

T-FORM 2

Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents

The Bidder's authorized signatory shall affix his/her signature on the "CONFORME" portion of the herein attached Schedule of Requirements – Section VI and Technical Specifications – Section VII.

SCHEDULE OF REQUIREMENTS

1. Janitorial Personnel

The winning Bidder shall deploy the required number of janitors/janitress to the PMO-NCR North upon issuance of the Notice to Proceed, as follows:

LOCATION	NUMBER OF PERSONNEL	TOTAL
PMO-NCR NORTH	16	16
T O T A L	16	16

2. Equipment, Supplies and Materials (Annex "A")

The winning bidder shall deliver to the PMO-NCR North the following equipment including the required supplies and materials upon issuance of the Notice to Proceed:

2 units Floor Polisher, 16"
2 units Vacuum Cleaner, heavy duty

CONFORME:

Name of Company/Prospective Bidder

By:

Printed Name and Signature of Authorized Representative

Date

ITEM	EQUIPMENT	UNIT	NH	TOTAL
1	ELECTRIC FLOOR POLISHER, 16"	UNITS	2	2
2	VACUUM CLEANER	UNITS	2	2
	MONTHLY CONSUMABLE SUPPLIES	UNIT	NH	TOTAL
1	Liquid Floor Wax	gals.	2	2
2	Garbage Bag XXL Black	pcs.	100	100
3	Muriatic Acid	gals.	2	2
4	Powder Soap	kgs.	20	20
5	Detergent Bar Soap	bars	16	16
6	Cleanser - - -	kgs.	2	2
7	Deodorant Cake	pcs.	24	24
8	Mop Head	pcs.	15	15
9	Furniture Polish (Pledge)	cans	2	2
10	Insect Killer Spray (300 ml)	cans	6	6
11	Carpet Shampoo	gals.	2	2
12	Stripping Pad	pcs.	5	5
13	Rugs, Cotton	pcs.	35	35
14	Steel Wool	tubes	10	10
15	Zonrox Bleach	gals.	7	7
	TO BE SUPPLIED ALWAYS IN USABLE CONDITION			
1	Tambo Broom (thick) (per contract)	pcs.	15	15
2	Stick Broom (per contract)	pcs.	12	12
3	Dust Pan (per contract)	pcs.	15	15
4	Toilet Pump (per contract)	pcs.	11	11
5	Toilet Brush nylon (per contract)	pcs.	11	11
6	Mop Handle 5ft. (plastic heavy duty) (per contract)	pcs.	15	15
7	Spatula, 4 inches wide w/ handle (per contract)	pcs.	4	4
8	Plastic Pail (per contract) 3-gals. Capacity w/ dipper	pcs.	22	22
9	Ceiling Broom (per contract)	pcs.	5	5
10	Push Brush (per contract)	pcs.	7	7
11	Rubberized hand gloves (per contract)	Pairs	16	16

CONFORME:

Name of Company/Prospective Bidder

By:

Printed Name and Signature of Authorized Representative

Date

TECHNICAL SPECIFICATIONS

JANITORIAL SERVICES

July 1, 2018 to December 31, 2018

A. STABILITY

1. Years of janitorial experience of Company - at least 5 years
2. Liquidity of the Company – working capital (current assets – current liabilities) should be at least 20% of the ABC
3. Organizational set-up – submit existing organizational chart of the prospective bidder.

B. RESOURCES

1. EQUIPMENT

- | | |
|------------------------------|---------|
| a. Floor polisher, 16" | 2 units |
| b. Heavy duty vacuum cleaner | 2 units |

2. MONTHLY CONSUMABLE SUPPLIES	UNIT	QTY.
a. Liquid Floor wax	gal.	2
b. Garbage bag, plastic XXL black	pcs.	100
c. Muriatic acid	gal.	2
d. Powder soap	kls.	20
e. Detergent bar soap	bar	16
f. Cleanser	kls.	2
g. Deodorant cake	pcs.	24
h. Mophead	pcs.	15
i. Furniture polish (pledge)	can	2
j. Insect killer spray (300 ml)	can	6
k. Carpet shampoo	gal.	2
l. Stripping pad	pcs.	5
m. Rugs, cotton	pcs.	35
n. Steel wool	tube	10
o. Zonrox bleach	gal.	7

3. NON-CONSUMABLE TO BE SUPPLIED ALWAYS IN USABLE CONDITION

a. Tambo broom, thick (per contract)	pcs.	15
b. Stick broom (per contract)	pcs.	12
c. Dust pan (per contract)	pcs.	15
d. Toilet pump (per contract)	pcs.	11
e. Toilet brush, nylon (per contract)	pcs.	11
f. Mop handle, plastic 5 ft. (per contract)	pcs.	15
g. Spatula, 4 inch wide (per contract)	pcs.	4
h. Plastic pail, 3 gals. cap. w/dipper(/contract)	pcs.	22
i. Ceiling broom, bamboo handle, (/contract)	pcs.	5
j. Push brush, nylon bristle, 3"x10" (/contract)	pcs.	7
k. Rubberized hand gloves (per contract)	pairs	16

4. Other equipment, supplies and materials, as the need arises
5. NUMBER OF JANITORS – 16 janitors/janitress
6. QUALIFICATIONS OF JANITORS
 - a. At least 18 years of age
 - b. High school graduate
 - c. With six (6) months experience in janitorial work
7. HOUSEKEEPING PLAN – submit a detailed housekeeping plan to be implemented at PMO-NCR North.

CONFORME:

Name of Company/Prospective Bidder

By:

Printed Name and Signature of Authorized Representative

Date