bidding):

<u>NAME OF PROJECT</u>	<u>OWNER</u>	<u>COST</u>	<u>DATE COMPLETED</u>
			

At present, I am supervising the following projects:

<u>NAME OF PROJECT</u>	<u>OWNER</u>	<u>COST</u>	<u>DATE COMPLETED</u>

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the (Name of the Procuring Entity) at least twenty one (21) days before the effective date of my separation.

As (Designation), I know I will have to stay in the job site all the time to supervise and manage the Contract works to the best of my ability, and aware that I am authorized to handle only one (1) contract at a time.


I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the Contract without any firm commitment on my part to assume the post of ____(Designation) therefor, if the contract is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as ____(Designation) in any future ____(Name of the Procuring Entity) bidding or employment with any Contractor doing business with the ____(Name of the Procuring Entity).

(Signature of Engineer)

DRY SEAL

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

 **PHILIPPINE PORTS
AUTHORITY**
NAME OF NOTARY PUBLIC _____
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

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STATEMENT OF AVAILABILITY OF PERSONNEL

(Date of Issuance)

**Philippine Ports Authority
PMO-Zamboanga
Port Area, Zamboanga City**

Attention : **The Chairperson**
Bids and Awards Committee for EP

Dear Sir:

In compliance with the requirements of the PPA, PMO-Zamboanga - BAC for the bidding of the

_____, we certify that _____ has in its employ
(Name of Contract) (Name of Bidder)

Key Personnel who may be engaged for the construction of the said contract, to wit:

Project Manager: _____

Project Engineer: _____

Materials Engineer: _____

Construction Safety
and Health Personnel: _____

Foreman: _____

Other positions deemed required by the Applicant for this project:

Electrician: _____

Carpenter: _____

Steelman: _____

Mason: _____

Plumber: _____

Others: _____

Very truly yours,

(Name and Signature of Representative)

(Position)

(Name of Bidder)

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].



NAME OF NOTARY PUBLIC _____

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

PMO-Zamboanga

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KEY PERSONNEL BIO-DATA

1. Name : _____
2. Date of Birth : _____
3. Nationality : _____
4. Education and Degrees : _____
5. Specialty : _____
6. Registration : _____
7. Length of Service with the Firm : _____ Year from _____ (months) _____ (year)
to _____ (months) _____ (year)
8. Years of Experience : _____
9. If Item 7 is less than ten (10) years, give name and length of service with previous employers for a ten (10)-year period (attached additional sheet/s), if necessary:

Name and Address of EmployerLength of Service

_____ year(s) from _____ to _____

_____ year(s) from _____ to _____

_____ year(s) from _____ to _____

10. Experience:

This should cover the past ten (10) years of experience. (Attached as many pages as necessary to show involvement of personnel in projects using the format below).

1. Name : _____
2. Name and Address of Owner : _____
3. Name and Address of the
Owner's Engineer
(Consultant) : _____
4. Indicate the Features of Project (particulars of the project components and any other particular interest connected with the project): _____
5. Contract Amount Expressed in
Philippine Currency : _____
6. Position : _____

7. Structures for which the employee was responsible : _____
8. Assignment Period :from _____ (months) _____ (years)
:to _____ (months) _____ (years)

Name and Signature of Employee

It is hereby certified that the above personnel can be assigned to this project and fulfill his obligations, if the contract is awarded to our company.


 
(Place and Date) (The Authorized Representative)
PMO-Zamboanga

STATEMENT OF AVAILABILITY OF EQUIPMENT FOR THE PROJECT_____
(Date of Issuance)Philippine Ports Authority
PMO-Zamboanga
Port Area, Zamboanga CityAttention : The Chairperson
Bids and Awards Committee for Engineering Projects

Dear Sir:

In compliance with the requirements of PPA, PMO-Zamboanga - BAC for the bidding of the
_____. We certify the availability of equipment
(Name of Project)for the project of which _____ has Owns, Under
(Name of Bidder)
Lease, and/or has Under Purchase Agreements that may be used for the construction contract.

Very truly yours,

(Name and Signature of Representative)_____
(Position)_____
(Name of Bidder)


SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

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Form 12.b

(For equipment units under Lease)

CERTIFICATION OF AVAILABILITY OF EQUIPMENT

This is to certify that I have the following owned equipment units which are available for lease to

_____ (name of bidder)

and which shall be exclusively used for the duration of the project _____

_____ (name of

_____, to wit:

_____ contract to be bid)

<u>No. of Units</u>	<u>Name/Description of Equipment</u>	<u>Performance Capacity</u>	<u>Rental/Day</u>

The undersigned shall execute with _____

(name of bidder)

the corresponding contract of lease for the above-mentioned equipment upon award of the contract to the latter.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____
2012 at _____, Philippines._____
(Signature over printed name of Lessor)_____
(Position/Designation in the Company)_____
(Name of Lessor's Company)**Affiant****CONFORME:**_____
(Signature over printed name of Bidder)_____
(Position/Designation in the Company)_____
(Name of Company of Bidder)**ACKNOWLEDGEMENT**SUBSCRIBED AND SWORN to before me this _____ day of _____, 2012,
affiant exhibiting to me his/her Community Tax Certificate No. _____ issued
on _____ at _____, Philippines.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

NOTARY PUBLIC

(For equipment units under Purchase Agreement)

CERTIFICATION OF AVAILABILITY OF EQUIPMENT

This is to certify that I have the following owned equipment units which are available for sale to/purchase by _____
 _____ (name of bidder)
 and which shall be exclusively used for the duration of the project _____
 _____ (name of _____), to wit:

 _____ (contract to be bid)

<u>No. of Units</u>	<u>Name/Description of Equipment</u>	<u>Performance Capacity</u>	<u>Amount</u>

The undersigned shall execute with _____
 _____ (name of bidder)
 the corresponding purchase agreement/deed for sale for the above-mentioned equipment upon award of the contract to the latter.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____
 2012 at _____, Philippines.

 (Signature over printed name of Vendor)

 (Position/Designation in the Company)

 (Name of Vendor's Company)

Affiant

CONFORME:

 (Signature over printed name of Bidder)

 (Position/Designation in the Company)

 (Name of Company of Bidder)

ACKNOWLEDGEMENT

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2012,
 affiant exhibiting to me his/her Community Tax Certificate No. _____ issued
 on _____ at _____, Philippines.

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NOTARY PUBLIC

CONTRACT OF LEASE OF EQUIPMENT**KNOW ALL MEN BY THESE PRESENTS:**

This contract made and entered into this _____ in _____
by and between:

_____, a company duly organized and existing under and by the
virtue of Laws of the Republic of the Philippines, with Postal address at
_____; represented in this Act by its President/General
Manager, _____ hereinafter referred to as the **LESSOR**.

- A N D -

_____, a company duly organized and existing under and by the
virtue of Laws of the Republic of the Philippines, with Postal address at
_____; represented in this Act by its President /General
Manager, _____ hereinafter referred to as the **LESSEE**.

WITNESSETH

Whereas, the Lessor represents that it is the Owner/Legal possessor of below described
construction equipment hereinafter referred to as the **EQUIPMENT**.

Whereas, the **LESSEE** being engaged in the construction activities, is in need of the
EQUIPMENT and has satisfied himself that the same is suitable for the proposed project:
_____;

Whereas, on offer and acceptance made by one to the other, the parties hereby agree to
execute the Contract of Lease of Equipment under the terms and conditions set forth;

Whereas, the Contract of Lease of Equipment shall be executed after the award of the
above-mentioned project to the **LESSEE** and the contract shall be in effect until such time that
the contractor is authorized by the Philippine Ports Authority to pull out the said equipment.

Now, therefore, for and in consideration of the foregoing premises, the **LESSOR** hereby
leases and the **LESSEE** accepts the lease of the following **EQUIPMENT**, to wit :

DESCRIPTION	PERFORMANCE CAPACITY	RATE PER HOUR (Php) or RATE PER DAY

TERMS AND CONDITIONS:

1. In case wherein the equipment is utilized below two (2) hours (or days), a minimum of one (1) hour (or day) per day shall be charged to the **LESSEE**.
2. Lease contract shall commence when the equipment leaves the **LESSOR'S** yard and shall terminate upon the return of the equipment by the **LESSEE** to the **LESSOR'S** yard.

3. LESSEE shall pick-up the equipment and its operators at LESSOR'S yard. Upon termination of works, the lessee shall demobilize all units within one week. LESSEE shall pay for each unit an equivalent of one (1) hour (or day) rental for every day of delayed demobilization.
4. Fuel, oil and lubricants to be supplied by the LESSEE but for the account of the LESSOR.
5. The equipment and accessories contracted shall be under the supervision and responsibility for the safekeeping and scope of work of the equipment and accessories or as required by the LESSOR.
6. Equipment operator(s), mechanics and servicemen shall be provided by and for the account of the LESSOR.
7. **MOBILIZATION**, provided for LESSEE'S account, per equipment hour (or day) basis.
8. **DEMOBILIZATION**, for LESSEE'S account, per equipment hour (or day) basis.

IN WITNESS THEREFORE, both parties agreed and hereto have subscribed their names:

LESSOR:

LESSEE:

by: _____

by: _____

WITNESSED BY:

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

ACKNOWLEDGEMENT

BEFORE ME, A NOTARY PUBLIC, personally appeared the following persons:

	NAME	RES. CERT. #	DATE	PLACE
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

are known to me to be the same persons who executed and signed the foregoing **CONTRACT OF LEASE OF EQUIPMENT**, acknowledged to me that the same are their true and voluntary act and deed of the company they each represent.

WITNESS MY HAND AND NOTARIAL SEAL on this _____ at _____, Philippines.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

NOTARY PUBLIC

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for [Name of the Project] of the [Name of the Procuring Entity];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the [Name of Bidder] in the bidding as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)];

3. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.



Bidder's Representative/Authorized Signatory

PMO-Zamboanga

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

SEAL

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FINANCIAL BID FORM

Date: _____
IAEB No: **ZAM 05-2017**

To: LIBERTO C. DELA ROSA
The Philippine Ports Authority
PMO-Zamboanga
Port Area, Zamboanga City

THRU: The BAC Chairperson for Engineering Projects
PPA, PMO-Zamboanga

We, the undersigned, declare that:

- (a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract:
_____.
- (b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;
- The total price of our Bid, excluding any discounts offered in item (d) below is: [insert information];
The discounts offered and the methodology for their application are: [insert information];
- (c) Our Bid shall be valid for a period of [insert number] days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: [insert information];
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;
- (h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- (i) We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid that you may receive.
- (j) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the PPA, PMO-Zamboanga.
- (k) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____
In the capacity of: _____
Signed: _____
Duly authorized to sign the Bid for and on behalf of: _____
Date: _____

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SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at ____.

Witness my hand and seal this ____ day of [month] [year].



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CASH FLOW BY QUARTER AND PAYMENT SCHEDULE

Name of Project: Repair of Port Lighting System Harnessing Solar Power Energy

Proposed Project Description: Repair and Maintenance Project

Location: Port of Pagadian, Zamboanga Del Sur

Project Duration (days or months) 113 Calendar days	Payment Schedule (Monthly, in Pesos)	Cash Flow (Quarterly, in Pesos)
30		
30		
30		
23		
TOTAL		

NOTES

- The cash flow by quarter and payment schedule should be consistent with the Bar Chart and S-curb
- Advance payment should be specified if contractor wants to avail
- Payment schedule shall not be more than once a month.
- Please do not leave blank in any of the required items.

Signature
(Authorized Signing Official)