

## ***Section VII. Technical Specifications***

# Technical Specifications

ITEM	SPECIFICATIONS	Statement of Compliance
		<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>

	DETAILS	QUANTITY	
<b>1</b>	<b>Security Guards</b>		
<b>1.1</b>	<b>PPA Head Office</b>	<b>54</b>	
	PPA Head Office	34	
	PPA Training Center	13	
	PPA GAD Center	07	
<b>1.2</b>	<b>Port Management Office of NCR-South</b>	<b>80</b>	
	NCR-South (Baseport)	61	
	TMO Pasig	19	
<b>1.3</b>	<b>Port Management Office of NCR-North</b>	<b>77</b>	
	NCR-North (Baseport)	71	
	TMO Vitas	06	
<b>1.4</b>	<b>Port Management Office of Bataan/Aurora</b>	<b>43</b>	
	Lamiao (Baseport)	18	
	Port of Orion	13	
	Mariveles Collection Unit	04	
	Port of Dingalan	04	
	Port of Casiguran	04	
<b>1.5</b>	<b>Port Management Office of Northern Luzon</b>	<b>33</b>	
	San Fernando (Baseport)	09	
	TMO Pangasinan	03	
	Port of Currimao	06	
	Port of Salomague	03	
	Port of Aparri	03	
	Port of Claveria	03	
	TMO Batanes	03	
	TMO Zambales	03	

	Provide and operate efficient port security plans and services in accordance with the standards prescribed by the PPA and the International Ship and Port Facility Security (ISPS) Code as well as the National Security Programme for Sea Transport and Maritime Infrastructure.		
	List of duly licensed security guards as required and who are compliant with the PPA qualification standards as enumerated in Annex "B" of the Terms of Reference.		
	Provide and maintain the required security service equipment, mobile units, communications units and gears in ready and operational condition as listed in Annex "C" of the Terms of Reference.		
	<p>Anyone of the five (5) Key Officers such as the Manager/Chief Security Director (1), Assistant Manager/Assistant Chief Security Director (1), Chief Inspector (1) and Detachment Commander (2) shall have appropriate trainings on International Ship and Port Facility Security (ISPS) Code, specifically the Port Facility Security Officer (PFSO) Course and on any two (2) of the following:</p> <ol style="list-style-type: none"> <li>1. Crowd Control Management;</li> <li>2. Bomb Awareness and Management;</li> <li>3. Intelligence and Investigation; and</li> <li>4. Basic First Aid.</li> </ol>		
	<p>Provide, at no expense to PPA, security training programs for all security guards deployed such as, but not limited to the following:</p> <ol style="list-style-type: none"> <li>1. Security Awareness Seminar duly accredited by the Office for Transportation Security;</li> <li>2. Knowledge of current security threats and patterns in port facilities;</li> <li>3. Recognition of characteristics and behavioral patterns of persons who are likely to threaten security;</li> <li>4. Techniques used to circumvent security measures;</li> </ol>		

	<p>5. Crowd management and control techniques;</p> <p>6. Security-related communications;</p> <p>7. Inspection, control and monitoring techniques;</p> <p>8. Methods of physical searches of person, personal effects, baggage, cargo and ship's stores;</p> <p>9. Basic Intelligence and Investigation Course, report writing; and</p> <p>10. Basic knowledge on the meaning of and consequential requirements of the different security alert levels as defined under the ISPS Code and National Security Programme for Sea Transport and Maritime Infrastructure.</p>		
	<p>Comply with all labor laws, standards, social legislations in favor of its security guards and DOLE Dept. Order No. 150-16 Series of 2016 in the implementation of the Contract and hold PPA free and harmless from any liability arising from the claims by security guards against the Contractor.</p>		
	<p>Provide a Supervisor for every PMO who shall oversee security operations at the expense or overhead of the security services provider.</p>		
	<p>Provide insurance coverage or pay for life insurance premium for its security guards.</p>		
	<p>Provision of Identification Cards (IDs) and Uniforms in the design agreed upon by the parties.</p>		
	<p>Certificate of Site Inspection.</p>		

# **TERMS OF REFERENCE**

## ***PROCUREMENT OF SECURITY SERVICES FOR PHILIPPINE PORTS AUTHORITY, PORT SECURITY CLUSTER-NATIONAL CAPITAL REGION, CENTRAL AND NORTHERN LUZON COMPRISING PPA HEAD OFFICE, PORT MANAGEMENT OFFICES (PMOs) NCR-NORTH, NCR-SOUTH, BATAAN/AURORA AND NORTHERN LUZON, AND TERMINAL MANAGEMENT OFFICES (TMOs)/PORTS UNDER THEIR RESPECTIVE JURISDICTION)***

### **1. RATIONALE/OBJECTIVE**

- 1.1 Consistent with principles of transparency, competitiveness, streamlining and use of technology in procurement, accountability, and public monitoring under Republic Act No. 9184 and its Revised Implementing Rules and Regulations, this Terms of Reference shall inform and guide prospective bidders interested in a public and competitive bidding for the Contract for Port Security Services in Port Security Cluster–National Capital Region, Central and Northern Luzon.

### **2. SCOPE OF UNDERTAKING**

- 2.1 The Contract subject of the desired competitive public bidding under Republic Act No. 9184 and its Revised Implementing Rules and Regulations includes port security needs of the PPA Head Office, Port Management Offices/Terminal Management Offices/Facilities/Units located across PSC-National Capital Region, Central and Northern Luzon, namely:

#### **2.1.1 PPA Head Office**

	<b>No. of SGs</b>
2.1.1.1 PPA Head Office	- 34
2.1.1.2 PPA Training Center	- 13
2.1.1.3 PPA GAD Center	- <u>07</u>
<b>Total</b>	<b>54</b>

#### **2.1.2 Port Management Office of NCR-South**

	<b>No. of SGs</b>
2.1.2.1 NCR-South (Baseport)	- 61
2.1.2.1 TMO Pasig	- <u>19</u>
<b>Total</b>	<b>80</b>

### 2.1.3 Port Management Office of NCR-North

	No. of SGs.
2.1.3.1 NCR-North (Baseport)	- 71
2.1.3.2 TMO Vitas	- 06
<b>Total</b>	<b>77</b>

### 2.1.4 Port Management Office of Bataan/Aurora

	No. of SGs
2.1.4.1 Lamao (Baseport)	- 18
2.1.4.2 Port of Orion	- 13
2.1.4.3 Mariveles Collection Unit	- 04
2.1.4.4 Port of Dingalan	- 04
2.1.4.5 Port of Casiguran	- 04
<b>Total</b>	<b>43</b>

### 2.1.5 Port Management Office of Northern Luzon

	No. of SGs
2.1.4.1 San Fernando (Baseport)	- 09
2.1.4.2 TMO Pangasinan	- 03
2.1.4.3 Port of Currimao	- 06
2.1.4.4 Port of Salomague	- 03
2.1.4.5 Port of Aparri	- 03
2.1.4.6 Port of Claveria	- 03
2.1.4.7 TMO Batanes	- 03
2.1.4.8 TMO Zambales	- 03
<b>Total</b>	<b>33</b>

**TOTAL NO. OF SGs      287**

- 2.2 The facilities, offices, installations and structures to be secured under the Contract are particularly described and delineated in the Facility/Port Layout Plans hereto attached and marked as *Annexes "A-1", "A-2", "A-3", "A-4", et sequential.*

## 3. DESCRIPTION OF SERVICES

The Philippine Ports Authority (PPA) desires to engage the services of a security agency for deployment of **two hundred eighty-seven (287)** security guards, through a One (1) year contract, the sum of **Ninety Million Two Hundred Sixty-Eight Thousand Six Hundred Ninety-Two Pesos Only (P 90,268,692.00)** for the purpose of safeguarding and protecting its properties, equipment, facilities, installations and confidential information as well as its officers, employees, their visitors and all persons transacting legitimate business within the premises identified and delineated above (*Annexes "A" et*

crimes/unlawful acts or any act of terrorism within the areas described above which must be consistent with Port Facility Security Plans prepared in accordance with the relevant provisions of *International Ship and Port Facility Security (ISPS) Code* as well as the *National Security Programme for Sea Transport and Maritime Infrastructure*.

#### **4. MINIMUM TRACK RECORD**

Considering its basic role in the operation, management and administration of seaports, the PPA desires a security Contractor who has completed, within the last five (5) years from the date of submission and receipt of bids, a single contract that is similar to the Contract to be bid. A similar contract must be a seaport security contract the value of which must be at least fifty percent (50%) of the Approved Budget for the Contract (ABC).

#### **5. OBLIGATIONS AND RESPONSIBILITIES**

##### **5.1 The Contractor shall:**

- a. Provide and operate efficient port security plans and services in accordance with the standards prescribed by the PPA and the *International Ship and Port Facility Security (ISPS) Code* as well as the *National Security Programme for Sea Transport and Maritime Infrastructure*;
- b. Deploy and maintain duly licensed security guards as required and who are compliant with the PPA qualification standard as enumerated in *Annex "B"* hereof;
- c. Provide and maintain the required security service equipment, mobile units, communications units and gears in ready and operational condition as listed in *Annex "C"* hereof;
- d. Anyone of the five 5 Key Officers, such as the (1) Manager/Chief Security Director, (1) Assistant Manager/Assistant Chief Security Director, (1) Chief Inspector and (2) Detachment Commanders, shall have appropriate trainings on International Ship and Port Facility Security Code, specifically in Port Facility Security Officer (PFSO) Course and on any two (2) of the following:
  - d.1 Crowd Control Management;
  - d.2 Bomb Awareness and Management;
  - d.3 Intelligence and Investigation; and
  - d.4 Basic First Aid.
- e. Assist in the enforcement of access control and traffic regulations and other security policies existing within the port premises and in facilities, buildings, installations or offices as directed by PPA.
- f. Provide, at no expense to PPA, security training programs for all security guards to be deployed such as, but not limited to, the following:



- f.1 Security Awareness Seminar duly accredited by Office for Transportation Security.
    - f.2 Knowledge of current security threats and patterns in port facilities,
    - f.3 Recognition of characteristics and behavioral patterns of persons who are likely to threaten security,
    - f.4 Techniques used to circumvent security measures,
    - f.5 Crowd management and control techniques,
    - f.6 Security-related communications,
    - f.7 Inspection, control and monitoring techniques,
    - f.8 Methods of physical searches of person, personal effects, baggage, cargo, and ship's stores,
    - f.9 Basic Intelligence and Investigation Course, and report writing,
    - f.10 Basic knowledge on the meaning of and consequential requirements of the different security alert levels as defined under the *ISPS Code* and *National Security Programme for Sea Transport and Maritime Infrastructure*. PPA reserves the right to review and evaluate the required training programs.
  - g. Comply with all labor laws, standards, social legislations in favor of its security guards and DOLE DO No. 150-16 Series of 2016, in the implementation of the Contract and hold PPA free and harmless from any liability arising from the claims by security guards against the Contractor.
  - h. Employ security guards, with appropriate training on Customer Relation.
  - i. Provide a Supervisor for every PMO who shall oversee security operations at the expense or overhead of the security services contractor.
  - j. Increase/decrease such number of security guards after due notice from the PPA.
  - k. Submit to the PPA detailed reports of undertaking and unusual incidents and such other reports in accordance with the form and frequency prescribed by PPA.
  - l. Make available at any reasonable time all documents related to the Contract for inspection, examination and audit by PPA.
  - m. Assume liability for any or all losses and damages for destructions to property or death/injuries sustained by the PPA, its employees, guests and passengers, which are directly attributable to the negligence, fault, laxity, unlawful act or misconduct of the Contractor or any of its officers or security guards.
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- n. Provide insurance coverage or pay for life insurance premium for its security guards.
- o. Comply with all other applicable laws, ordinances, terms and conditions of the Contract and applicable rules and regulations promulgated by the PPA.
- p. Pay taxes in full and on time and that the failure to do so will entitle the PPA to suspend payment for any services delivered/rendered by the Contractor.
- q. Regularly present to PPA, within the duration of the contract, a tax clearance from the Bureau of Internal Revenue as well as a copy of its income and business tax returns stamped and received by the Bureau of Internal Revenue and duly validated with the tax payments made thereon;
- r. Comply with all the provisions of the contract and contract documents. Non-compliance with or violations of any of its obligations and responsibilities shall be a ground for rescission, cancellation and/or termination of the Contract after due notice.
- s. Post the required performance security in sufficient amount, for the duration of the Contract and in the form of cash, manager's check or a bond secured from a reputable insurance company duly accredited by the appropriate government agency to guarantee full performance and compliance with every stipulation, terms and conditions of the Contract, and adjust the amount of the bond accordingly whenever the number of guards is increased or decreased.

## 5.2 The PPA shall:

- a. Award the Contract for Port Security Services in the **Port Security Cluster-National Capital Region, Central and Northern Luzon** for a period of one (1) year to the Lowest Calculated Responsive Bidder after a competitive public bidding under Republic Act No. 9184 and its IRR.
- b. Ensure the availability of funds for security services rendered under the Contract.
- c. After the perfection of the Contract, an automatic crediting provision which shall immediately give effect to the common provision in wage orders that prescribed increases in wage rates and other wage-related benefits of security guards shall be borne by the principals or clients of the Security Services Contractor and the Service Agreements shall be deemed amended accordingly, pursuant to Department of Labor and Employment Order No. 150-16 series of 2016.
- d. Exercise functional and operational supervision over the security guards deployed under the Contract for its proper implementation.

- e. Provide, in coordination with the Contractor ISPS Code related seminars, Port orientation briefings, and other pertinent port security training updates to security guards under the Contract.
- f. Provide compensation for overtime services as may be authorized by the Head of the Responsibility Center under exceptional circumstances. Its computation shall be subject to existing labor laws and on the basis of "no gain/no loss" policy under the IRR of Republic Act No. 9184.
- g. Exercise visitorial power or conduct inspection or audit of the Contractor's compliance with existing social legislation or provisions of the contract relating to the welfare of security guards deployed under the Contract.

## **6. RIGHTS OF CONTRACTOR AND PPA**

### **6.1 The Contractor shall:**

#### **6.1.1 Financial**

Collect its fees and charges for services rendered as concurred in, validated and approved by the PPA, which shall be issued with Official Receipts by the Contractor, which shall be payable every 15th and the last working day of the month following the submission by the Agency of the statement of accounts and other supporting documents.

#### **6.1.2 Administrative**

Confer or meet with the authorized representatives of PPA on issues and concerns pertaining to proper implementation of the Contract concerning a particular situation in a particular port.

### **6.2 The PPA shall:**

#### **6.2.1 Financial**

To require the Contractor to submit supporting documents as basis for payment of services rendered by its security guards.

#### **6.2.2 Operational**

Supervise the services rendered by and control the conduct of security guards deployed under the Contract with a view of ensuring their maximum efficiency in port management, operation and management.

### **6.2.3 Administrative**


- a. Terminate and/or cancel the Contract as may be provided for therein.
- b. Conduct audit in compliance with the terms and conditions of the Contract.

## **7. DURATION OF CONTRACT**

- 7.1 The Contract for Port Security Services in Port Security Cluster National Capital Region, Central and Northern Luzon shall be effective for a period of one (1) year.

## **8. VENUE OF ACTION**

- 8.1 All actions relating to the Contract shall only be instituted before appropriate courts in the City of Manila, Philippines.

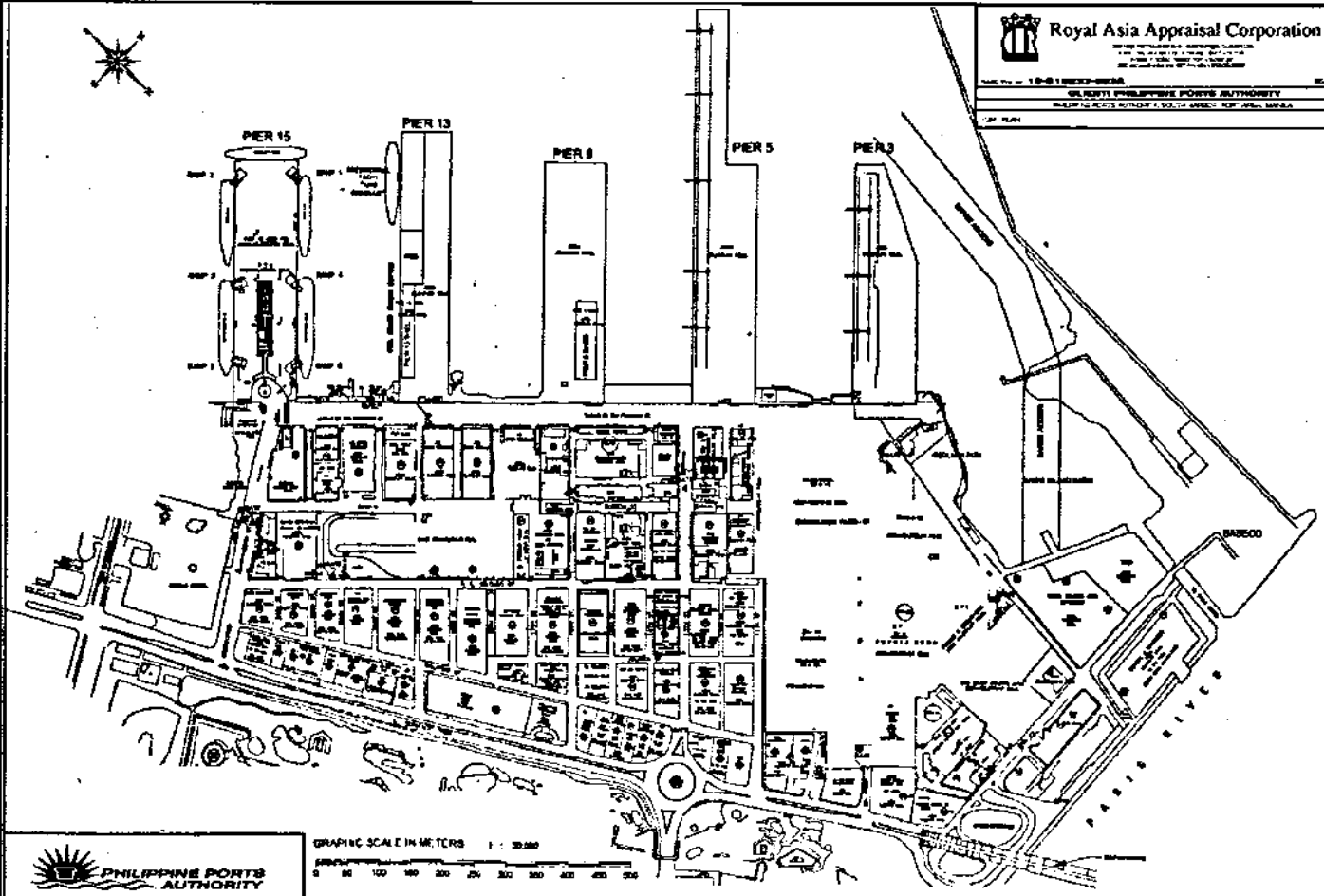


**PPSUPT GENARO P MANCIO, JR**  
Acting Manager/Superintendent  
Port Police Department



Royal Asia Appraisal Corporation

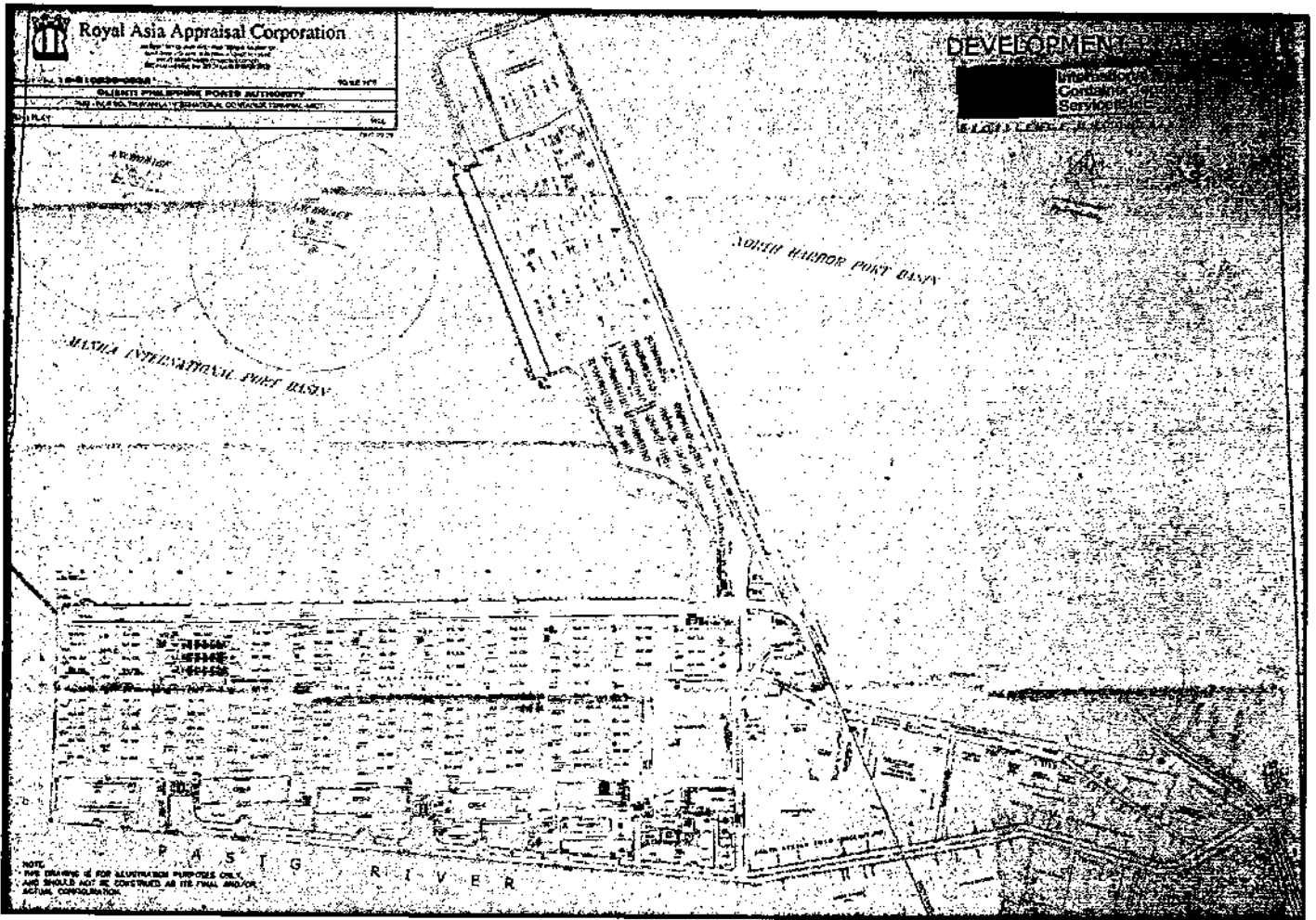
Map No. 10-01 (RECRD-00000) SCALE: 1/50,000  
SOUTH HARBOR DEVELOPMENT PLAN  
PHILIPPINE PORTS AUTHORITY  
NCR SOUTH  
WALL  
LAP OF 20



PHILIPPINE PORTS  
AUTHORITY  
REAL ESTATE MANAGEMENT DIVISION  
PNO - NCR SOUTH

GRAPHIC SCALE IN METERS 1 : 20,000  
0 50 100 150 200 250 300 350 400 450 500

# SOUTH HARBOR DEVELOPMENT PLAN





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SEC Accreditation No. 019 (Valid Until 03/20/2022)

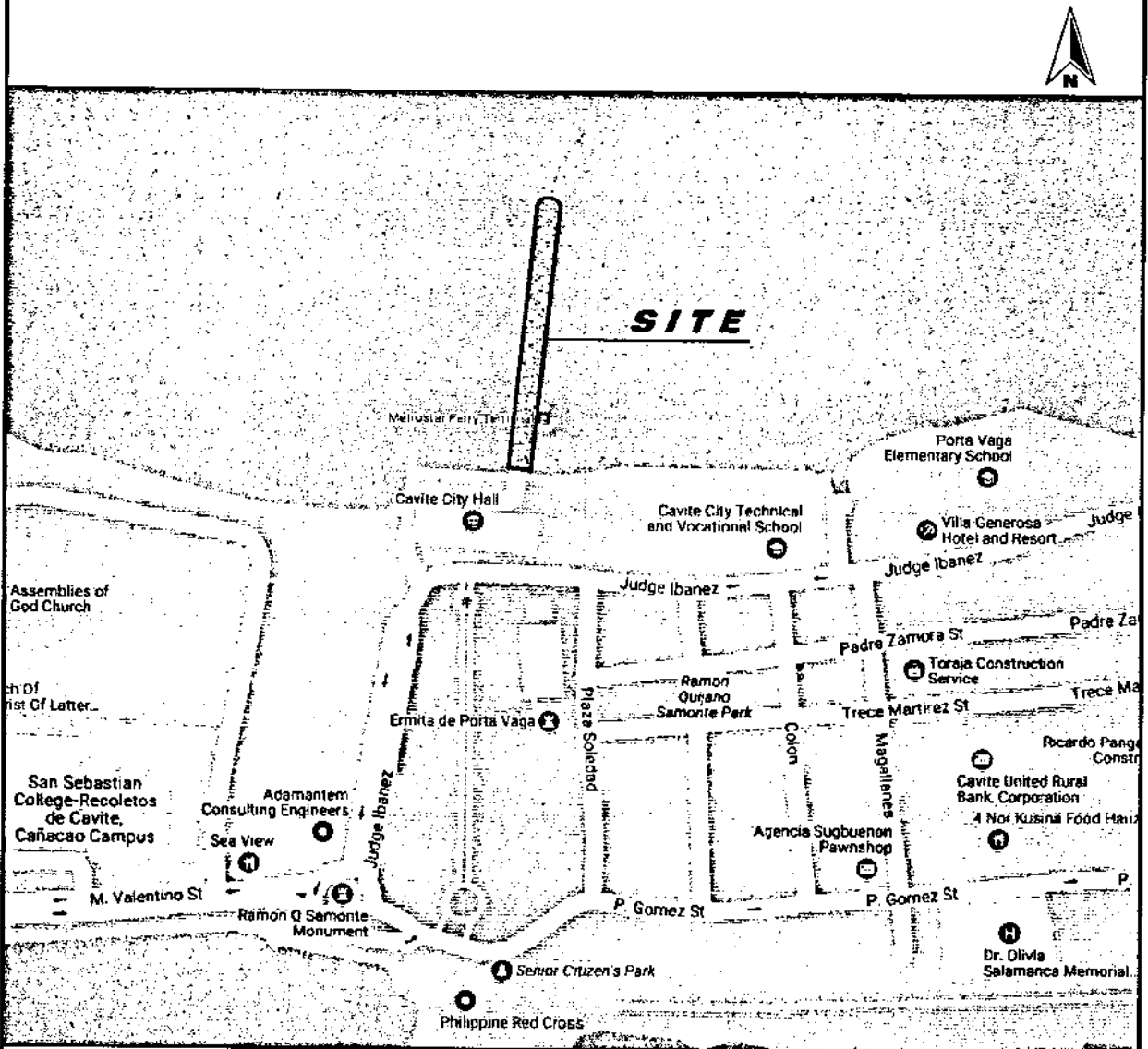
RAAC File No.: **16-C10233-003A**

SCALE: NTS

**CLIENT: PHILIPPINE PORTS AUTHORITY**

**CAVITE CITY FERRY TERMINAL, SAN ROQUE, CAVITE CITY**

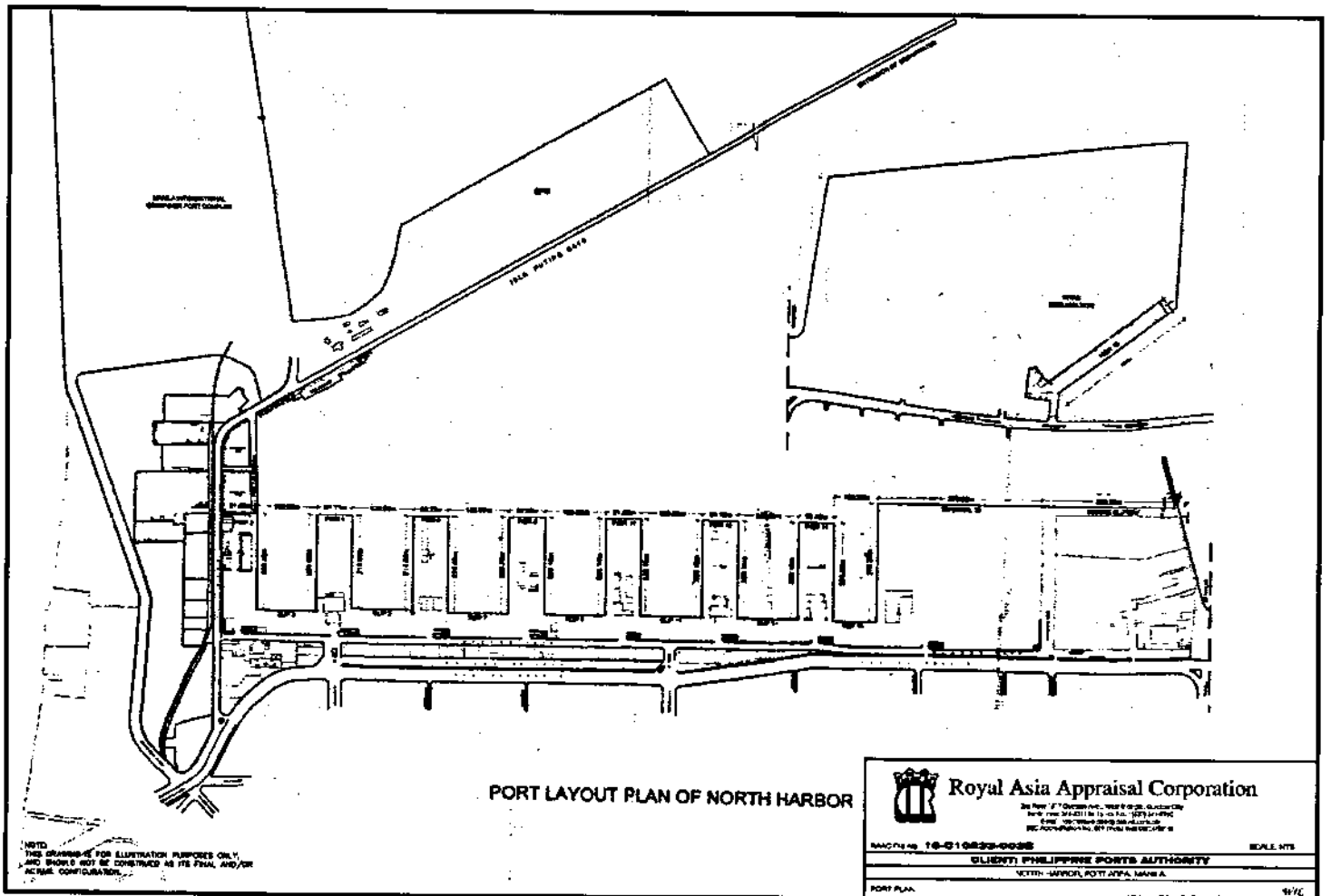
VICINITY MAP



NOTE:  
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ACTUAL CONFIGURATION.

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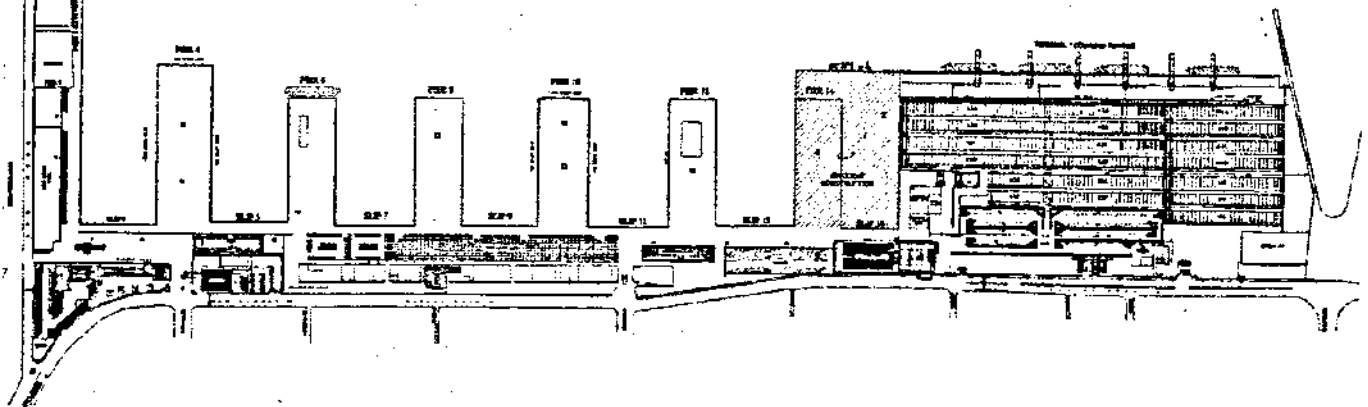






SMALL INTERNATIONAL  
CONTAINER PORT  
COMPLEX

## CURRENT PORT LAYOUT PLAN



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PROJECT NO. 15-010225-0000

SCALE: NTS

**CLIENT: PHILIPPINE PORTS AUTHORITY**

1000 17th Street, Suite 1000, San Francisco, CA 94103

PORT PLAN

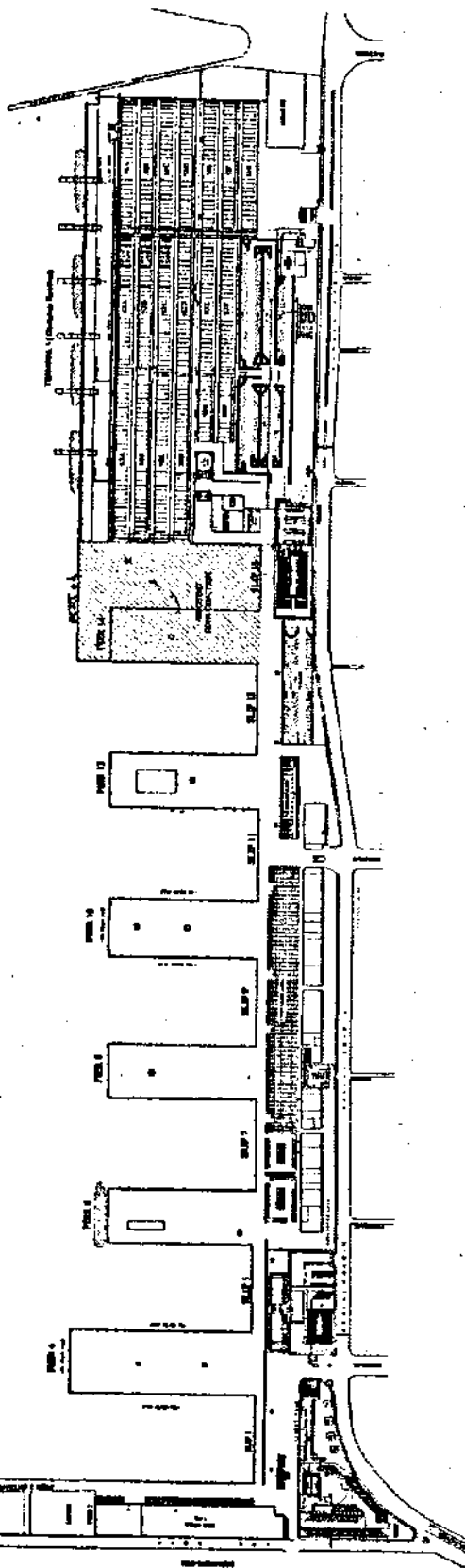
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04F OF 02



MANILA AIRPORT TOWEL  
CONTAINER PORT  
COURT EX.

# CURRENT PORT LAYOUT PLAN



Royal Asia Appraisal Corporation

4th Floor, 1517 Quirino Ave., New Manila, Quezon City  
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SCALE: NTS

PROJECT NO. 18-010823-0036

CLIENT: PHILIPPINE PORTS AUTHORITY

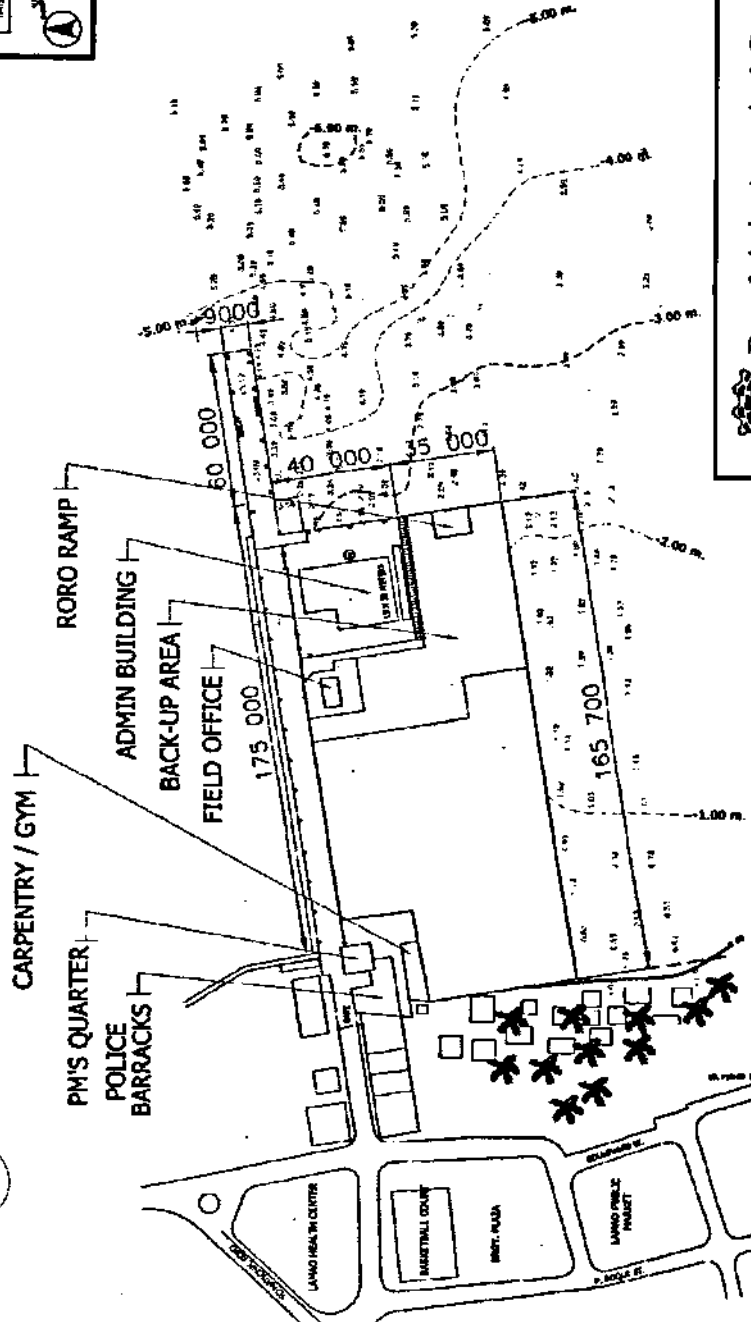
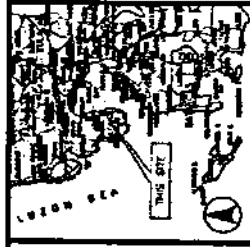
NORTH HARBOUR, PORT JARAJA, MANILA


PORT PLAN

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DATE: 07.02





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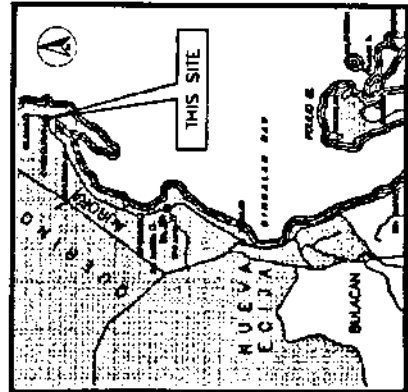
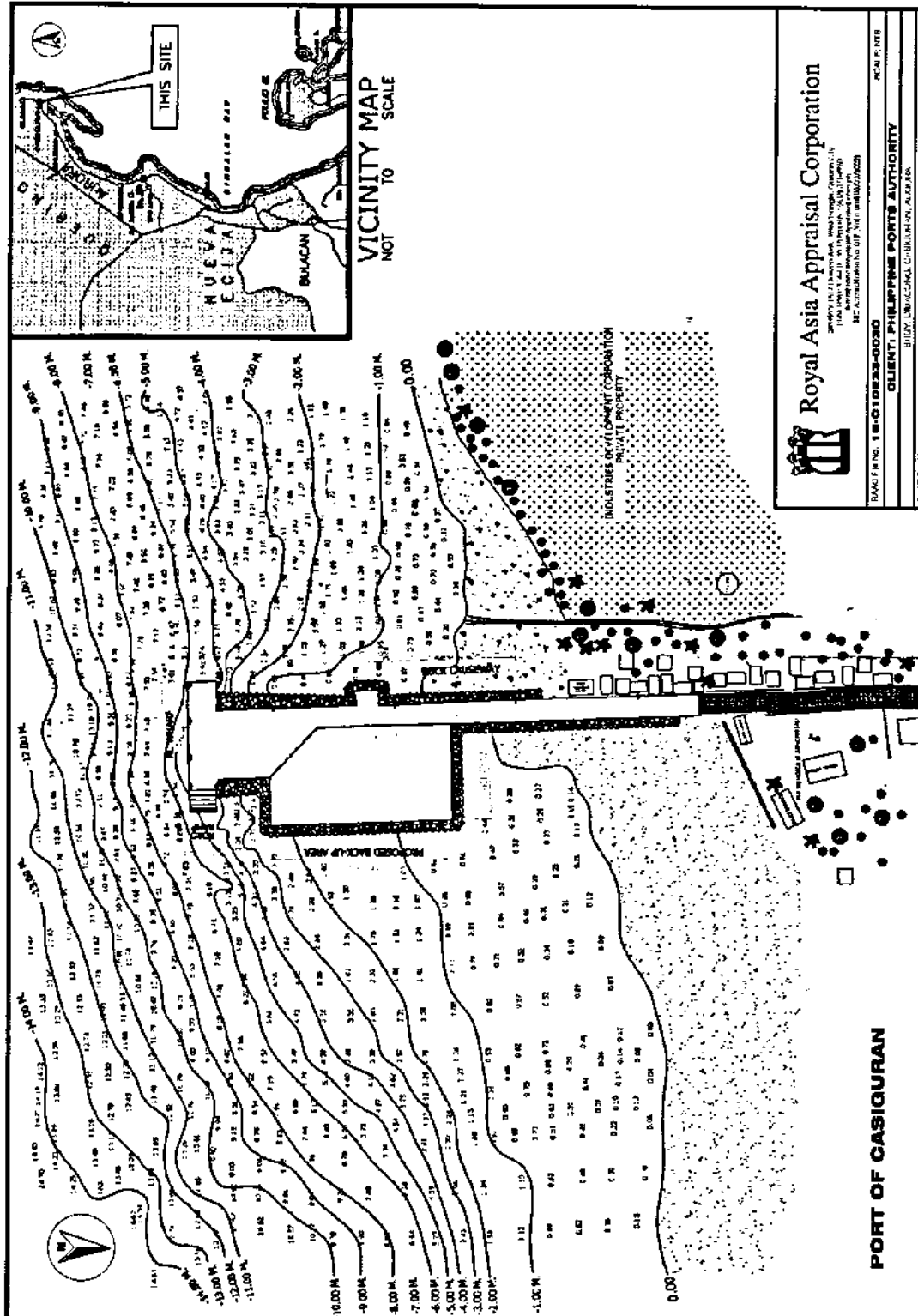
CLIENT: PHILIPPINE PORTS AUTHORITY

PROJECT: MAG LBIAY DATUM

DATE: 10/10/2007

BY: [Signature]

**PORT OF LIMAY**



**Royal Asia Appraisal Corporation**  
 PROPERTY APPRAISERS AND ESTATE AGENTS  
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 1104 P. O. BOX 1104, CAGAYAN CITY, 5000 CAGAYAN  
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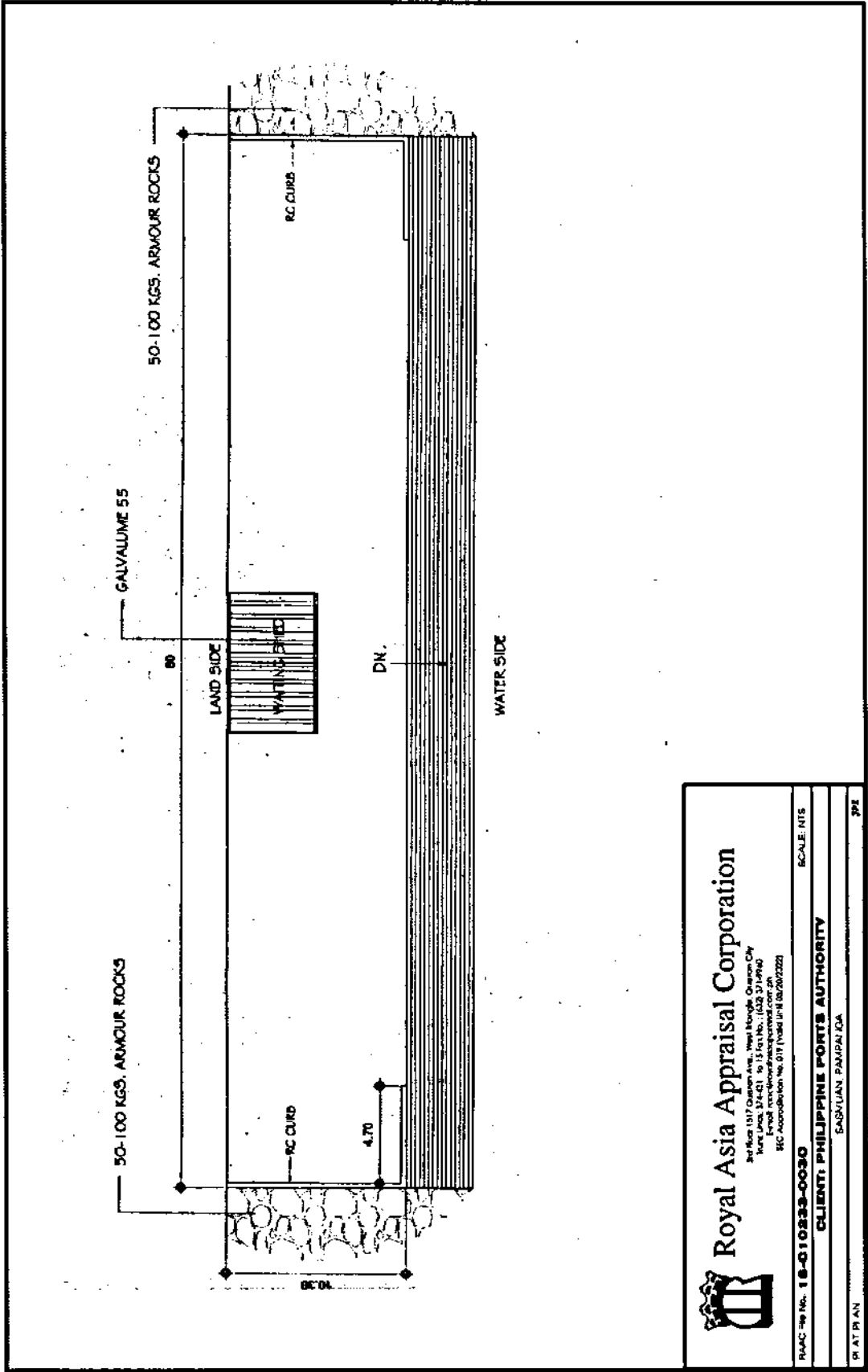
**DATE: 11/11/01**  
 1104 P. O. BOX 1104, CAGAYAN CITY, 5000 CAGAYAN  
 TEL. (09) 822-1104  
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**PORT OF CASIGURAN**





PORT OF STA. CRUZ





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RSC Accreditation No. 017 (Valid until 02/20/2028)

RAAC Reg No. 18-010233-0030

SCALE: NTS

CLIENT: PHILIPPINE PORTS AUTHORITY

848/2018 PAMPANA 10A

PIAT PLAN

301





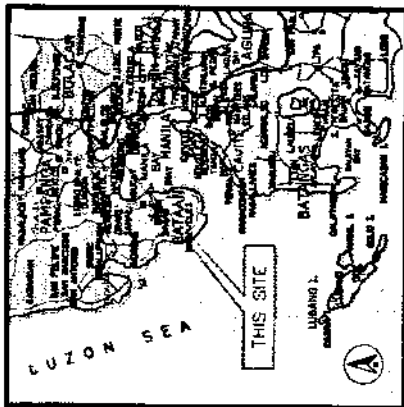
TECHNICAL DESCRIPTIONS PROPOSED PZD OF PORT OF CALANATE		
LINE	BEARING	DISTANCE
1-2	S 79° 38' W	4.00 m
2-3	N 4° 30' W	15.00 m
3-4	N 69° 03' E	40.00 m
4-5	S 5° 20' E	10.00 m
5-6	S 67° 54' W	15.00 m
6-7	S 81° 07' W	10.12 m
7-1	S 81° 04' W	11.26 m



#### NOTES :

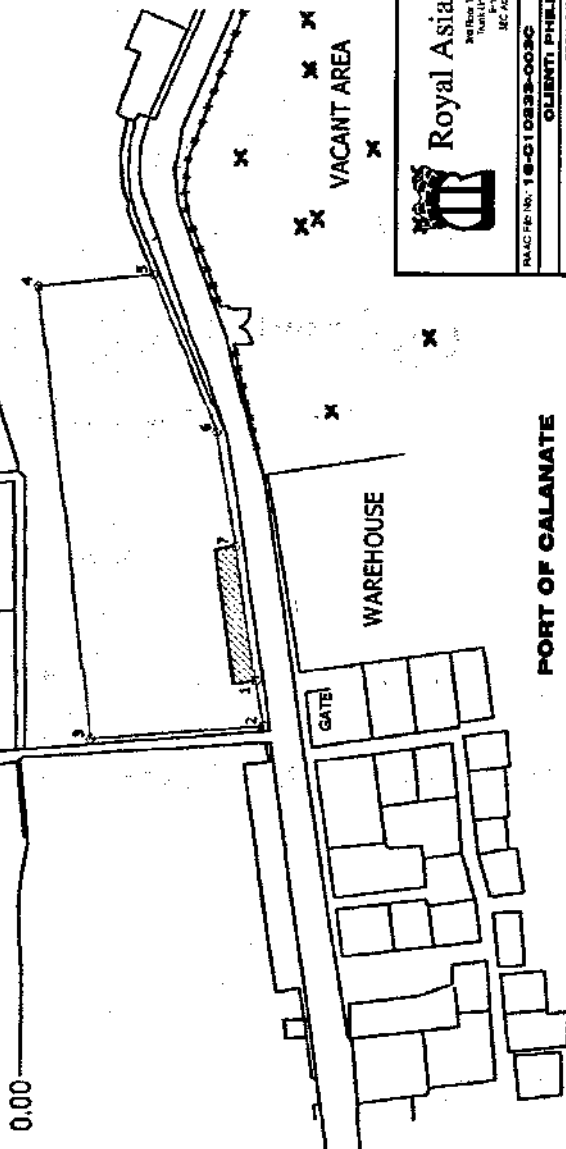
- ORIENTATION TO BE VERIFIED

AREA OF THE PROPOSED PZD  
= 544.83sq. m.



#### LEGEND:

- EXISTING STRUCTURE
- PROPOSED DEVELOPMENT
- UNDER CONSTRUCTION
- NEWLY CONSTRUCTED
- FUTURE DEVELOPMENT
- PORT ZONE DELINEATION



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 MC Accreditation No. 07110001000000000000

RAAC Ref. No. 18-010333-003C

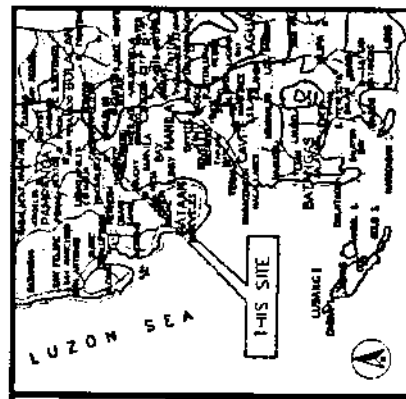
SCALE: NTS

CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF CALANATE, MALABON, BULACAN

PLAN

722

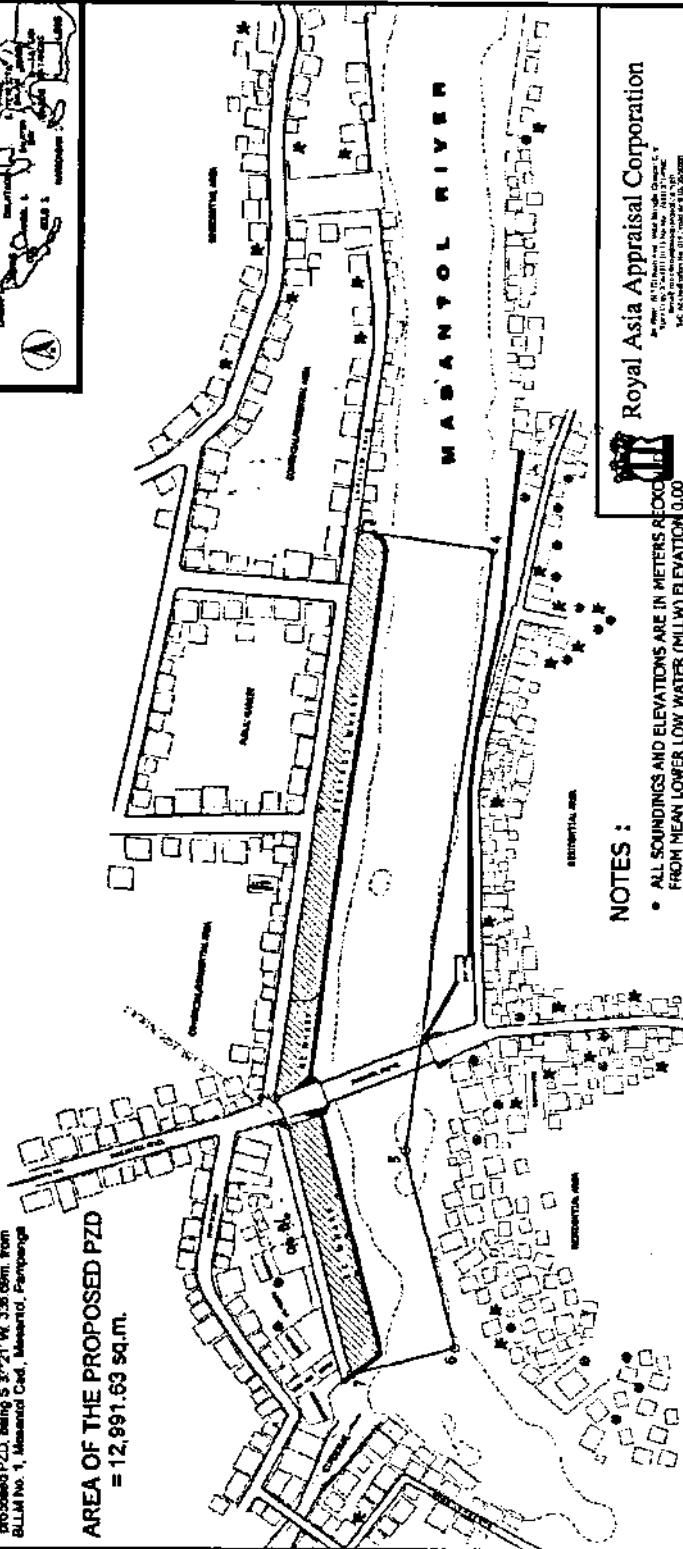


- LEGEND:**
- EXISTING STRUCTURE
  - PROPOSED DEVELOPMENT
  - UNDER CONSTRUCTION
  - NEWLY CONSTRUCTED
  - FUTURE DEVELOPMENT
  - PORT ZONE DELINEATION

TECHNICAL DESCRIPTIONS PROPOSED PZD OF MASANTOL RIVER WHARF		
LINE	BEARING	DISTANCE
1-2	N 68°08' E	10.50 m
2-3	S 82°09' E	202.87 m
3-4	S 07°35' W	47.00 m
4-5	N 82°09' W	214.82 m
5-6	S 79°17' W	71.74 m
6-7	N 14°43' W	37.00 m
7-1	N 72°18' E	90.48 m

THE LINE Beginning at a point marked "1" of the proposed PZD, being S 37°21' W, 336.65m from B.L.M. No. 1, Masantol Cgd., Masantol, Pangasinan

**AREA OF THE PROPOSED PZD**  
= 12,991.63 sq.m.



**NOTES :**

- ALL SOUNDINGS AND ELEVATIONS ARE IN METERS REDUCED FROM MEAN LOWER LOW WATER (MLLW) ELEVATION 0.00
- TIDAL CORRECTIONS APPLIED IS BASED FROM TIDE AND CURRENT PREDICTION TABLE PUBLISHED BY NAMRU, YEAR 2008 EDITION.

**Royal Asia Appraisal Corporation**

18-01-00233-0030

OLINTY PHILIPPINE PORTS AUTHORITY

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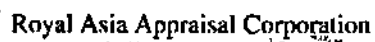
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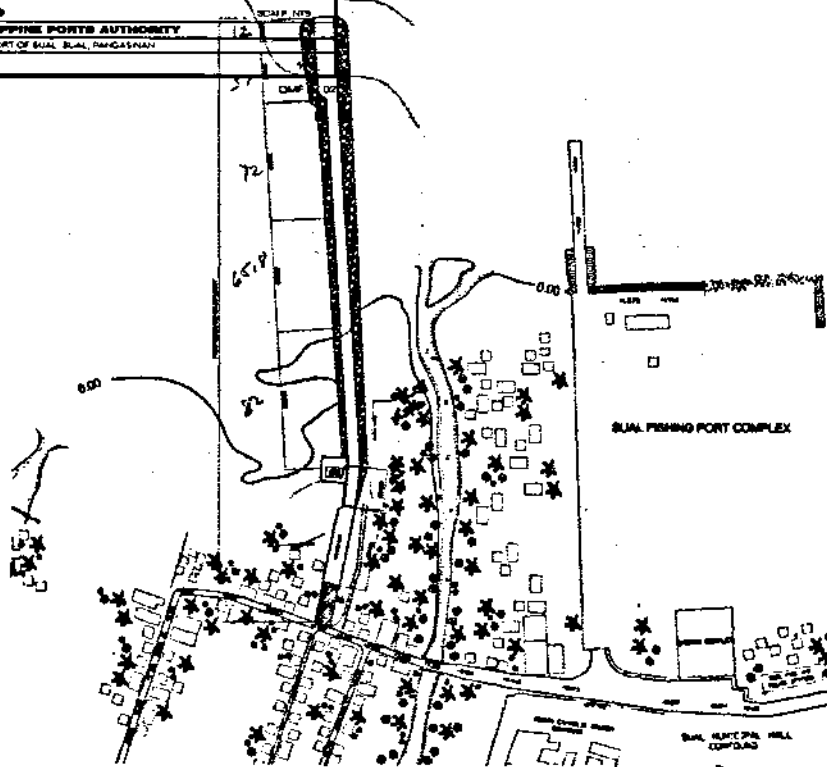


NSAC File No. 100-10522-0000

**PHILIPPINE PORTS AUTHORITY**

PORT OF BUAL BUAL, PANGASINAN

### PLAN PLAN



NOTE:  
THIS CHARTER IS FOR ILLUSTRATION PURPOSES ONLY,  
AND SHOULD NOT BE CONSIDERED AS ITS FINAL AND/OR  
ACTUAL CONFESSION.



## PORT LAYOUT PLAN

**PORT OF SUAL, FANGASINAN**



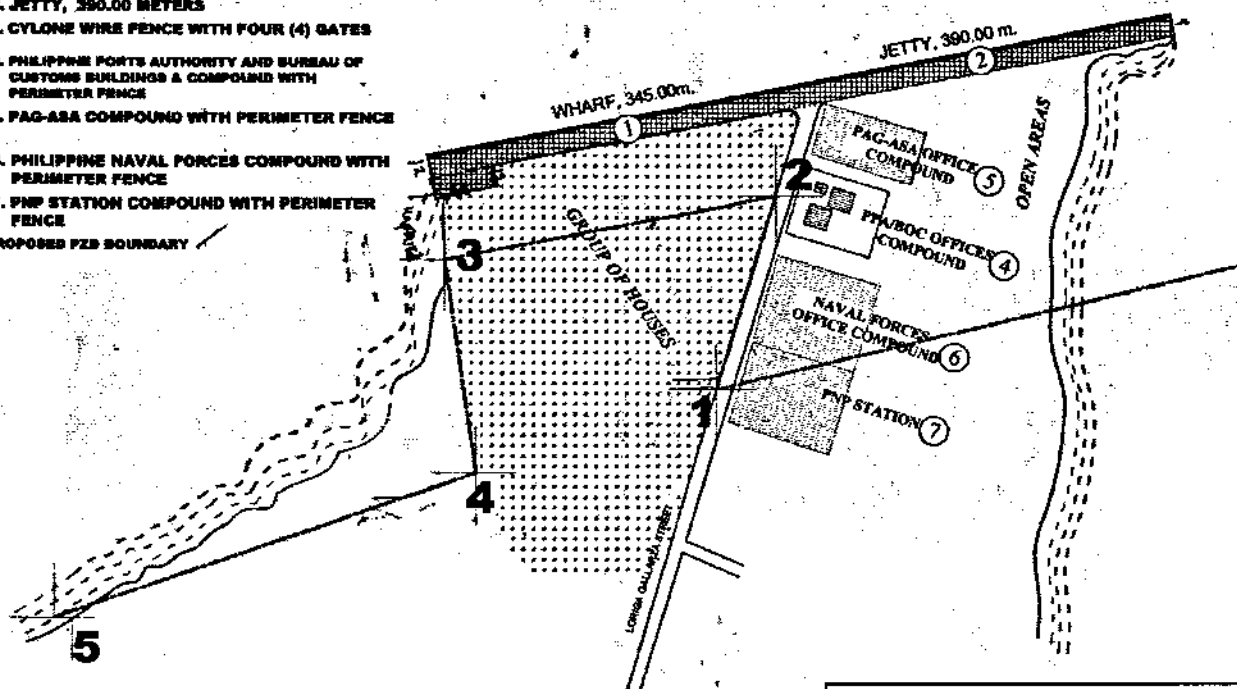
**VICINITY MAP**  
NOT TO SCALE



## LEGEND:

### EXISTING FACILITIES:

1. MARGINAL WHARF, 345.00 METERS
  2. JETTY, 390.00 METERS
  3. CYLONE WIRE FENCE WITH FOUR (4) GATES
  4. PHILIPPINE PORTS AUTHORITY AND BUREAU OF CUSTOMS BUILDINGS & COMPOUND WITH PERIMETER FENCE
  5. PAG-ASA COMPOUND WITH PERIMETER FENCE
  6. PHILIPPINE NAVAL FORCES COMPOUND WITH PERIMETER FENCE
  7. PNP STATION COMPOUND WITH PERIMETER FENCE
- PROPOSED FZB BOUNDARY



## PORT LAYOUT PLAN PORT OF APARRI, CAGAYAN

NOTE:  
THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY,  
AND SHOULD NOT BE CONSIDERED AS ITS FINAL AND/OR  
ACTUAL CONFIGURATION.



Royal Asia Appraisal Corporation

2nd Floor, 1000 G. A. Avenue, 2nd Floor, Marikina City  
Building No. 1000 G. A. Avenue, 2nd Floor, Marikina City  
Tel: (02) 8888-8888, Fax: (02) 8888-8888  
E-mail: royalasia@royalasia.com

Scale 1:10,000

Scale 1:10,000

PHILIPPINE PORTS AUTHORITY

PORT OF APARRI, APARRI, CAGAYAN

PORT PLAN

1/12

CNF 07.02



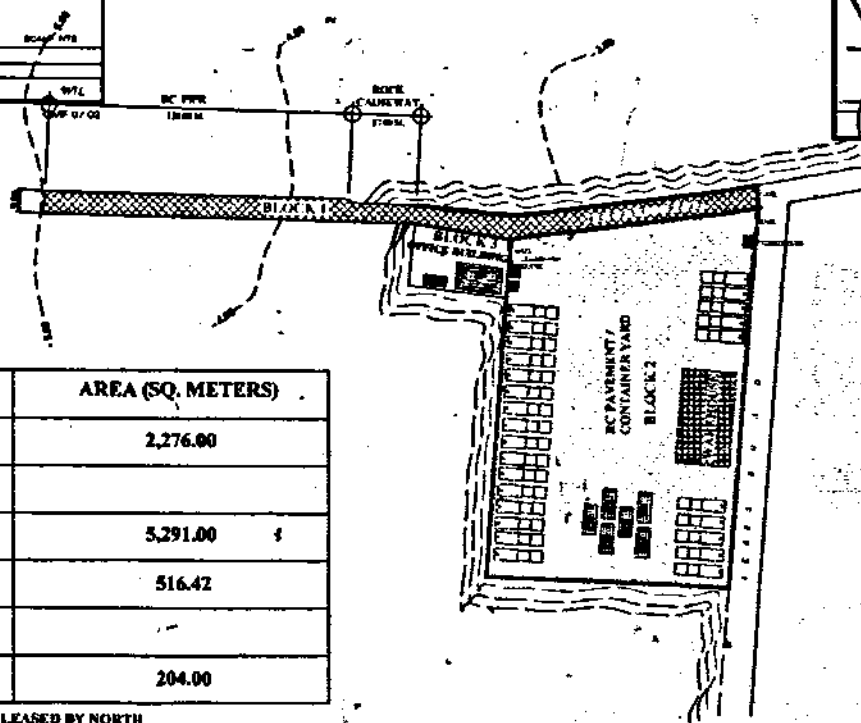
# Royal Asia Appraisal Corporation

2000 1st Floor, 1st Floor, 1st Floor, 1st Floor  
1st Floor, 1st Floor, 1st Floor, 1st Floor  
1st Floor, 1st Floor, 1st Floor, 1st Floor

PHILIPPINE PORTS AUTHORITY

PORT OF SALOMAGUE, CABUGAO, ILOCOS SUR

PORT PLAN



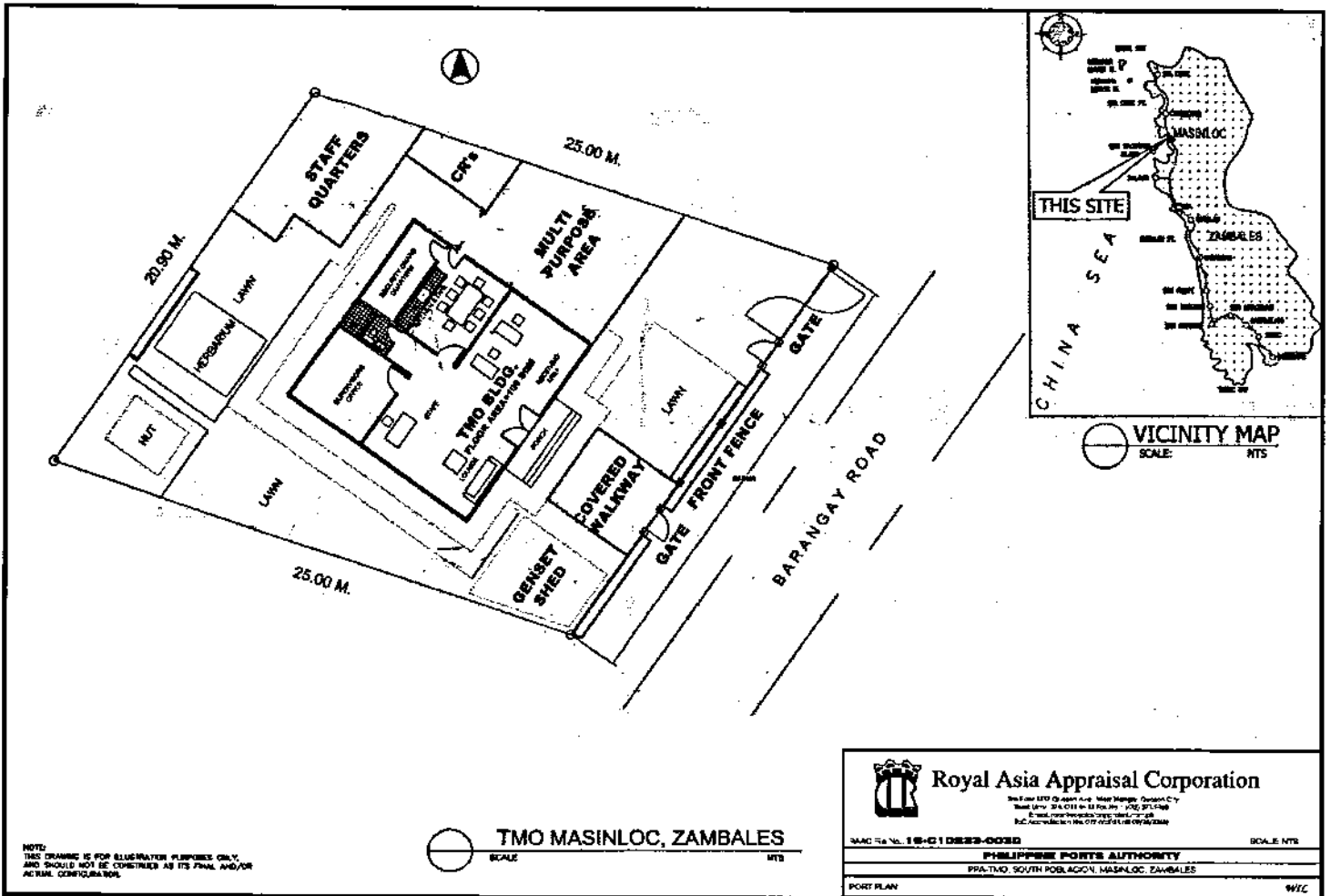
BLOCK 1	AREA (SQ. METERS)
RC PIER AND ROCK CAUSEWAY	2,276.00
BLOCK 2	
RC PAVEMENT/CONTAINER YARD	5,291.00
WAREHOUSE	516.42
BLOCK 3	
OFFICE BUILDING	204.00

NOTE: SALOMAGUE PORT IS PRESENTLY BEING LEASED BY NORTH QUADRANGLE CONTAINER SERVICES, INC.



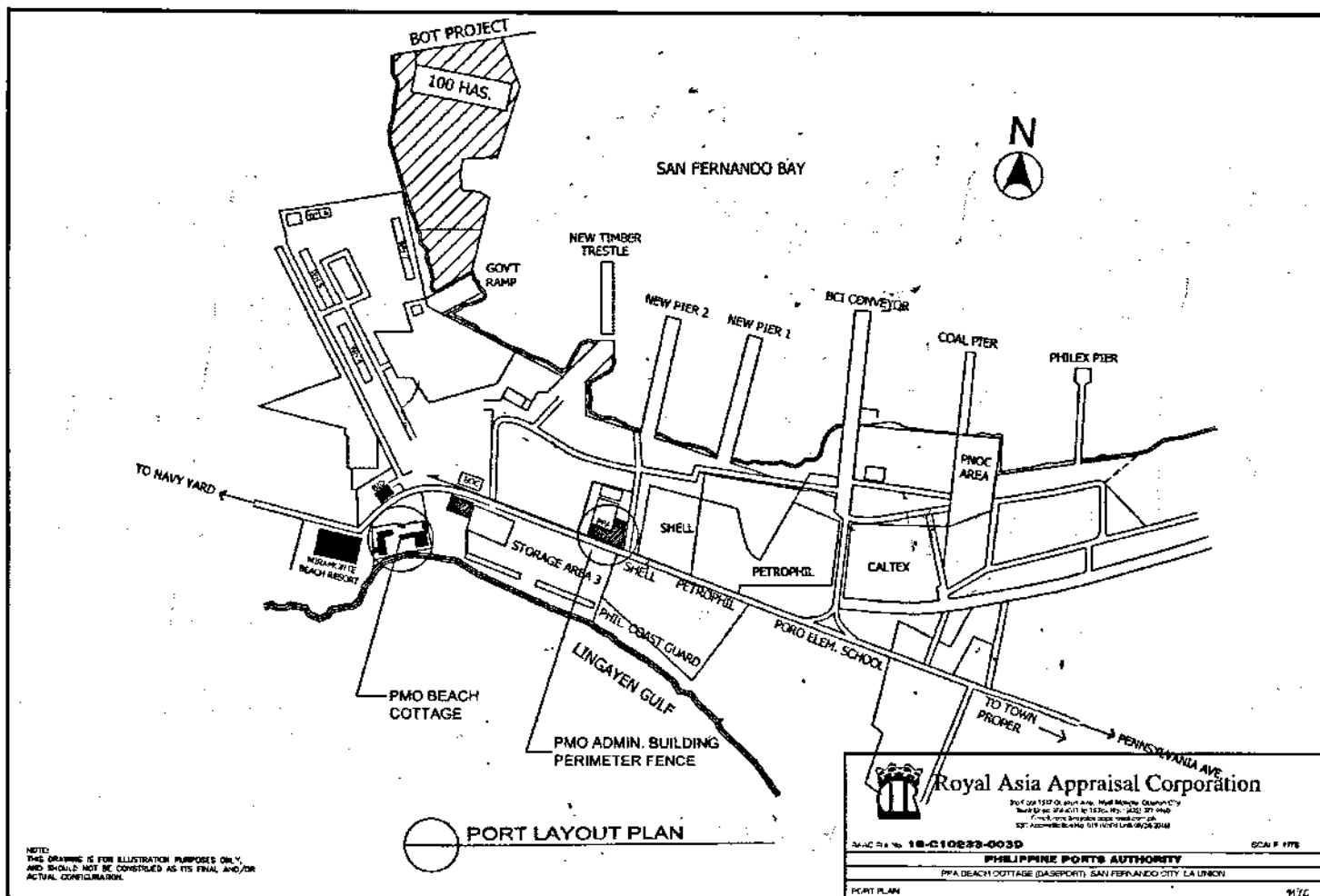
LAYOUT PLAN  
**PORT OF SALOMAGUE**  
CABUGAO, ILOCOS SUR

NOTE:  
THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY,  
AND SHOULD NOT BE CONSIDERED AS ITS FINAL, AND/OR  
ACTUAL CONFIGURATION.



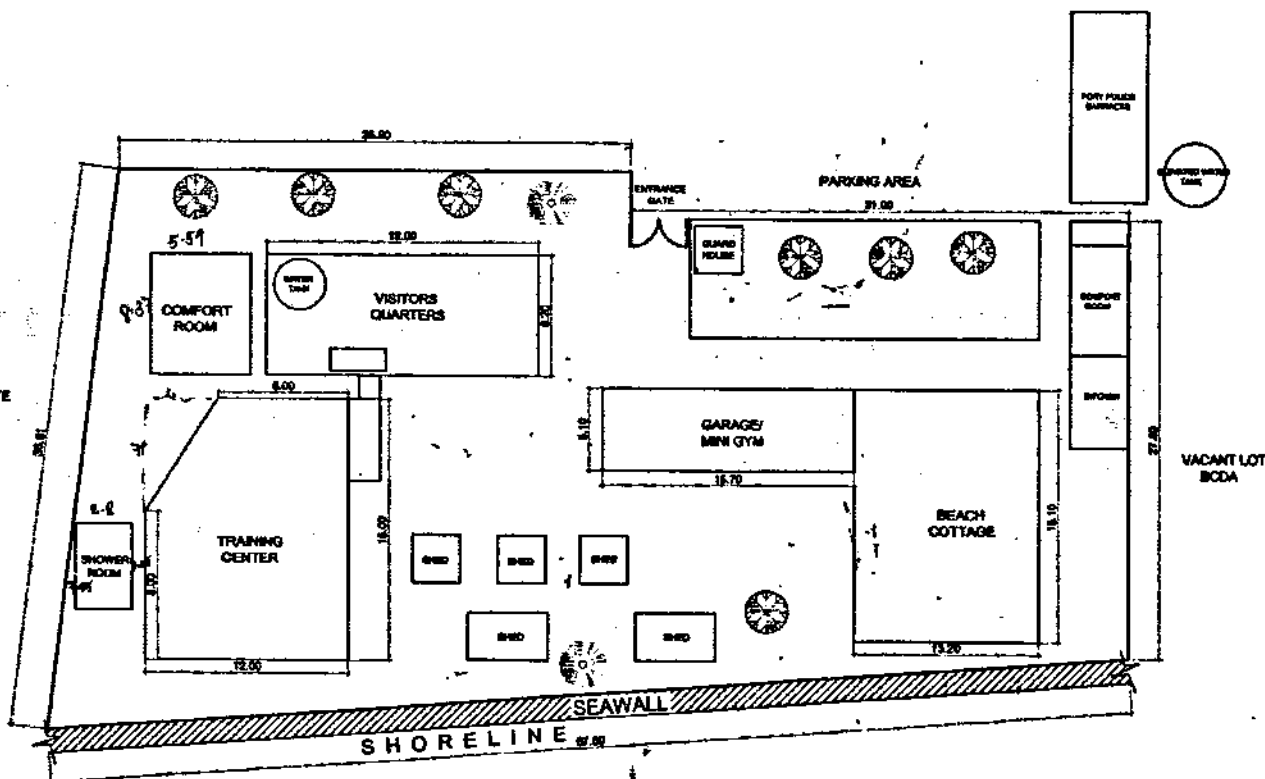








MIRAMONTE  
BEACH  
RESORT



NOTE:  
THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.  
AND SHOULD NOT BE CONSIDERED AS ITS FINAL AND/OR  
ACTUAL DIMENSIONS.

# LAYOUT PLAN OF PPA BEACH COTTAGE

SCALE



Royal Asia Appraisal Corporation

24 Fairview Drive, 1st Floor, Singapore City  
Tel: 65-434 1111 to 1115, 434 1116  
Fax: 65-434 1117, 434 1118  
E-mail: royalasia@royalasia.com.sg

NS

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1/11

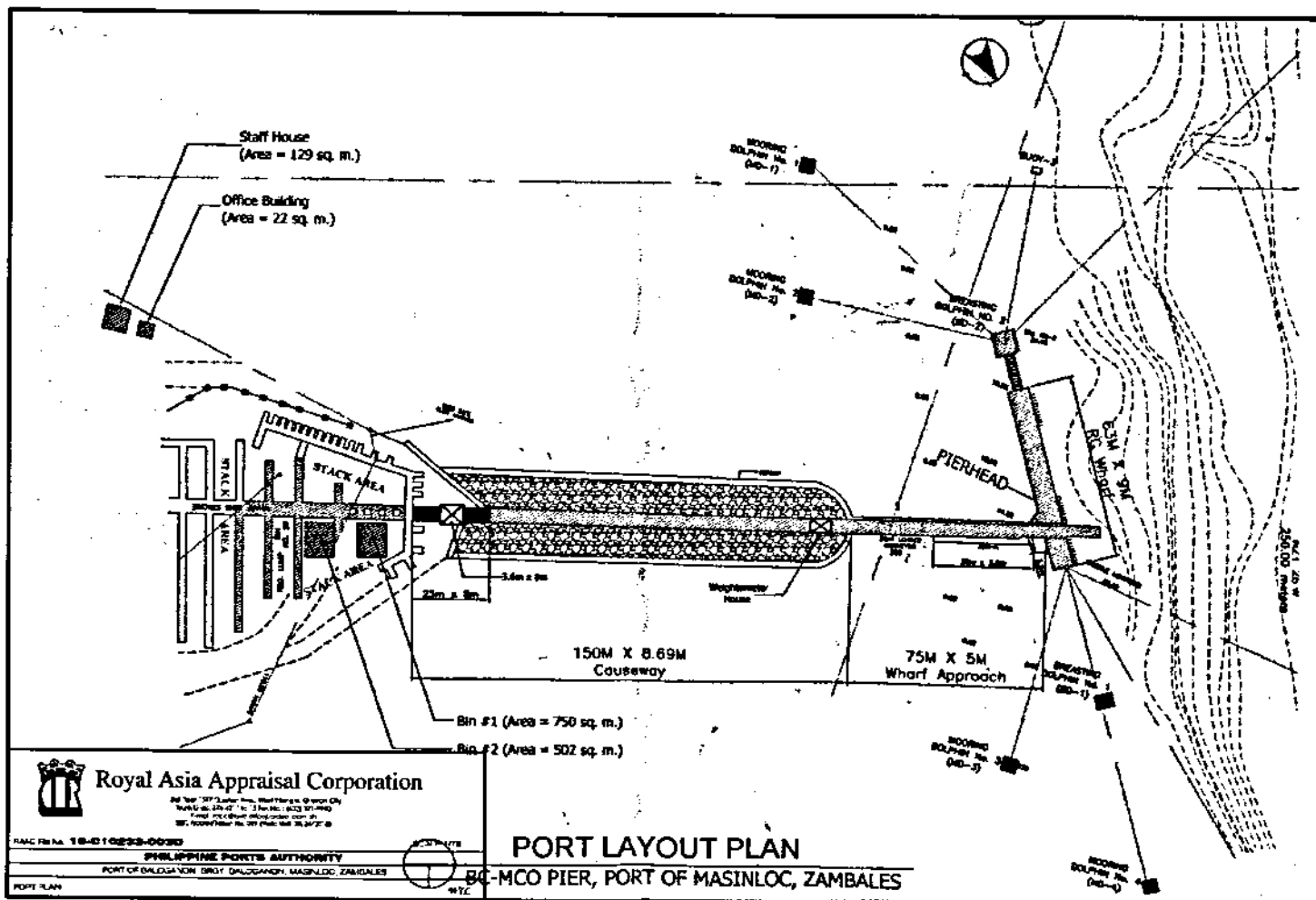
PHILIPPINE PORTS AUTHORITY

PPA BEACH COTTAGE, SAGAY, SAN FERNANDO CITY, LA UNION

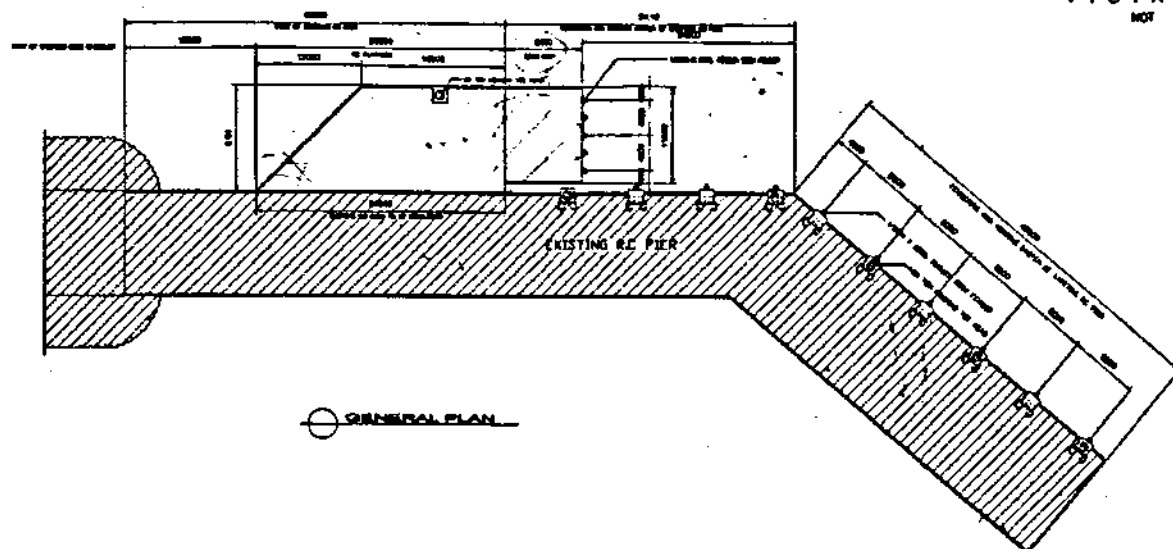
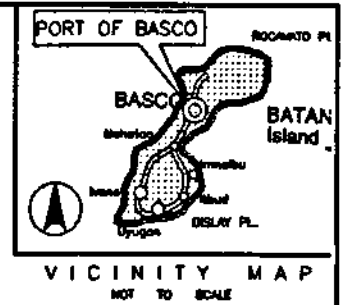
PORT PLAN

1/11

CMF 07.02



QMF 27.02



GENERAL PLAN

NOTE:  
THIS OFFER IS FOR INFORMATION PURPOSES ONLY,  
AND SHOULD NOT BE CONSIDERED AS ITS FINAL AND/OR  
ACTUAL CONFIRMATION.







Royal Asia Appraisal Corporation

20 Year 99 Years and 99 Years 99 Years 99 Years  
20 Year 99 Years and 99 Years 99 Years 99 Years  
20 Year 99 Years and 99 Years 99 Years 99 Years

RAAC File No. 18-010333-0030

SCALE 1:100

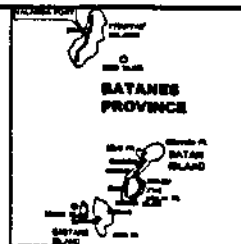
PHILIPPINE PORTS AUTHORITY

PORT OF VALANGA, ITBAYAT, BATANES

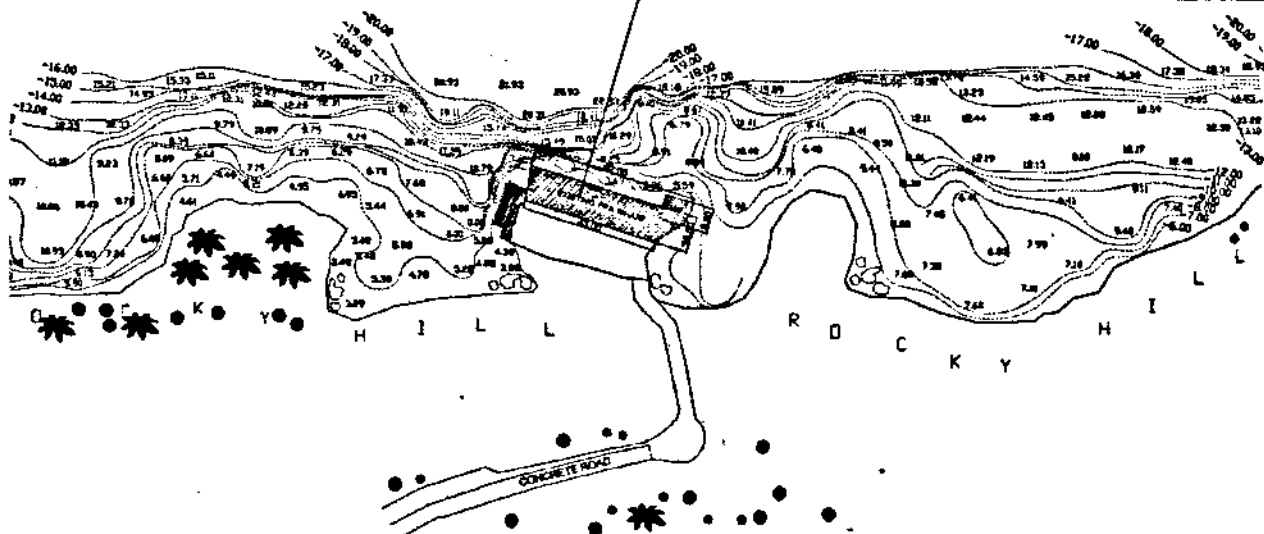
PORT PLAN

1971

CHP 01.00



EXISTING PPA WHARF (ON-GOING REPAIR)  
(ELEV. OF DECK = 3.40M FROM MLLW)



NOTE:  
THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY  
AND SHOULD NOT BE CONSIDERED AS ITS FINAL AND/OR  
ACTUAL CONFIGURATION.

PORT LAYOUT PLAN  
VALANGA PORT, ITBAYAT, BATANES









**Qualifications of Security Guards**

- a. Must be a Filipino citizen, at least twenty-one (21) years old but preferably not more than fifty (50) years of age upon hiring;
- b. Must be duly licensed as a security guard;
- c. Must be physically and mentally fit, able-bodied, not less than 5 feet and 4 inches in height for male and 5'2" for female;
- d. Must be at least high school graduate;
- e. Must have at least two (2) years' experience in security work;
- f. Must have trainings/seminars on the following:
  - 1. Safe handling of firearms;
  - 2. Bomb Awareness.
- g. Must be of good moral character, reputation and has no criminal and derogatory police record;
- h. Must possess a neuro-psychiatric clearance issued by a competent person or institution;
- i. Must not be a dishonorably discharged member of the Philippine National Police or any of the branches of the Armed Forces of the Philippines, and such other similar agencies;
- j. Must possess all other qualifications required of a security guard under R.A. No. 5487, as amended, otherwise known as the Private Security Agency Law.

## ANNEX "C"

### Firearms, Communications and Transportation Minimum Requirements

#### a.) Firearm/ammunition Requirement

<b>PPA/PMO</b>	<b>9MM Pistol</b>	<b>Ammo (21 rds. per Pistol)</b>	<b>12 Gauge</b>	<b>Ammo (12 rds. per Shoot Gun)</b>
PMO – PPA Head Office	19	399	5	60
PMO – NCR South	20	420	5	60
PMO – NCR North	23	483	8	96
PMO – Bataan/Aurora	12	252	8	96
PMO – Northern Luzon	10	210	4	48
<b>TOTAL</b>	<b>84</b>	<b>1764</b>	<b>30</b>	<b>360</b>

#### b.) Transportation Equipment

<b>PPA/PMO</b>	<b>4 Wheel Vehicle (4 Door Sedan or AUV no less than 2.0L with fuel allocation 180Lts. Per Month) *</b>	<b>Motorcycle (No less than 125cc) fuel allocation</b>	<b>Bicycle (Mt. Bike)</b>
PMO – PPA Head Office	1 unit	1 unit	2
PMO – NCR South	1 unit	2 units	2
PMO – NCR North	1 unit	2 units	4
PMO – Bataan/Aurora	1 unit	2 units	2
PMO – Northern Luzon	1 unit	2 units	3
<b>TOTAL</b>	<b>5 units</b>	<b>09 units</b>	<b>13</b>

\* In good running condition and not older than 2010 model

#### c.) Other Security Equipment Requirements

<b>PPA/PMO</b>	<b>Emergency Light</b>	<b>Metal Detector</b>	<b>Mega phone</b>	<b>VHF Radio</b>	<b>Radio Base (with antenna)</b>	<b>Cell phone (Android w/300 load/month)</b>
PMO – PPA Head Office	9	5	4	15	2	1
PMO – NCR South	9	6	5	24	2	2
PMO – NCR North	13	8	6	25	3	1
PMO – Bataan/Aurora	8	6	3	13	2	3
PMO – Northern Luzon	13	9	8	16	2	3
<b>TOTAL</b>	<b>52</b>	<b>34</b>	<b>26</b>	<b>93</b>	<b>11</b>	<b>10</b>

a.) Security Guard Paraphernalia

<b>Paraphernalia</b>	<b>Head Office</b>	<b>PMO NCR South</b>	<b>PMO NCR North</b>	<b>PMO Bataan/ Aurora</b>	<b>PMO Northern Luzon</b>
Head gear	54	80	77	43	33
Whistle with lanyard	54	80	77	43	33
Retractable Baton	54	80	77	43	33
Rechargeable LED Flash light	54	80	77	43	33
First aid kit	54	80	77	43	33
Raincoat	54	80	77	43	33
Rain boots	54	80	77	43	33
Service Shoes (Black)	54	80	77	43	33
Traffic Vest	54	80	77	43	33

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**BID FORM**

**CONTRACT AGREEMENT FORM**

**OMNIBUS SWORN STATEMENT FOR SOLE PROPRIETORSHIP**

**OMNIBUS SWORN STATEMENT FOR PARTNERSHIP OR COOPERATIVE**

**OMNIBUS SWORN STATEMENT FOR CORPORATION OF JV**

**BID SECURING DECLARATION FORM**

**STATEMENT OF THE BIDDER'S ONGOING GOV'T**

**STATEMENT OF THE BIDDER'S SLCC**

**NET FINANCIAL CONTRACTING CAPACITY COMPUTATION**

## Bid Form

---

Date: \_\_\_\_\_  
Invitation to Bid<sup>1</sup> N°: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to perform the Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-National Capital Region, Central and Northern Luzon Comprising PPA Head Office, Port Management Offices (PMOs) NCR- North, NCR-South, Bataan/Aurora and Northern Luzon, and Terminal Management Offices (TMOs)/Ports Under Their Respective Jurisdiction in conformity with the said Bidding Documents for the sum of *(total bid amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for ITB Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:<sup>2</sup>

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

---

<sup>1</sup> If ADB, JICA and WB funded projects, use IFB.

<sup>2</sup> Applicable only if the Funding Source is the ADB, JICA or WB.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of [Name of Bidder],* has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the *[Name of Project]* of the *[Name of Procuring Entity]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder,* to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for the *[Name of Project]* of the *[Name of the Procuring Entity]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

### For Goods Offered From Abroad

Name of Bidder \_\_\_\_\_, Invitation to Bid<sup>3</sup> Number \_\_, Page \_\_\_\_ of \_\_\_\_\_.

[illegible]

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

<sup>3</sup> If ADB, JICA and WB funded projects, use IFB.



### For Goods Offered From Within the Philippines

Name of Bidder \_\_\_\_\_ Invitation to Bid Number \_\_ Page of \_\_\_\_.

[illegible]

[signature]

*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of

Republic of the Philippines  
**PHILIPPINE PORTS AUTHORITY**  
PPA Building, Bonifacio Drive, South Harbor,  
Port Area, Manila, Philippines

**CONTRACT**

**FOR THE** \_\_\_\_\_  
\_\_\_\_\_

This Contract made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2019, in Manila, Philippines, by and between:

**PHILIPPINE PORTS AUTHORITY**, a government instrumentality created under Presidential Decree No. 857, as amended, with principal office at PPA Building, Bonifacio Drive, South Harbor, Port Area, Manila, represented herein by its duly authorized General Manager, **JAY DANIEL R. SANTIAGO**, and hereinafter referred to as "PPA";

- and -

\_\_\_\_\_, duly organized and existing in accordance with Philippine laws, with office and business address at \_\_\_\_\_, represented in this act by its \_\_\_\_\_, as evidenced by \_\_\_\_\_, a copy of which is hereto attached and made an integral part hereof as Annex "A", and hereinafter referred to as "CONSULTANT."

**WITNESSETH:**

WHEREAS, in accordance with Republic Act No. 9184 and its Revised Implementing Rules and Regulations, the PPA Head Office Bids and Awards Committee for the Procurement of Goods and Consultancy Services (BAC-PGCS), advertised in a newspaper of general nationwide circulation and posted on PhilGEPS and PPA Website as well as on its bulletin board a Request for Expression of Interest for the Procurement of \_\_\_\_\_;

WHEREAS, in response to the said advertisement, \_\_\_\_\_ bidders submitted their respective bids for the foregoing project;

WHEREAS, after the opening of the Technical and Financial Proposals on \_\_\_\_ and \_\_\_\_\_, and the conduct of bid evaluation and post-qualification, the bid submitted by the CONSULTANT was declared as the \_\_\_\_\_ Bid in the amount of \_\_\_\_\_ PESOS ( ), Philippine Currency;

required documents within the prescribed period and compliance to the conditions stipulated in the IRR;

WHEREAS, the SERVICE PROVIDER duly accepted the award by signing its Conforme on the said Notice of Award;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual stipulations herein contained, PPA and the SERVICE PROVIDER have agreed, as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the attached Contract Documents.
2. The following documents shall form part of this Contract:
  - A. Bid Documents consisting of the following:
    - A.1 Invitation to Bid;
    - A.2 Instructions to Bidders;
    - A.3 Bid Data Sheet;
    - A.4 General Conditions of Contract
    - A.5 Special Conditions of Contract;
    - A.6 Schedule of Requirements;
    - A.7 Terms of Reference;
    - A.8 Technical Specifications; and
    - A.9 Addenda and/or Supplemental/Bid Bulletins, if any;
  - B. Technical and Financial Proposals;
  - C. Performance Security;
  - D. Notice of Award of Contract with the Service Provider's Conforme thereto; and
  - E. Other contract documents that may be required by existing laws and PPA, such as:
    - E.1 Certificate of Availability of Funds;
    - E.2 Abstract of Bids; and
    - E.3 Resolution of Award
3. In consideration of the payments to be made by PPA, the SERVICE PROVIDER commits to complete the Works and remedy any defects therein in conformity with the provisions of this Contract and Contract Documents.
4. In consideration of the execution and completion of the Works and remedying any defects therein, PPA commits to pay the Contract Price or such other sum as may become payable under the provisions of this Contract and Contract Documents.

5. This Contract shall become effective after the same shall have been signed by the Parties hereof.

IN WITNESS WHEREOF, the Parties have hereunto signed this Contract on the date and place first hereinabove written.

PHILIPPINE PORTS AUTHORITY

TIN No. \_\_\_\_\_

By:

\_\_\_\_\_

**JAY DANIEL R. SANTIAGO**

General Manager

WITNESSES:

\_\_\_\_\_

ACKNOWLEDGMENT

## **Omnibus Sworn Statement For Sole Proprietorship**

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### **AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of Project]*, as shown in the attached duly notarized *Special Power of Attorney*;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

## Omnibus Sworn Statement for Partnership or Cooperative

---

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-National Capital Region, Central and Northern Luzon Comprising PPA Head Office, Port Management Offices (PMOs) NCR- North, NCR-South, Bataan/Aurora and Northern Luzon, and Terminal Management Offices (TMOs)/Ports Under Their Respective Jurisdiction, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- b) Carefully examine all of the Bidding Documents;
- c) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- d) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- e) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
 Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
 Roll of Attorneys No. \_\_\_\_\_  
 PTR No. \_\_\_\_\_ [date issued], [place issued]  
 IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_



## Omnibus Sworn Statement for Corporation or Joint Venture

---

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-National Capital Region, Central and Northern Luzon Comprising PPA Head Office, Port Management Offices (PMOs) NCR- North, NCR-South, Bataan/Aurora and Northern Luzon, and Terminal Management Offices (TMOs)/Ports Under Their Respective Jurisdiction, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_

## BID SECURING DECLARATION FORM

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

X-----X

### BID SECURING DECLARATION Invitation to Bid: *[Insert Reference number]*

To: Philippine Ports Authority  
PPA Building, Bonifacio Drive  
South Harbor, Port Area, Manila

I/We<sup>4</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

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<sup>4</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

- (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED  
REPRESENTATIVE]  
[Insert Signatory's Legal Capacity]  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ [date issued], [place issued]  
IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**STATEMENT OF THE BIDDER'S ONGOING GOVERNMENT AND PRIVATE CONTRACTS,  
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED**

This is to certify that \_\_\_\_\_ has the following ongoing government and private contracts, including contracts awarded but not yet started:

[illegible]

**\*PROOF OF CONTRACT TO BE PRESENTED AT POST-QUALIFICATION.**

**Name and Signature of Authorized Representative**

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Date

**STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC)  
SIMILAR TO THE CONTRACT TO BE BID**

This is to certify that \_\_\_\_\_ has completed the following:

[illegible]

**\*TO BE ATTACHED TO THE STATEMENT**

**Name and Signature of Authorized Representative**

Date \_\_\_\_\_

**NET FINANCIAL CONTRACTING CAPACITY (NFCC)  
COMPUTATION**

- A. The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

NFCC = Php \_\_\_\_\_

K = 15

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

\_\_\_\_\_  
Name of Supplier/Distributor/Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative