

Section IX
BIDDING FORMS

BID FORM

Date: _____

ITB NO.: 001-2018

To: Philippine Ports Authority
PORT MANAGEMENT OFFICE-NCR NORTH
Radial Road 10, North Harbor, Tondo, Manila

We, the undersigned, declare that:

(a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract **VARIOUS REPAIR WORKS AT RADAR STATION 2, CORREGIDOR ISLAND, CAVITE**

(b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

The total price of our Bid, excluding any discounts offered in item (s) below is:

BILL NO.	DESCRIPTION	TOTAL AMOUNT (Php)
1.	GENERAL EXPENSES	
2.	REINSTALLATION OF WATERLINES AND SUPPLY	
3.	REPLACEMENT OF DAMAGED FUEL STORAGE TANK	
4.	REWIRING OF GROUNDED WIRES AND REPLACEMENT OF FIXTURES	
5.	RE-WATER PROOFING	
6.	REPAIR OF LEAKING WINDOWS	
7.	REPAIR OF EXISTING KITCHEN	
8.	REPLACEMENT OF EXISTING DAMAGED SIGNAGES	
	TOTAL AMOUNT OF BID (Including VAT)	

Total Amount in Works: _____

The discounts offered and the methodology for their application are: [insert information];

- (c) Our Bid shall be valid for a period of [insert number] days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: [insert information];
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;

We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid that you may receive.

Name: _____

In the capacity of: _____

Signed: _____

Duly authorized to sign the Bid for and on behalf of: _____

Date: _____

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 1 - GENERAL EXPENSES

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
1.01	Mobilization, Demobilization and Cleaning-up	lot	1.0		
1.02	Construction Safety and Health Program	lot	1.0		
TOTAL FOR BILL NO. 1					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 2 – REINSTALLATION OF WATERLINES AND SUPPLY

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
2.01	Plumbing Works (Sanitary and Cold Water Line)	sq..m.	9.0		
TOTAL FOR BILL NO. 2					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 3 – REPLACEMENT OF DAMAGED FUEL STORAGE TANK

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
3.01	Dismantling Works	sq..m.	9.0		
3.02	Replacement of Dilapidated Fuel Tank Storage	sq..m.	9.0		
TOTAL FOR BILL NO. 3					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 4 – REWIRING OF GROUNDED WIRES AND REPLACEMENT OF FIXTURES

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
4.01	Electrical Works	sq..m.	48.0		
4.02	Restoration Works	lot	1.0		
TOTAL FOR BILL NO. 4					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 5 – RE-WATERPROOFING

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
5.01	Waterproofing Works	sq..m.	32.0		
TOTAL FOR BILL NO. 5					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 6 – REPAIR OF LEAKING WINDOWS

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
6.01	Repair of Windows Leaks	sq..m.	8.28		
TOTAL FOR BILL NO. 6					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 7 – REPAIR OF EXISTING KITCHEN

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
7.01	Masonry Works	sq..m.	28.64		
7.02	Plumbing Works	lot	1		
7.03	Roofing Works	sq..m.	59.0		
7.04	Painting Works	sq..m.	60.0		
7.05	Electrical Works	sq..m.	11.04		
TOTAL FOR BILL NO. 7					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

BILL OF QUANTITIES/BID SCHEDULE

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Title

BILL NO. 8 – REPLACEMENT OF EXISTING DAMAGED SIGNAGES

ITEM NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QUANTITY (4)	UNIT PRICES (Pesos) (5)	TOTAL PRICE (Pesos) (4) x (6)
8.01	Signage's Works	sq..m.	4.5		
TOTAL FOR BILL NO. 8					

Name/Signature of Authorized Signing Official :

Business Name of Bidder :

Position/Title :

ANNEXES

ANNEX 1	:	BASIS OF PAYMENT
ANNEX 2	:	MINIMUM EQUIPMENT REQUIREMENT
ANNEX 3	:	ENVIRONMENTAL SAFETY AND HEALTH REQUIREMENTS
ANNEX 4	:	MINIMUM TESTING REQUIREMENTS
ANNEX 5	:	ADDITIONAL FORMS

ANNEX 1

BASIS OF PAYMENT

Various Repair Works at Radar Station 2, Corregidor Island, Cavite,

The basis of payment for the work item provided in the Bill of Quantities for its respective Bill shall be for the actual quantity (volume in cubic meter, weight in kgs., board foot of lumber, area in square meter, number of sets, linear meter, number of units) that was supplied, places/installed, erected, set-in-place, cast-in-place in accordance with the drawings and specifications and accepted by the Engineer. For lump sum item of work shall be deemed to cover the cost to complete the work item provided in the drawings and specifications and as directed by the Engineer. Payment shall include the cost of materials, labor, used of tools, equipment expenses and all attendant works and incidental expenses necessary to complete each work item covered under its respective Bill, as provided in the bidding documents.

ANNEX 2

MINIMUM EQUIPMENT REQUIREMENT

(Owned or Leased)

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Item No.	DESCRIPTION	No. of Units	Owned / Leased
1.	Oxy-Acetylene Cutting Outfit	1	Owned /Leased
2.	4" Grinder	1	Owned /Leased
3.	Generator 10 KVA	1	Owned/Leased
4.	Heavy Duty Drill / Reversible Drill	1	Owned/Leased
5.	Welding Machine, 250 A	1	Owned/Leased
6.	Scaffolding	1-lot	Owned/Leased

ANNEX 3

ENVIRONMENTAL SAFETY AND HEALTH REQUIREMENTS

For the:

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

A. EQUIPMENT / MATERIALS:

Personnel Protective Equipments (Hard Hats, Gloves, Googles,

Safety Shoes & other Appropriate PPE's) : 1.0 Lot

Safety Devices (Barricades, Warning Signs, Fire Extinguishers, and other Appropriate Tools) : 1.0 Lot

Medical and First Aide System : 1.0 Lot

B. LABOR

1 - Foreman : 40 Calendar Days

ANNEX 4

MINIMUM TESTING REQUIREMENTS

(If Applicable)

For the:

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

**Megger Test shall be conducted before the turn-over of the electrical works.
Also, a leak test shall be conducted on water supply & fuel storage tank.**

ANNEX 5

ADDITIONAL FORMS

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBE AND SWORN to before me this _____ day of _____ 20___ at _____, Philippines.

Doc. No. _____:

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Book No. _____:

Series of 2018 _____:

Republic of the Philippines

CITY OF MANILA) S.S.

BID-SECURING DECLARATION

To: PPA-PMO NCR NORTH
Admin. Bldg. Radial Road 10
North Harbor Tondo, Manila

I, the undersigned declare that:

1. I understand that, according to your conditions, bids must be supported by a Bid Security, which maybe in the form of a Bid-Securing Declaration.
2. I accept that:
 - a. I will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and,
 - b. I will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, if I have committed any of the following actions:
 - I. Withdrawn my Bid during the period of bid validity required in the Bidding Documents; or
 - II. Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the contract, In accordance with the Bidding Documents after having seen notified of your acceptance of our Bid during the period of bid validity.
3. I understand that the Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, of any extension thereof pursuant to your request;
 - b. I am declared ineligible or post-disqualified upon receipt of your notice to such effect, and
 - (i) I failed to timely file a request for reconsideration or
 - (ii) I filed a waiver to avail of said right;
 - c. I am declared as the bidder with the Lowest Calculated Responsive Bid, and I have furnished the performance security and signed the contract.

IN WITNESS WHEREOF, I have hereto set my hand this ____ day of _____ at _____.

NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE
(Signatory of Legal Capacity)
AFFIANT

SUBSCRIBE AND SWORN to before me this _____ day of _____ at _____, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules of Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me his/her (type of government identification card used), with his/her photograph and signature appearing thereon, with No. _____ and his/her Community Tax Certificate No. _____ issued on at _____.

Witness my hand and seal this _____ day of _____.

NOTARY PUBLIC

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CASH FLOW AND PAYMENT SCHEDULE

Name of Project:

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Project Duration (Days or Months)	Payment Schedule (Monthly, in Pesos)	Cash Flow (in Pesos)
TOTAL:		

NOTES:

- The Cash Flow and Payment Schedule should be consistent with the Bar Chart and S-Curb.
- Advance Payment should be specified if contractor wants to avail
- Payment Schedule shall not be more than once a month

(Authorized Signing Official)

Signature

MANPOWER SCHEDULE

Name of project:

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

MANPOWER (Minimum)	Contract Duration (40 Calendar Days)									
	M O N T H L Y									
Project Manager (CE)										
Project Engineer										
Construction Safety and Health Officer										
General Foreman										
Specify Other Applicable Positions, etc.										

(Authorized Signing Official)

Signature

EQUIPMENT UTILIZATION SCHEDULE

Name of project:

Various Repair Works at Radar Station 2, Corregidor Island, Cavite

Item No.	DESCRIPTION	No. of Units	Owned / Leased	Contract Duration (40 Calendar Days)					
				MONTHLY					
1.	Oxy-Acetylene Cutting Outfit	1	Owned/Leased						
2.	4" Grinder	1	Owned/Leased						
3.	Generator 10 KVA	1	Owned/Leased						
4.	Heavy Duty Drill / Reversible Drill	1	Owned/Leased						
5.	Welding Machine, 250 A	1	Owned/Leased						
6.	Scaffolding	1-lot	Owned/Leased						

(Authorized Signing Official)
Signature