



**INVITATION TO BID**  
**FOR PROCUREMENT OF JANITORIAL SERVICES OF PHILIPPINE PORTS**  
**AUTHORITY, PORT MANAGEMENT OFFICE OF PALAWAN**  
**FOR THE PERIOD AUGUST 1 – DECEMBER 31, 2018**  
**(RE-BIDDING)**

1. The Philippine Ports Authority, Port Management Office of Palawan (PPA-PMO Palawan), through its CY 2018 Corporate Funds intends to apply the sum of **One Million Four Hundred Fifty Four Thousand One Hundred Eighty Eight Pesos ( P 1,454,188.00 )** being the Approved Budget for the Contract (ABC) to payments under the contract for Procurement of Janitorial Services of Philippine Ports Authority, Port Management Office of Palawan for the period August 1 – December 31, 2018. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PPA-PMO Palawan now invites bids for provision of janitorial services as described below. Delivery of the Goods is required at the time specified in Section VI, Schedule of Requirements. Bidders should have completed, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Name of Project	Procurement of Janitorial Services of Philippine Ports Authority, Port Management Office of Palawan
Location	PMO Palawan ( all in the province of Palawan) 1. Baseport, Puerto Princesa City 2.TMO Brooke's Point, Brooke's Point, Palawan 3. TMO Cuyo, Cuyo, Palawan 4. TMO Coron, Coron, Palawan 5. TMO Culion, Culion, Palawan 6. TMO El Nido, El Nido, Palawan
Brief Description	Involves the provision of janitorial services, materials, supplies and equipment
Contract Duration	August 1 – December 31, 2018

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.  
  
Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from PPA-PMO Palawan and inspect the Bidding Documents at the address given below during office hours from 8:00 A.M. To 5:00 P.M.

The Schedule of Activities is as follows :

Activities	Date	Time
Issuance of Bid Documents	July 4 - 24, 2018	8:00 AM - 5:00PM
Pre-Bid Conference	July 11, 2018	10:00 A.M.
Submission of Bids	July 24, 2018	8:30 AM
Opening of Bids	July 24, 2018	9:00 AM

5. A complete set of Bidding Documents may be acquired by interested Bidders on the dates specified above from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five thousand Pesos ( Php 5,000.00) inclusive of VAT.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Philippine Ports Authority, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The PPA-PMO Palawan will hold a Pre-Bid Conference on **July 11, 2018 at 10:00 A.M.** At the address given below, which shall be open only to all interested parties who have purchased the bidding documents.

7. Bids must be duly received by the BAC Secretariat at the address below on or before **July 24, 2018 at 9:00 AM..** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **July 24, 2018 at 9:00 AM** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. **Late bids shall not be accepted.**

8. The PPA, PMO Palawan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

**Mrs. Aileen R. Uy**  
Head Secretariat  
PMO-Palawan-BAC  
Port Area, Puerto Princesa city  
Telephone nos. (048) 434-5321  
Email Address : bacgoods\_ppc@yahoo.com

**(SGD) ELIZALDE M. ULSON**  
PMO-PALAWAN-BAC Chairperson

**PORT MANAGEMENT OFFICE – PALAWAN**

PPA Administrative Building, Port Area

Port Area, Bgy. Bagong Pag-asa, Puerto Princesa City, Palawan

Telefax. Nos. (048) 434-5626, Email address: [pmopalawan@ppa.com.ph](mailto:pmopalawan@ppa.com.ph)