

Date : _____
Quotation No. : _____

Company Name : _____
Address : _____
Tax Identification Number (TIN): _____
PhilGEPS Registration Number (required prior to award): _____
Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith. **(Quotation should be VAT-inclusive)**

MA. CHONA R. FABIA
Acting Administrative Division Manager

- NOTE:
1. ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN
 2. DELIVERY/DURATION PERIOD WITHIN SIXTY(60) CALENDAR DAYS UPON RECEIPT OF THE NOTICE TO PROCEED (NTP)
 3. WARRANTY SHALL BE FOR A PERIOD OF ONE (1) YEAR FOR REPAIR/MAINTENANCE PROJECT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED, IF APPLICABLE
 7. APPROVED BUDGET FOR THE CONTRACT (ABC): Php 765,811.75

Instructions :

(1) Accomplish this RFQ correctly and accurately; (2) Do not alter the contents of this form in any way; (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation; (4) Failure to follow these instructions will disqualify your entire quotation.

Item No.	ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
	Repair of Amenity Building Canopies, Port of	LOT	1		
	at Bldg. 1 to Bldg. 2, Port of Cagayan de Oro				

Brand & Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Printed Name/Signature

Tel No./Cellphone No. _____
e-mail address _____
Vat No, _____
Non-Vat No _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be dominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The PPA PMO MO/C Technical Inspector shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated Responsive Quotation, PPA PMO MO/C shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made after **project completion** and upon the submission of the required supporting documents.
12. Liquidated damages equivalent to the one tenth of one percent (0.1%) of the value of goods not delivered within the prescribed delivery period shall be imposed per day of delay. PPA PMO MO/C shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For any clarifications, you may contact us at telephone no. (088) 8561264/8564667; or cellphone no. 09171403083 or email address at **moc_admin@ppa.com.ph**.