

#### INVITATION TO BID

September 20, 2017

The ***Philippine Ports Authority***, ***Port Management Office of Surigao,*** through its Bids and Awards Committee (BAC), invites suppliers to apply to bid for the hereunder project:

A. Name of Project : SUPPLY, DELIVERY AND INSTALLATION OF MODULAR

PARTITIONS AT ADMINISTRATIVE BUILDING, PHILIPPINE PORTS AUTHORITY, PORT MANAGEMENT OFFICE OF

SURIGAO.

B. Location : Administrative Building, Philippine Ports Authority, Port

Management Office of Surigao, Port Area, Surigao City

C. Brief Description :

I GENERAL EXPENSES

II SUPPLY, DELIVER AND INSTALL FABRIC WITH GLASS PARTITIONS

III SUPPLY, DELIVER AND INSTALL TABLE TOP WITH MOBILE DRAWER

IV SUPPLY, DELIVER AND INSTALL COMPLETE PVC TRIMMINGS AND

ACCESSORIES FOR WIRING PROVISION

D. Approved Budget for the Contract (ABC): **Php2,200,000.00**

E. Source of Fund : PPA Corporate Funds

F. Contract Duration : 60 Calendar Days upon receipt of Notice to Proceed

1. Prospective bidders should have been in existence for at least five (5) consecutive years prior to the advertisement and/or posting of the invitation to bid, and should have completed within the last five (5) years from the date of submission and receipt of bids, a contract similar to the project to be bid amounting to at least 50% of the Approved Budget for the Contract to be bid. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section 5 of the ITB.

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Act”.

3. Interested bidders may obtain further information from the Philippine Ports Authority, Port Management Office of Surigao (PPA, PMO-Sug) and inspect the Bidding Documents at the address given below during 8:00 AM -5:00 PM.

4. All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

## 5. The complete schedule of activities is listed, as follows:

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| Activities | Schedule |
| 1. Issuance of Bid Documents | September 20 to October 9, 2017 (8:00 a.m.-5:00 p.m. Monday to Friday except on October 9, 2017 which is until 8:00 a.m. only) |
| 2. Pre-Bid Conference | September 26, 2017 at 10:00 A.M. |
| 3. Submission of Bids | October 9, 2017 at 9:00 A.M. |
| 4. Opening of Bids | October 9, 2017 at 10:00 A.M.. |

6. Bid Documents will be available only to prospective bidders upon payment of a non-refundable amount of **Five Thousand Pesos Only (Php 5,000.00)** to the Philippine Ports Authority.

7. Representative/s of the prospective bidders must present a duly notarized Authorization or Special Power of Attorney (SPA) for Sole Proprietorship, or a duly notarized Secretary’s Certificate for Corporation, Partnership or Joint Venture, showing that they are the duly authorized representative/s of the company to attend the Pre-Bid Conference and Opening of Bids.

8. The Philippine Ports Authority, Port Management Office of Surigao reserves the right to accept or reject any and/or all bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Further information may be obtained from the following:

BAC Secretariat:

EDMUNDO C, BAYANG, JR.

Head, Secretariat

Bids and Awards Committee-PG

PPA, PMO Surigao

Port Area, Surigao City 8400

Telephone Nos. 826-2015; 826-2016

Fax No. 826-5589

Email ad: ecbayangjr@ppa.com.ph

**FROILAN U. CATURLA**

BAC Chairman