

**TERMS OF REFERENCE  
FOR  
“GARBAGE COLLECTION & DISPOSAL AT BASEPORT, CY 2019”**

**I. RATIONALE**

1. This Term of Reference (TOR) shall guide parties interested to participate in the public bidding for “**GARBAGE COLLECTION & DISPOSAL AT BASEPORT, CY 2019**”.
2. The procurement process shall be in accordance with the provisions of R.A. 9184 with its Revised Implementing Rules and Regulations.

**II. SCOPE OF UNDERTAKING/DESCRIPTION OF SERVICES**

1. The services to be rendered by the winning bidder shall be as follows:
  - 1.1 Cleaning/Clearing and Collection of Garbage/Waste
  - 1.2 Hauling/Disposal of Garbage, Wastes, and Sludge from Canal/Manhole
  - 1.3 Dumping of Garbage to Dumpsite
2. The equipment needed for the services:
  - 2.1 One (1) unit hauling/dump truck, 8cu.m. capacity for collection and disposal of garbage.
3. Services Schedule:
  - 3.1 Cleaning/Clearing and Collection of Garbage/Waste
    - 5 days a week, excluding weekends and holidays
  - 3.2 Hauling/Disposal of Garbage, Wastes, and Sludge from Canal/Manhole
    - *PPA-generated garbage at ICPC, FSP, IRW and IFT shall be hauled every other day and shall be dumped at the designated dumpsite at least once a week.*
  - 3.3 Dumping of Garbage to Dumpsite
    - *Accumulated garbage from ICPC, FSP, IRW and IFT shall be disposed at the designated dumpsite in Calajunan, Mandurriao.*
    - *Equipment departing the ICPC area shall pass through the ICPC weigh-bridge for calculation of the total weight of garbage for disposal.*
4. The duration of contract:

The duration of the contract is 10 months.

### III. OBLIGATIONS AND RESPONSIBILITIES


#### 1. SERVICE CONTRACTOR

- 1.1 Supply needed manpower and consumables as required;
- 1.2 Undertake the services, duties and responsibilities as indicated in Section II;
- 1.3 Respond promptly to all emergency service calls made during regular business hours;
- 1.4 Comply with the provisions and other documentary requirements provided under R.A. 9184;
- 1.5 Comply with other provisions stipulated in the Contract as agreed upon by both parties;
- 1.6 Obey port rules and regulation of our local ordinance

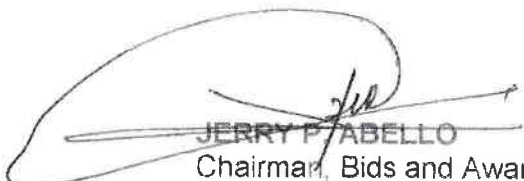
#### 2. THE AUTHORITY

- 2.1 Evaluate and Award the Contract to the winning bidder in accordance with the provision of RA 9184;
- 2.2 Identify, supervise and monitor the daily activities;
- 2.3 Terminate or cause for replacement of manpower supplied identified as misfits;
- 2.4 Pay to the service contractor the amount due to them as specified in the contract, upon presentation of Statement of Account supported with Monthly Service Reports, subject to existing government accounting rules and regulations.

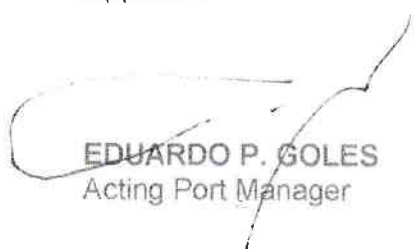
Prepared & Submitted by:

  
ANTONIO F. BELARGA  
ESD Manager

Recommending Approval:

  
JERRY P. ABELLO  
Chairman, Bids and Awards Committee

Approved:

  
EDUARDO P. GOLES  
Acting Port Manager