

PORT MANAGEMENT OFFICE-NCR NORTH
PMO-NCR North Administration Bldg. Radial Road 10,
North Harbor, Tondo, Manila

INVITATION TO BID

**PROCUREMENT OF JANITORIAL SERVICES FOR PMO-NCR NORTH
CY 2018**

1. The PPA PMO-NCR North, through its Corporate Operating Budget intends to apply the sum of **One Million Nine Hundred Sixty-Six Thousand Two Hundred Eight Pesos and 64/100 (php1,966,208.64)** being the Approved Budget for the Contract (ABC) to payment under the contract for ***Procurement of Janitorial Services for PMO-NCR North for CY 2018 (Project Reference No. NCR-N 01-2018)***. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The PPA PMO-NCR North now invites bids for the Procurement of Janitorial Services for PMO-NCR North. Delivery of the services is required from ***July 1, 2018 up to December 31, 2018*** at the following office:

OFFICES

NO. OF JANITORS

PMO-NCR North

16

3. The bidder should have a completed single contract similar to the contract to be bid whose value must be at least fifty (50%) percent of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to bidders.
4. Equipment requirement:
 - a. 2 units, Floor polisher, 16"
 - b. 2 units, Vacuum Cleaner, heavy duty
5. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, known as the "Government Procurement Reform Act", and is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
6. Interested bidders may obtain further information and inspect the Bidding Documents from ***8:00 A. M. to 5:00 P.M.*** as well as, purchase said Bidding Documents at the address given below on ***May 31, 2018*** until ***June 7, 2018***, upon payment of an applicable fee for the Bidding Documents in the amount of ***Five Thousand Pesos (P5,000.00), VAT inclusive.***

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Philippine Ports Authority, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Payment for the bid documents shall be in Cash or Manager's Check.

7. The PMO-NCR North will hold a Pre-bid Conference on **June 8, 2018 at 1:30 P.M.** at PMO-NCR North Multi-Purpose Room, PMO-NCR North Administration Bldg, Radial Road 10, North Harbor, Tondo, Manila.
8. Bids must be delivered to and received by the Secretariat of the Bids and Awards Committee for PMO-NCR North, PMO-NCR North Administration Building, Radial Road 10, North Harbor, Tondo, Manila, not later than **1:00 P. M. of June 19, 2018.** All bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in the **Instruction to Bidders.**
9. Bid opening shall be on **June 19, 2018 at 1:30 P. M.** at PMO-NCR North Multi-Purpose Room, PMO-NCR North Administration Bldg., Radial Road 10, North Harbor, Tondo, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address stated above. Late bids shall not be accepted.
10. The PPA PMO-NCR North reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Head Secretariat

Bids and Awards Committee for PMO-NCR North
(BAC-NCR-N)
PMO-NCR North Administration Bldg. Radial Road 10
North Harbor, Tondo, Manila
Tel. No. (02) 245-2929
Facsimile No. (02) 245-2929

(SGD) ORVILLE A. ODICTA

Chairperson
Bids and Awards Committee for PMO-NCR North
(BAC-NCR-N)

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