

- f.2 Knowledge of current security threats and patterns in port facilities,
 - f.3 Recognition of characteristics and behavioral patterns of persons who are likely to threaten security,
 - f.4 Techniques used to circumvent security measures,
 - f.5 Crowd management and control techniques,
 - f.6 Security-related communications,
 - f.7 Inspection, control and monitoring techniques,
 - f.8 Methods of physical searches of person, personal effects, baggage, cargo, and ship's stores,
 - f.9 Basic Intelligence and Investigation Course, and report writing,
 - f.10 Basic knowledge on the meaning of and consequential requirements of the different security alert levels as defined under the *ISPS Code* and *National Security Programme for Sea Transport and Maritime Infrastructure*. PPA reserves the right to review and evaluate the required training programs.
- g. Comply with all labor laws, standards, social legislations in favor of its security guards and DOLE DO No. 150-16 Series of 2016, in the implementation of the Contract and hold PPA free and harmless from any liability arising from the claims by security guards against the Contractor.
- h. Employ security guards, with appropriate training on Customer Relation.
- i. Provide a Supervisor for every PMO who shall oversee security operations at the expense or overhead of the security services contractor.
- j. Increase/decrease such number of security guards after due notice from the PPA.
- k. Submit to the PPA detailed reports of undertaking and unusual incidents and such other reports in accordance with the form and frequency prescribed by PPA.
- l. Make available at any reasonable time all documents related to the Contract for inspection, examination and audit by PPA.
- m. Assume liability for any or all losses and damages for destructions to property or death/injuries sustained by the PPA, its employees, guests and passengers, which are directly attributable to the negligence, fault, laxity, unlawful act or misconduct of the Contractor or any of its officers or security guards.
- n. Provide insurance coverage or pay for life insurance premium for its security guards.
-

- o. Comply with all other applicable laws, ordinances, terms and conditions of the Contract and applicable rules and regulations promulgated by the PPA.
- p. Pay taxes in full and on time and that the failure to do so will entitle the PPA to suspend payment for any services delivered/rendered by the Contractor.
- q. Regularly present to PPA, within the duration of the contract, a tax clearance from the Bureau of Internal Revenue as well as a copy of its income and business tax returns stamped and received by the Bureau of Internal Revenue and duly validated with the tax payments made thereon;
- r. Comply with all the provisions of the contract and contract documents. Non-compliance with or violations of any of its obligations and responsibilities shall be a ground for rescission, cancellation and/or termination of the Contract after due notice.
- s. Post the required performance security in sufficient amount, for the duration of the Contract and in the form of cash, manager's check or a bond secured from a reputable insurance company duly accredited by the appropriate government agency to guarantee full performance and compliance with every stipulation, terms and conditions of the Contract, and adjust the amount of the bond accordingly whenever the number of guards are increased or decreased.

5.2 The PPA shall:

- a. Award the Contract for Port Security Services in the **Port Security Cluster-Northern Mindanao** for a period of one (1) year to the Lowest Calculated Responsive Bidder after a competitive public bidding under Republic Act No. 9184 and its IRR.
- b. Ensure the availability of funds for security services rendered under the Contract.
- c. After the perfection of the Contract, an automatic crediting provision which shall immediately give effect to the common provision in wage orders that prescribed increases in wage rates and other wage-related benefits of security guards shall be borne by the principals or clients of the Security Services Contractor and the Service Agreements shall be deemed amended accordingly, pursuant to Department of Labor and Employment Order No. 150-16 series of 2016.
- d. Exercise functional and operational supervision over the security guards deployed under the Contract for its proper implementation.

- e. Provide, in coordination with the Contractor ISPS Code related seminars, Port orientation briefings, and other pertinent port security training updates to security guards under the Contract.
- f. Provide compensation for overtime services as may be authorized by the Head of the Responsibility Center under exceptional circumstances. Its computation shall be subject to existing labor laws and on the basis of "no gain/no loss" policy under the IRR of Republic Act No. 9184.
- g. Exercise visitorial power or conduct inspection or audit of the Contractor's compliance with existing social legislation or provisions of the contract relating to the welfare of security guards deployed under the Contract.

6. RIGHTS OF CONTRACTOR AND PPA

6.1 The Contractor shall:

6.1.1 Financial

Collect its fees and charges for services rendered as concurred in, validated and approved by the PPA, which shall be issued with Official Receipts by the Contractor, which shall be payable every 15th and the last working day of the month following the submission by the Agency of the statement of accounts and other supporting documents.

6.1.2 Administrative

Confer or meet with the authorized representatives of PPA on issues and concerns pertaining to proper implementation of the Contract concerning a particular situation in a particular port.

6.2 The PPA shall:

6.2.1 Financial

To require the Contractor to submit supporting documents as basis for payment of services rendered by its security guards.

6.2.2 Operational

Supervise the services rendered by and control the conduct of security guards deployed under the Contract with a view of ensuring their maximum efficiency in port management, operation and management.

6.2.3 Administrative

- a.) Terminate and/or cancel the Contract as may be provided for therein.
- b.) Conduct audit in compliance with the terms and conditions of the Contract.

7. DURATION OF CONTRACT

- 7.1 The Contract for Port Security Services in Port Security Cluster-Northern Mindanao shall be effective for a period of one (1) year.

8. VENUE OF ACTION

- 8.1 All actions relating to the Contract shall only be instituted before appropriate courts in the City of Manila, Philippines.



PPSUPT GENARO P. MANCIO, JR.
Acting Manager/Superintendent
Port Police Department

Qualifications of Security Guards

- a. Must be a Filipino citizen, at least twenty-one (21) years old but preferably not more than fifty (50) years of age upon hiring;
- b. Must be duly licensed as a security guard;
- c. Must be physically and mentally fit, able-bodied, not less than 5 feet and 4 inches in height for male and 5'2" for female;
- d. Must be at least high school graduate;
- e. Must have at least two (2) years' experience in security work;
- f. Must have trainings/seminars on the following:
 - 1. Safe handling of firearms;
 - 2. Bomb Awareness.
- g. Must be of good moral character, reputation and has no criminal and derogatory police record;
- h. Must possess a neuro-psychiatric clearance issued by a competent person or institution;
- i. Must not be a dishonorably discharged member of the Philippine National Police or any of the branches of the Armed Forces of the Philippines, and such other similar agencies;
- j. Must possess all other qualifications required of a security guard under R.A. No. 5487, as amended, otherwise known as the Private Security Agency Law.

ANNEX "C"

Firearms, Communications and Transportation Minimum Requirements

a.) Firearm/ammunition Requirement

PPA/PMO	.38 Caliber	Ammo (12 rds. per Cal.)	9MM Pistol	Ammo (21 rds. per Pistol)	12 Gauge	Ammo (12 rds. per Shoot Gun)
PMO - Misamis Or./CDO	38	456	16	336	11	132
PMO - Lanao del Norte/Iligan	-	-	17	357	10	120
PMO - Misamis Occ./Ozamiz	14	168	13	273	13	156
PMO - Agusan			17	357	8	96
PMO - Surigao	11	132	24	504	6	72
TOTAL	63	756	87	1827	48	576

b.) Transportation Equipment

PPA/PMO	4 Wheel Vehicle (4 Door Sedan Or Auv No Less Than 2.0l With Fuel Allocation 180lts. Per Month)*	Motorcycle (No less than 125cc)	Bicycle (Mt. Bike)
PMO - Misamis Or./CDO	2 units	3units	5
PMO - Lanao del Norte/Iligan	1 unit	2units	2
PMO - Misamis Occ./Ozamiz	1 unit	2units	2
PMO - Agusan	1 unit	2units	1
PMO - Surigao	1 unit	2units	5
TOTAL	6 units	11 units	14

* In good running condition and not older than 2010 model

c.) Other Security Gears and Equipment Requirements

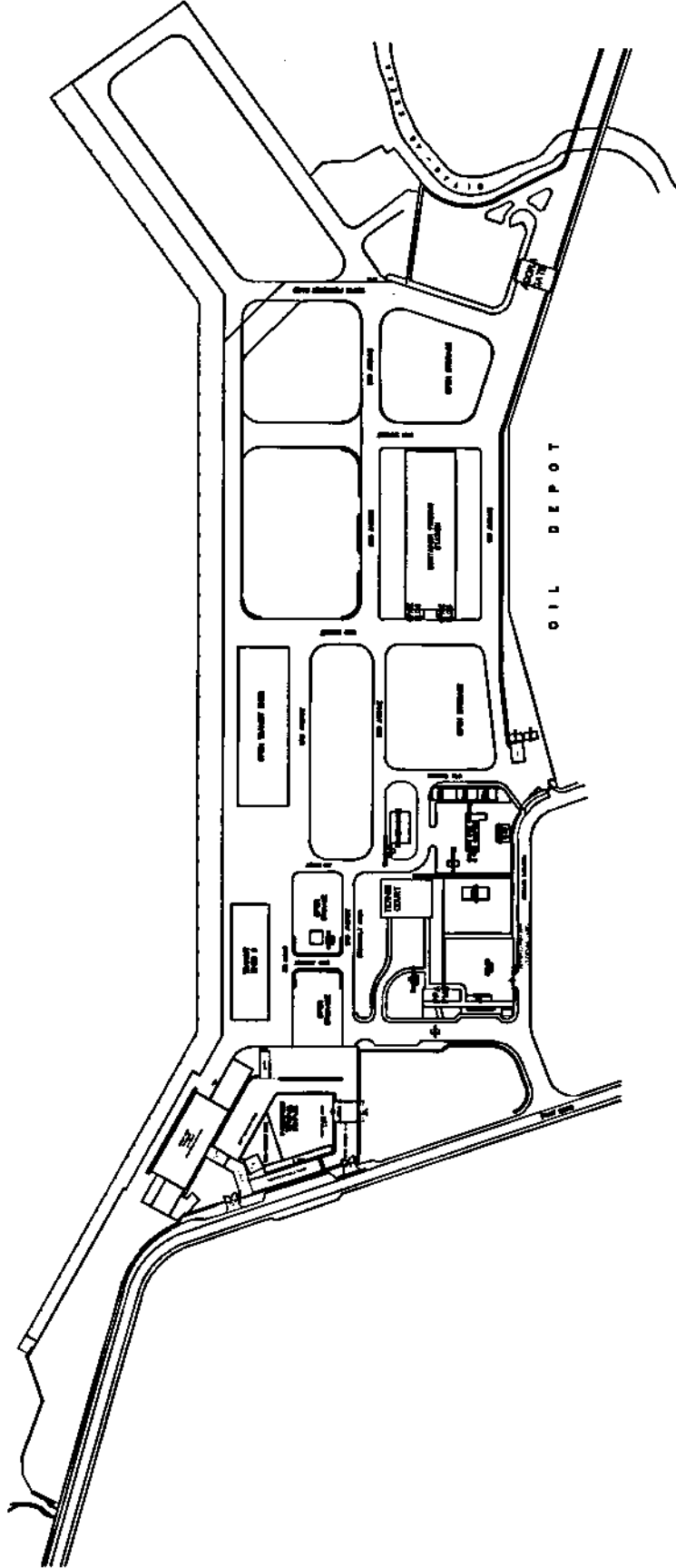
PPA/PMO	Emergency Light	Metal Detector	Mega phone	VHF Radio	Radio Base (with antenna)	Cell Phone (Android w/300 load/month)
PMO - Misamis Or./CDO	15	18	5	49	4	6
PMO - Lanao del Norte/Iligan	7	10	4	24	2	2
PMO - Misamis Occ./Ozamiz	13	13	5	22	3	2
PMO - Agusan	11	10	4	20	3	2
PMO - Surigao	22	15	12	38	3	4
TOTAL	46	66	30	153	15	16

PPA/PMO	Ostrich Mirror	Halogen Searchlight	AC Battery Charger	Reserved Battery Pack	Computer Set with Printer
PMO - Misamis Or./CDO	14	9	29	29	2
PMO - Lanao del Norte/Iligan	7	10	12	12	1
PMO - Misamis Occ./Ozamiz	4	5	12	12	1
PMO - Agusan	4	8	14	14	1
PMO - Surigao	8	6	20	20	1
TOTAL	37	38	87	87	6

d.) Security Guard Paraphernalia

Paraphernalia	PMO CDO	PMO Iligan	PMO Ozamiz	PMO Agusan	PMO Surigao
Head gear	175	68	73	62	105
Whistle with lanyard	175	68	73	62	105
Retractable Baton	175	68	73	62	105
Rechargeable LED Flash light	175	68	73	62	105
First aid kit	175	68	73	62	105
Service Shoes (Black)	175	68	73	62	105
Raincoat	175	68	73	62	105
Rain boots	175	68	73	62	105
Traffic Vest	175	68	73	62	105
Handcuff	175	68	73	62	105
Tear gas canister	175	68	73	62	105

M A C A J A L A R B A Y



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Tarlac, 3500
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Website: www.royalasia.com.ph

SCALE: NTS

RAAD NO. 18-G10833-0038

PHILIPPINE PORTS AUTHORITY

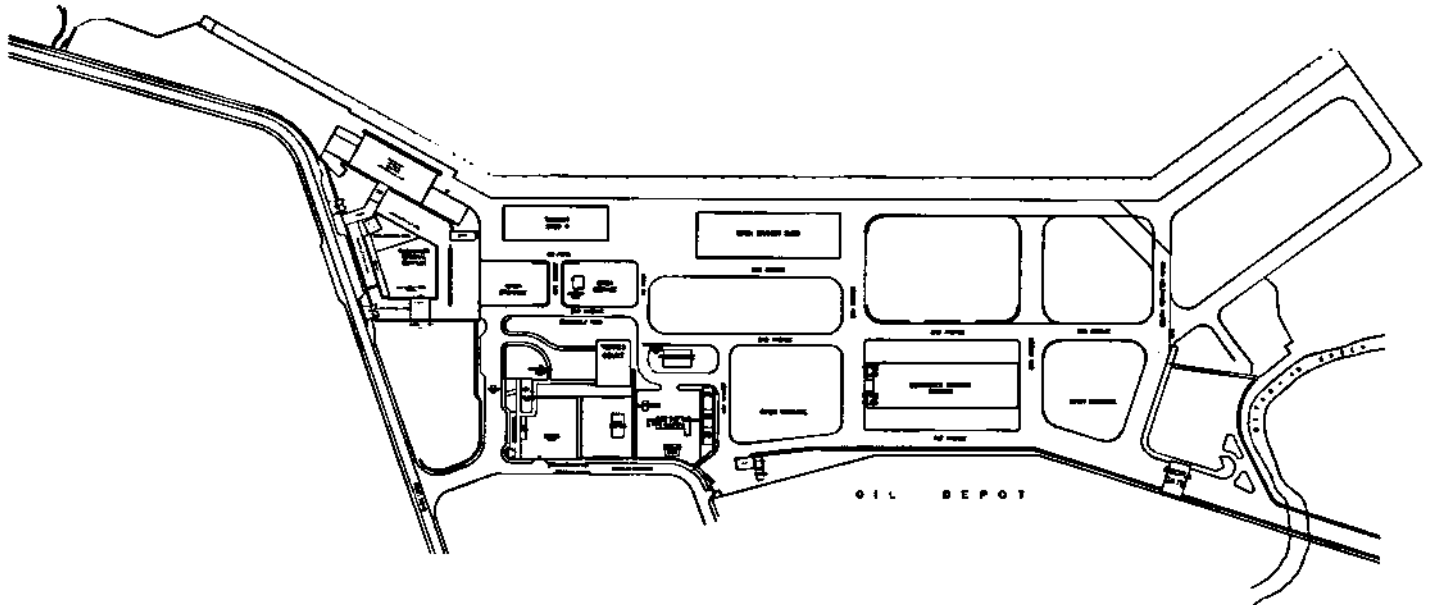
PORT PLAN

9/11/12

CMP 07.12

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E-mail: royal@raa.com.ph www.raa.com.ph
RAA Accredited by the Philippine Land Use Surveying Board

PROJECT NO. 15-010223-0001

SCALE 1:100

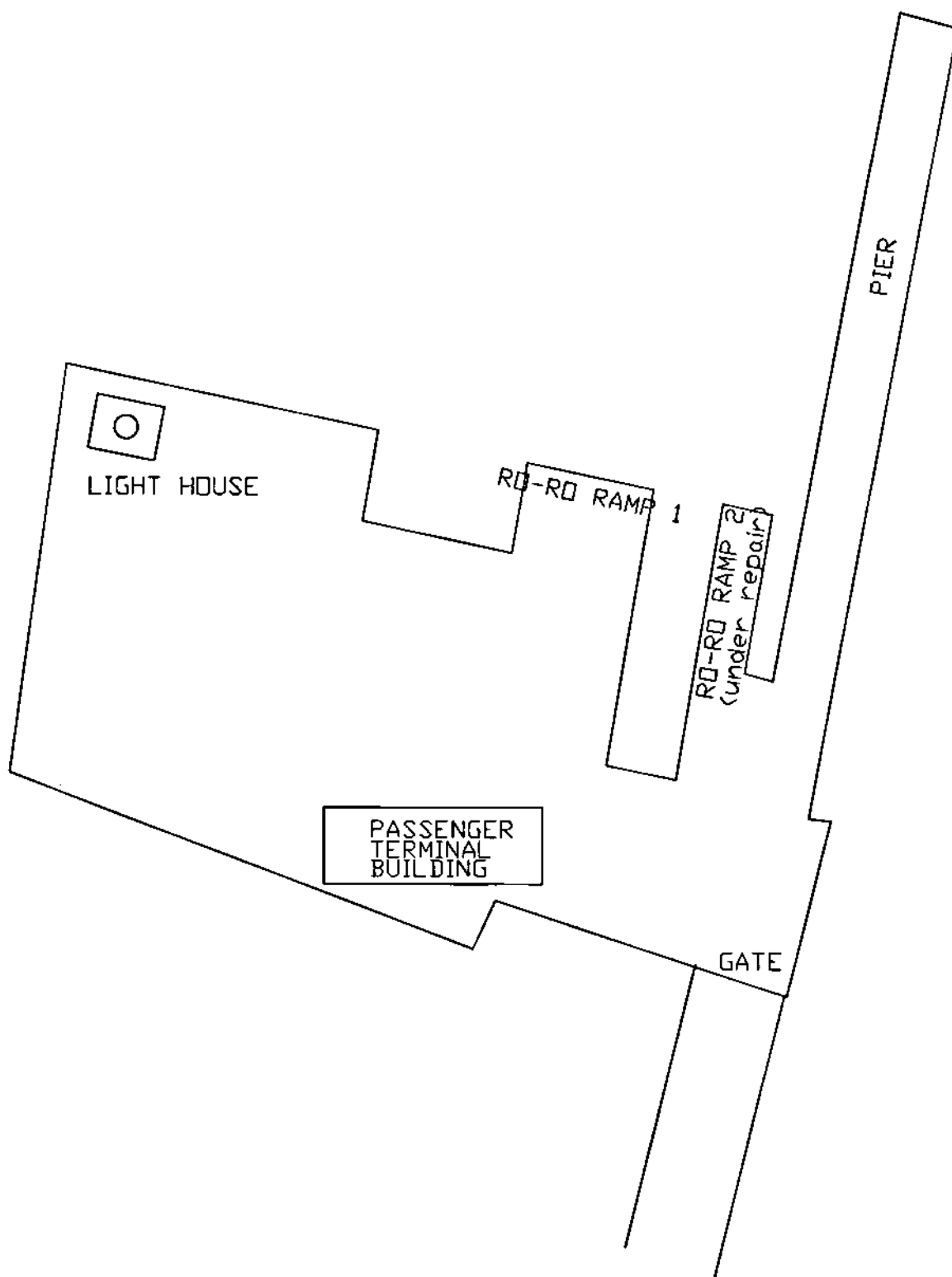
PHILIPPINE PORTS AUTHORITY

PORT CAGAYAN DE ORO

PORT PLAN

9/11/02

OMF 07.02



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PHILIPPINE PORTS AUTHORITY		
PORT OF BALANACAN		
MAP No. 10-010000-0000		W/L

[illegible]

WAC 46-10-01023-003

SCAF P-7 (M)

PHILIPPINE PORTS AUTHORITY

SPORT OF THE MONTH

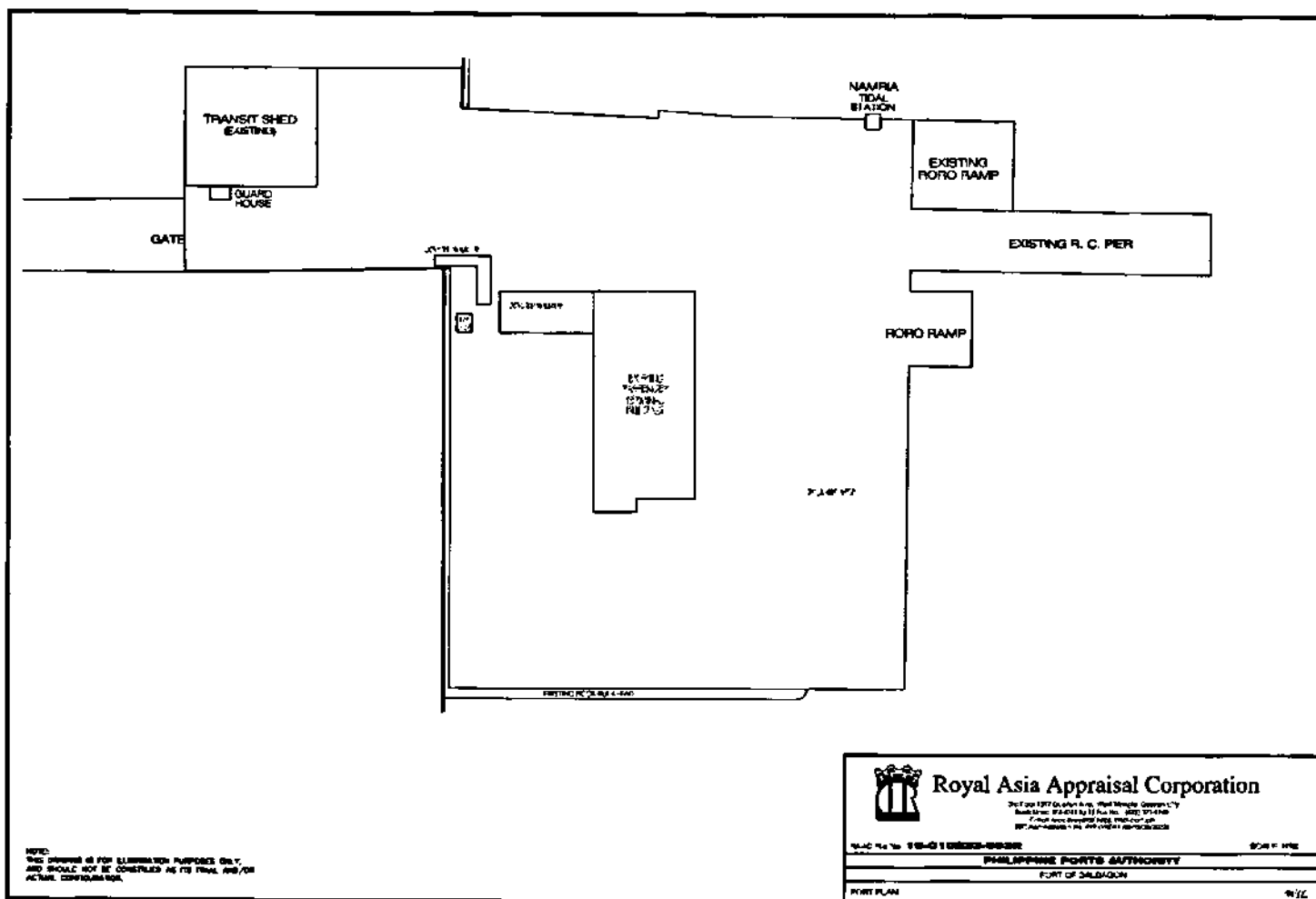
PORT BLAIR

4016

QMF 01 02



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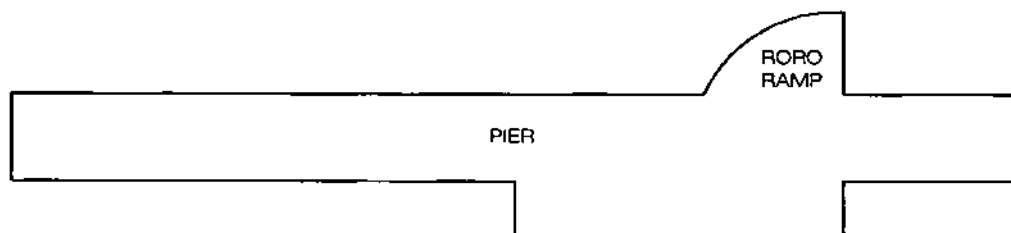
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SCALE: NTS

PHILIPPINE PORTS AUTHORITY

PORT OF GUINSILIBAN

PORT PLAN

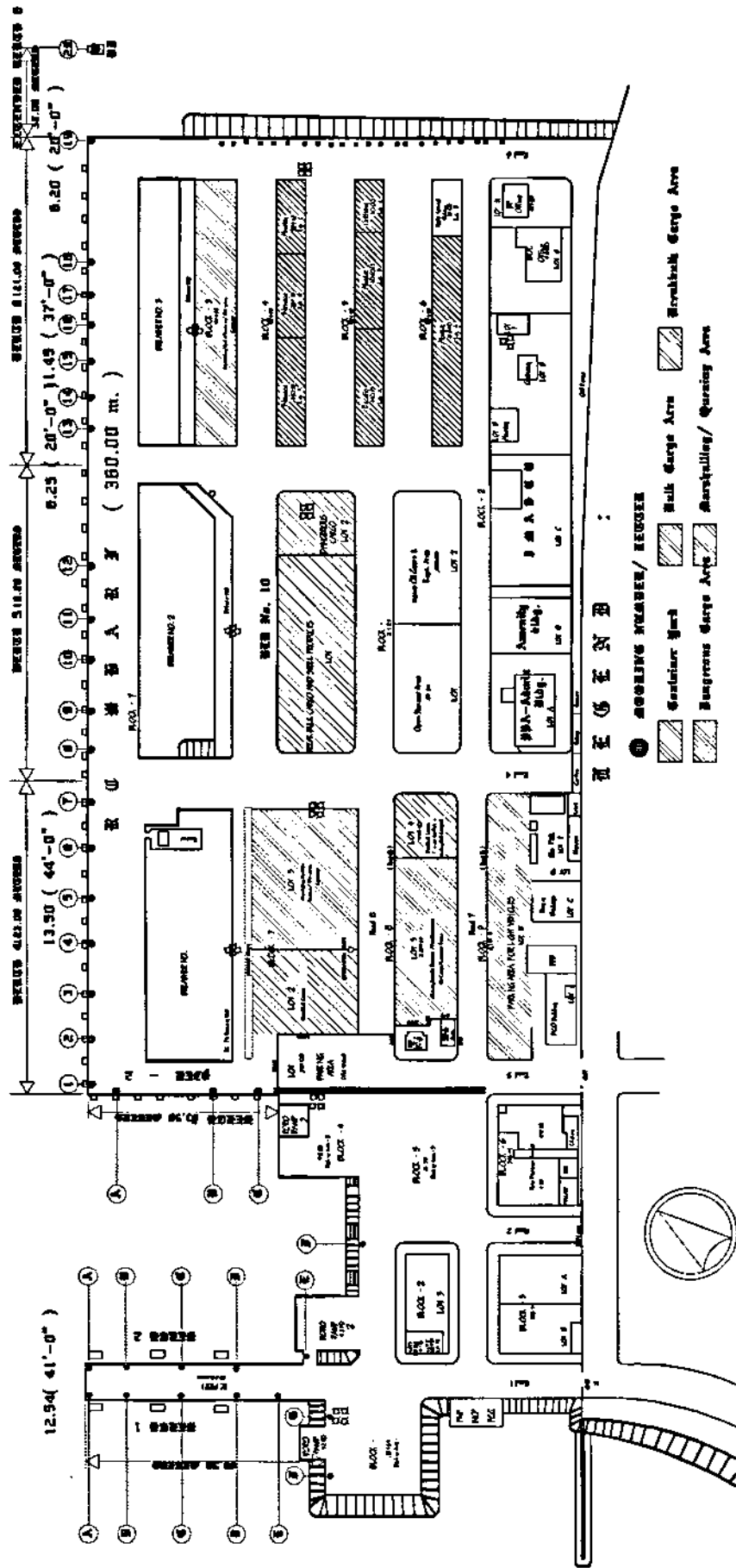


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PHILIPPINE PORTS AUTHORITY



EXISTING PORT OF ILIGAN



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 Fax: (408) 261-1112
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 SEC Accreditation No. 019 FCB Unit (2002/014)

SCALE: NTS

RAAO File No. 16-010833-0038

CLIENT: PHILIPPINE PORTS AUTHORITY
 PORT OF ILIGAN, ILLAN, LANA DEL NORTE

PORT PLAN

4472

ONF 07.02

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SCALE: NTS

PMAC No. 16-010833-0038

CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF TUBOD, LAMPO DEL NORTE

PORT PLAN

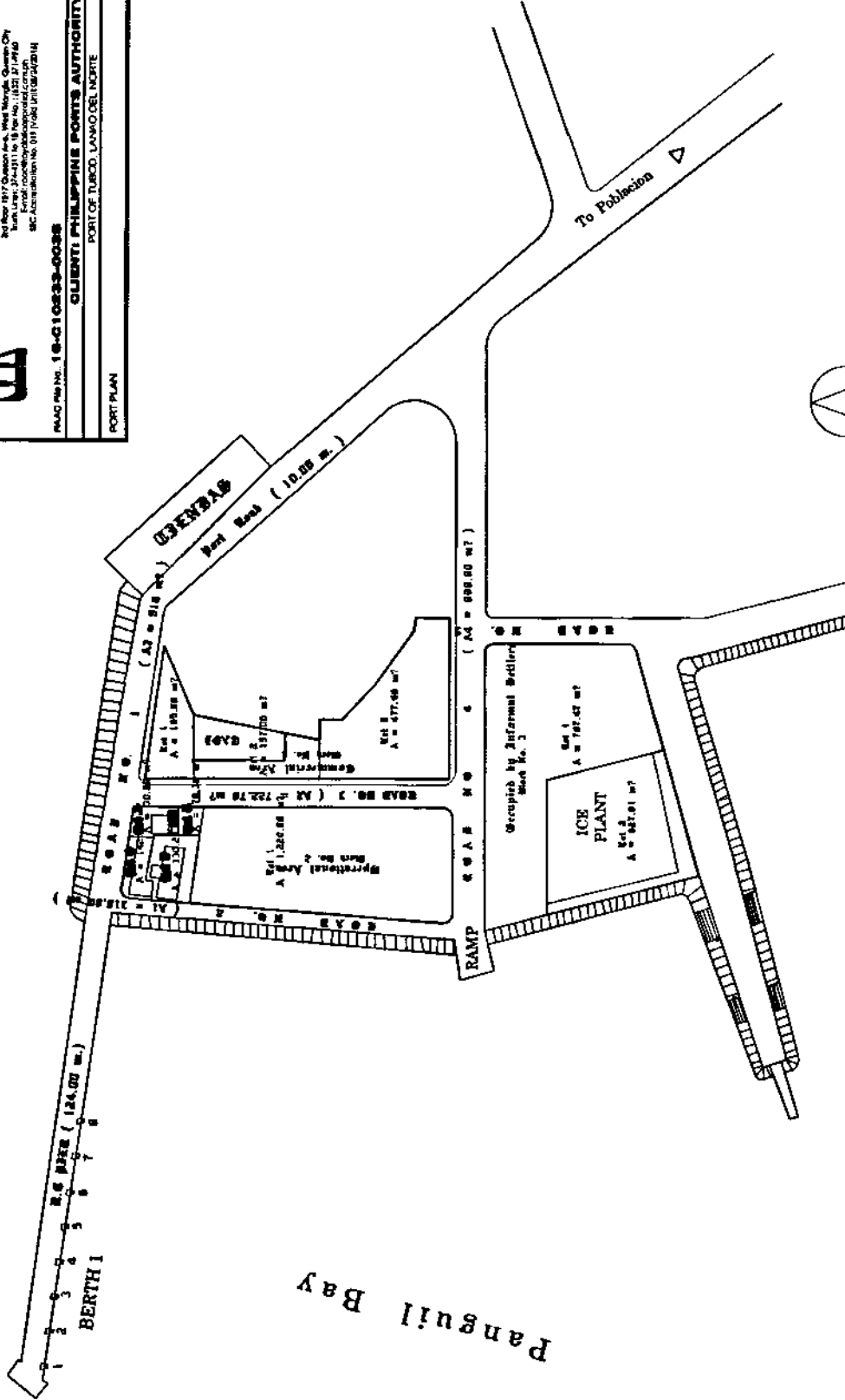
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BERTH 2

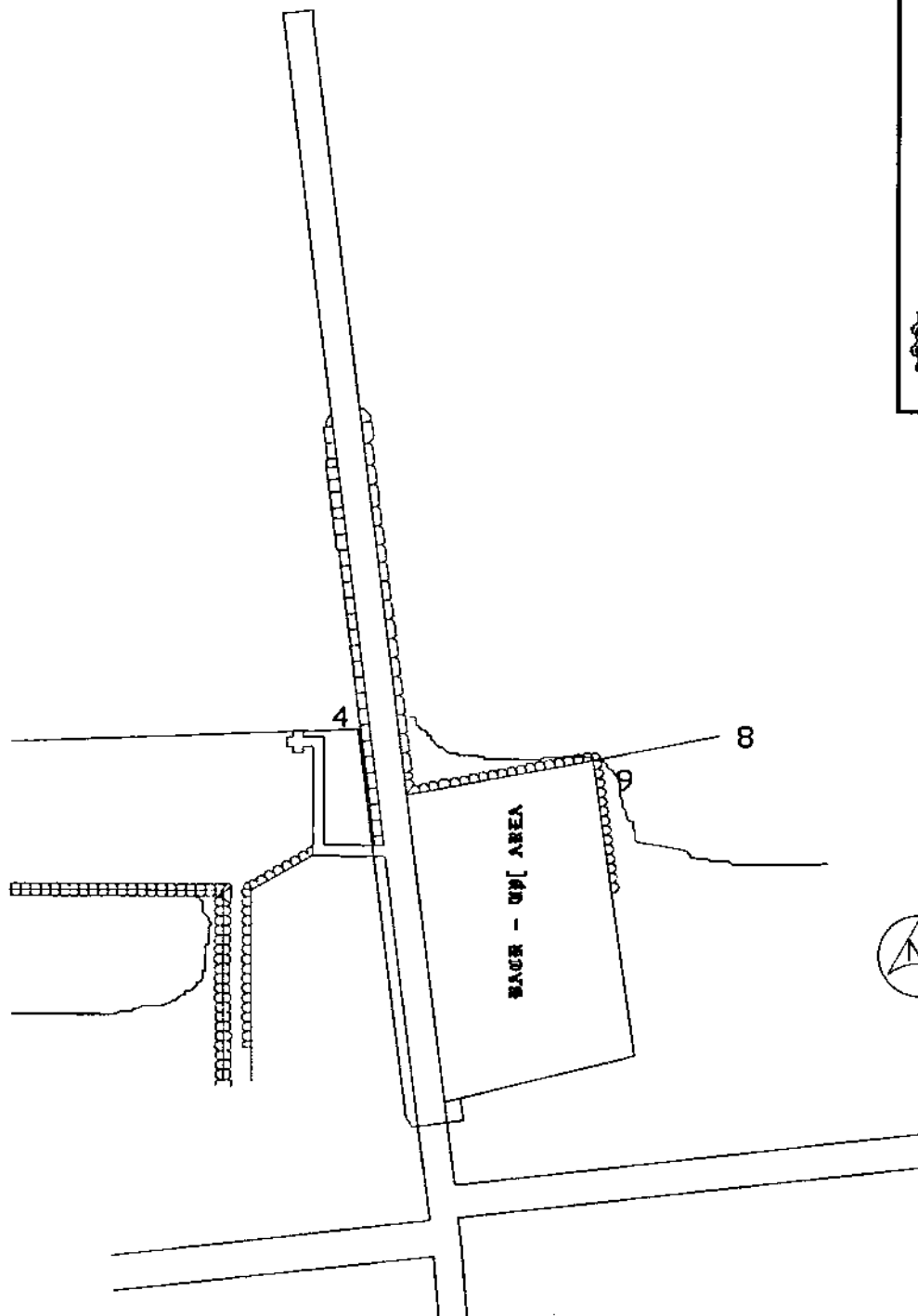
BERTH 1

Pangulil Bay



PORT OF TUBOD

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PORT OF KOLAMBUGAN

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RAAD No. 10-010233-0038

SCALE: NTS

CLIENT: PHILIPPINE PORTS AUTHORITY
PORT OF KOLAMBUGAN, LANAO DEL NORTE

PORT PLAN

4/1/1

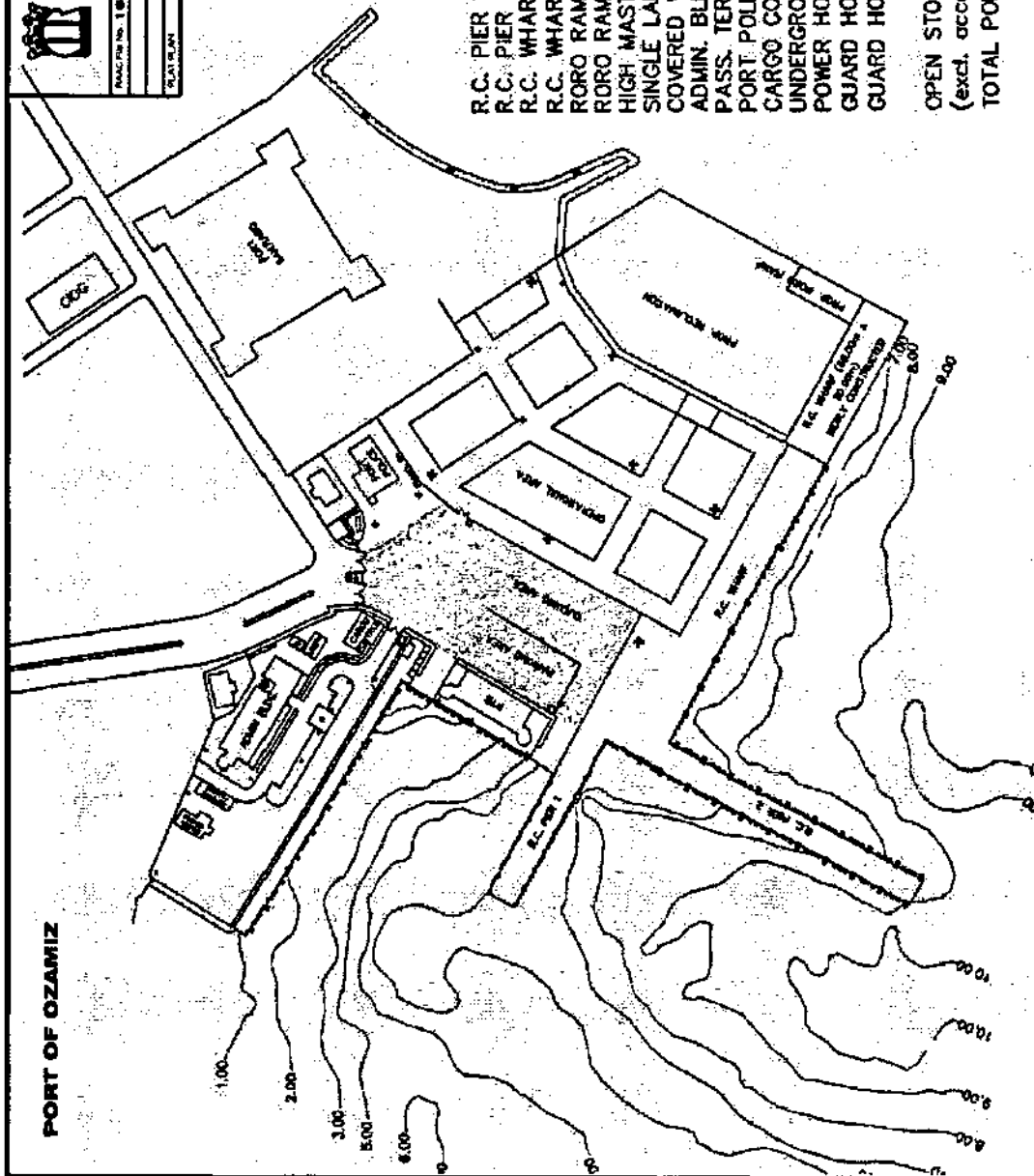


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E-mail: info@royalasia.com

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CLIENT PHILIPPINE PORTS AUTHORITY	
A. 00000000000000000000	
DATE 10/01/00	

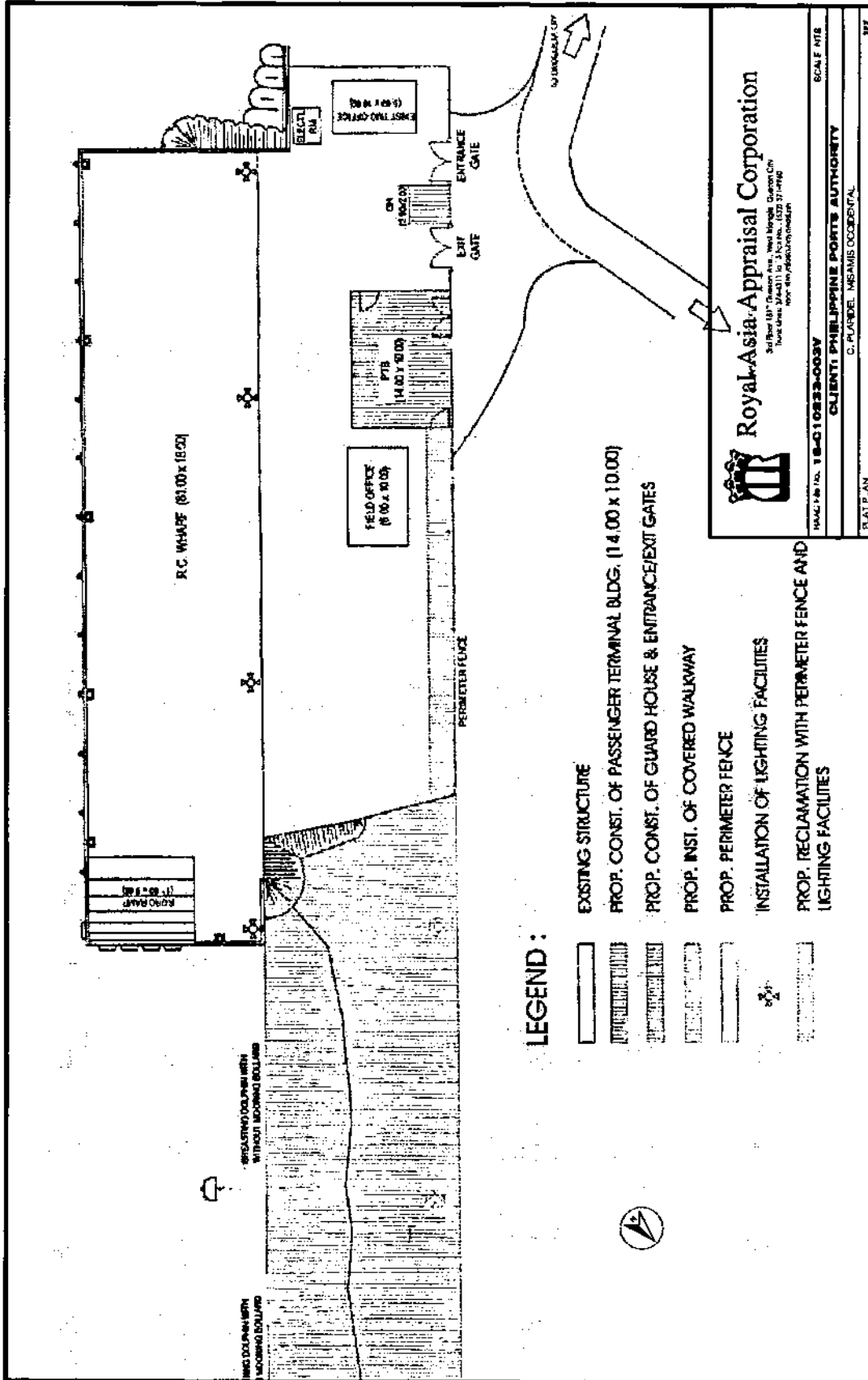
PORT OF OZAMIZ



EXISTING FACILITIES :

R.C. PIER 1	12.00 m x 81.
R.C. PIER 2	12.00 m x 14.
R.C. WHARF	18.00 m x 13.
R.C. WHARF (NEWLY COMPLETED)	20.00 m x 69
RORO RAMP 1	12.00 m wide
RORO RAMP 2	12.00 m wide
HIGH MAST TOWERS	6 units
SINGLE LAMP POST	B. units
COVERED WALKWAY	142.00 LM
ADMIN. BLDG.	14.00 m x 44
PASS. TERM. BLDG.	12.80 m x 32
PORT POLICE BLDG.	13.00 m x 19.
CARGO CONTROL BLDG.	15.60 m x 9.6
UNDERGROUND WATER PUMP HOUSE	12.00 m x 6.6
POWER HOUSE	4.00 m x 6.0
GUARD HOUSE (MAIN)	4.00 m x 5.0
GUARD HOUSE (ADMIN)	2.00 m x 3.0

OPEN STORAGE	= 6,563.00 :
(excl. access area)	
TOTAL PORT AREA	= 37,725.00





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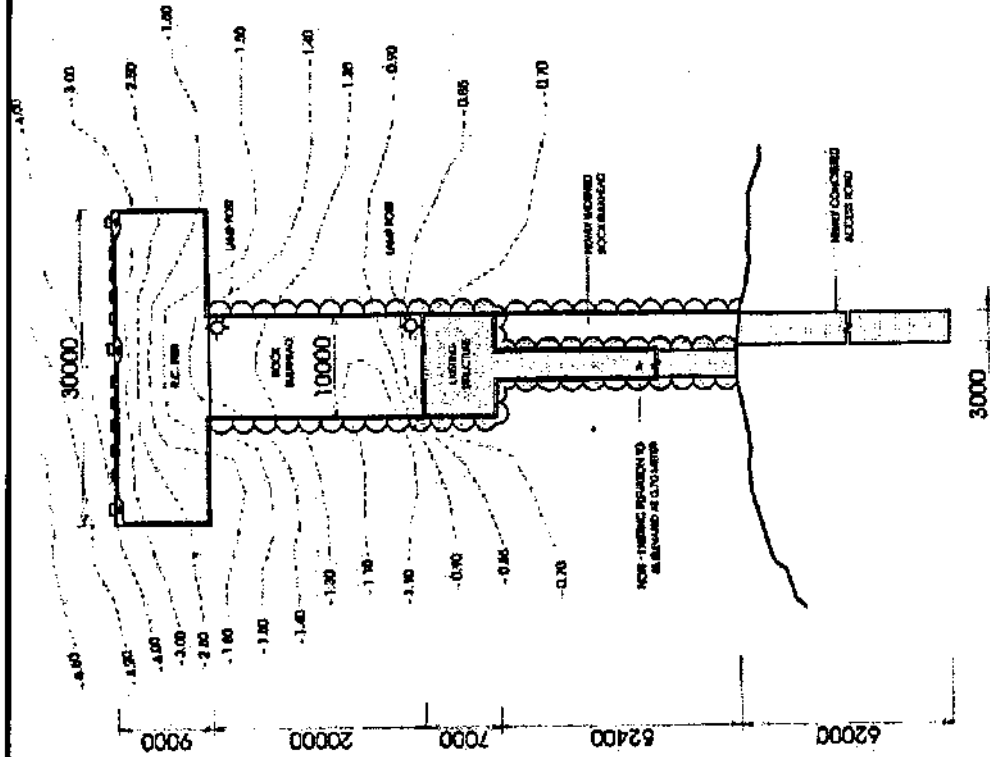
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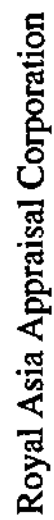
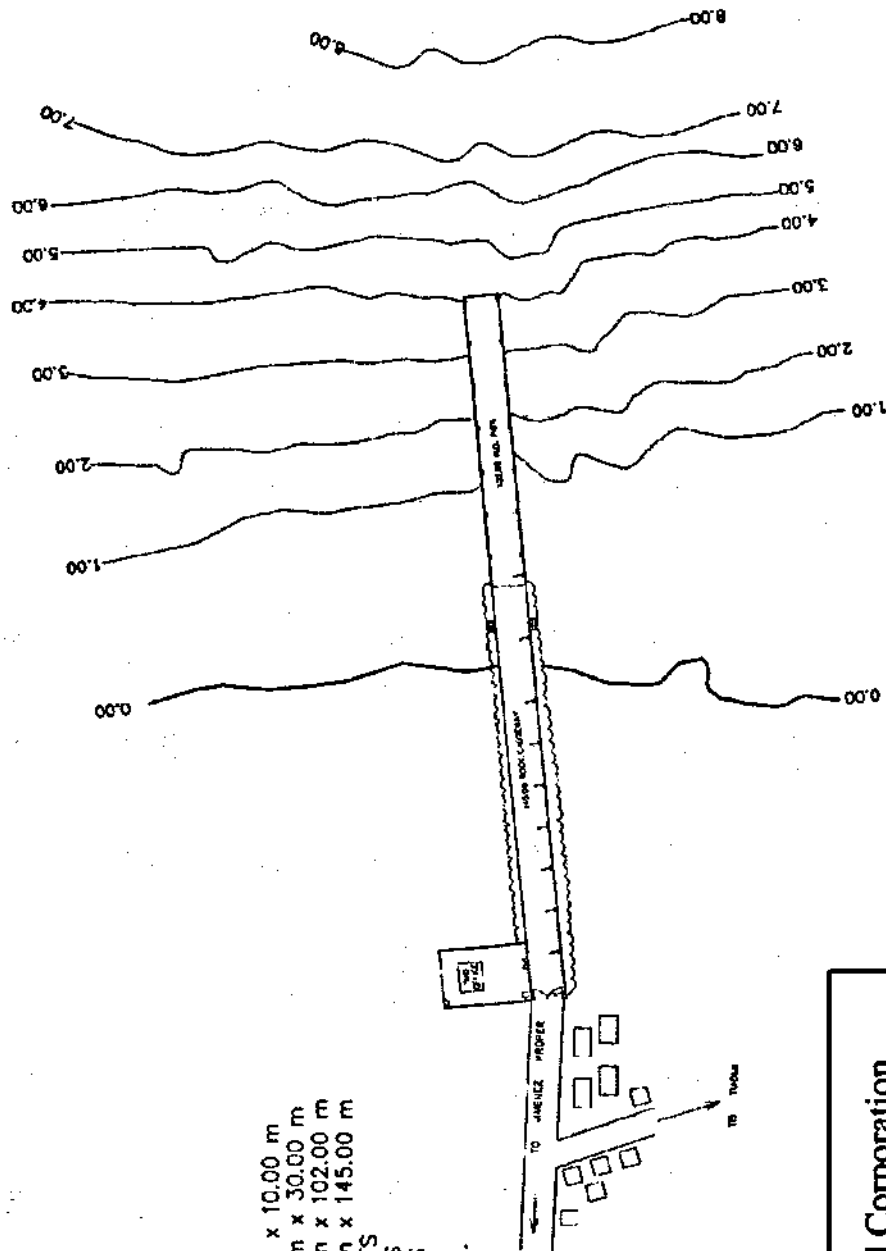
D. CALUYA, SAMPANG DALAGA, MISAMIS OCCIDENTAL

FLAT PLAN

2nd



IMO OFFICE	=	8.00 m x 10.00 m
TWO OFFICE COMPOUND	=	20.00 m x 30.00 m
R.C. PIER	=	12.00 m x 102.00 m
ROCK BULKHEAD	=	12.00 m x 145.00 m
MOORING BIT	=	10 UNITS
MOORING CLEAT	=	4 UNITS
SINGLEARM LAMP POST	=	10UNITS
TOTAL PORT AREA	=	0.35 ha.



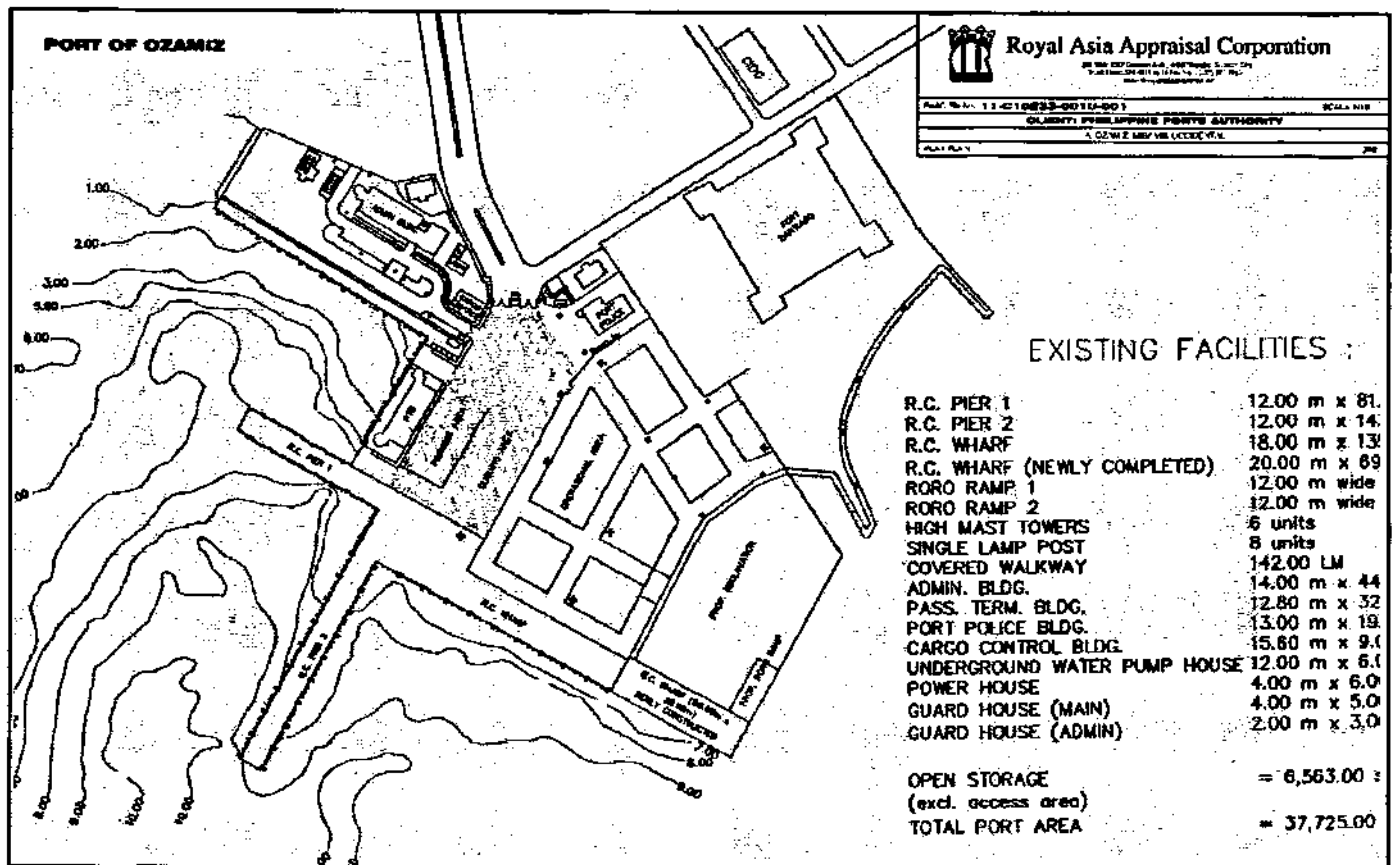
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nasc@tydella.bayernail.ph

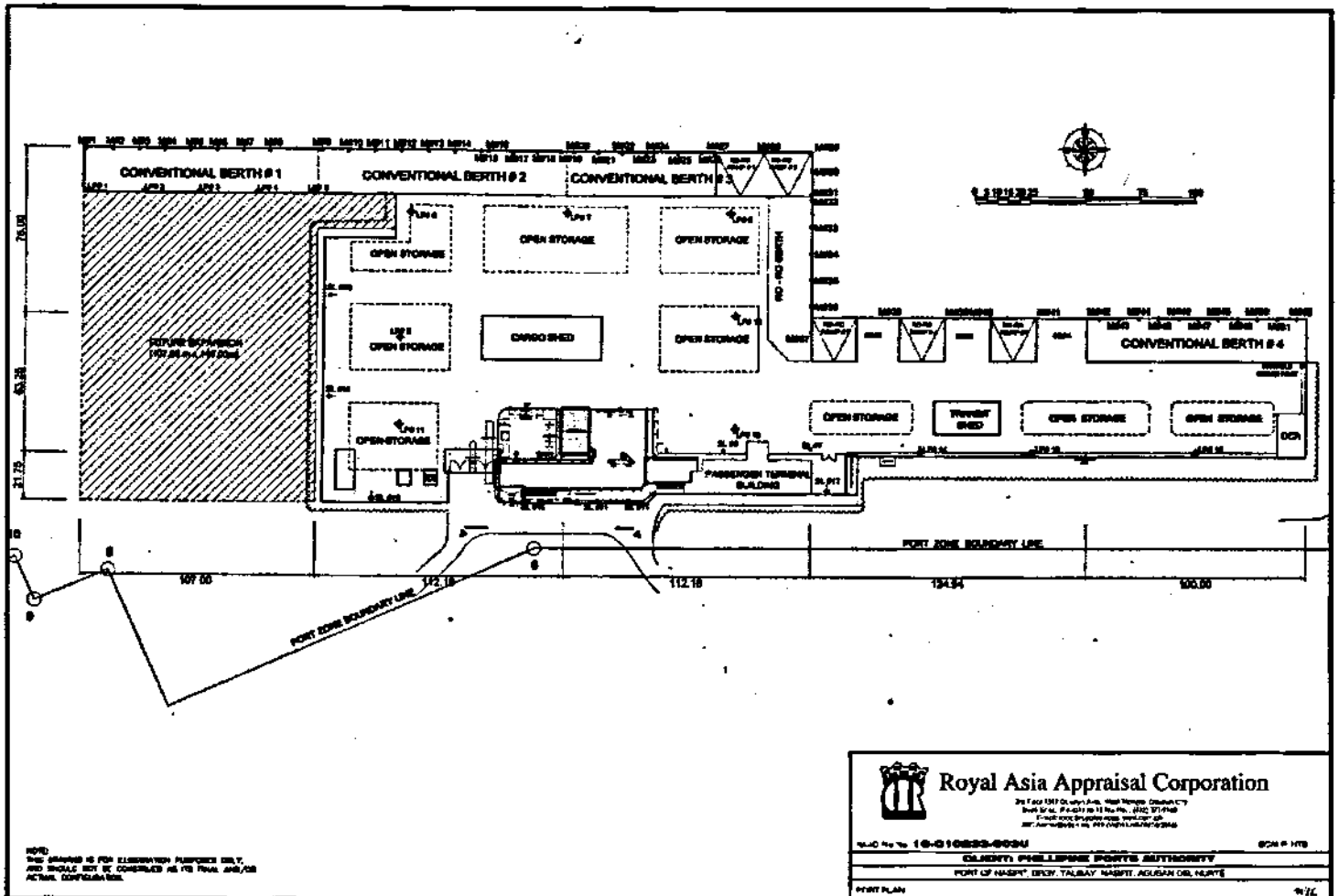
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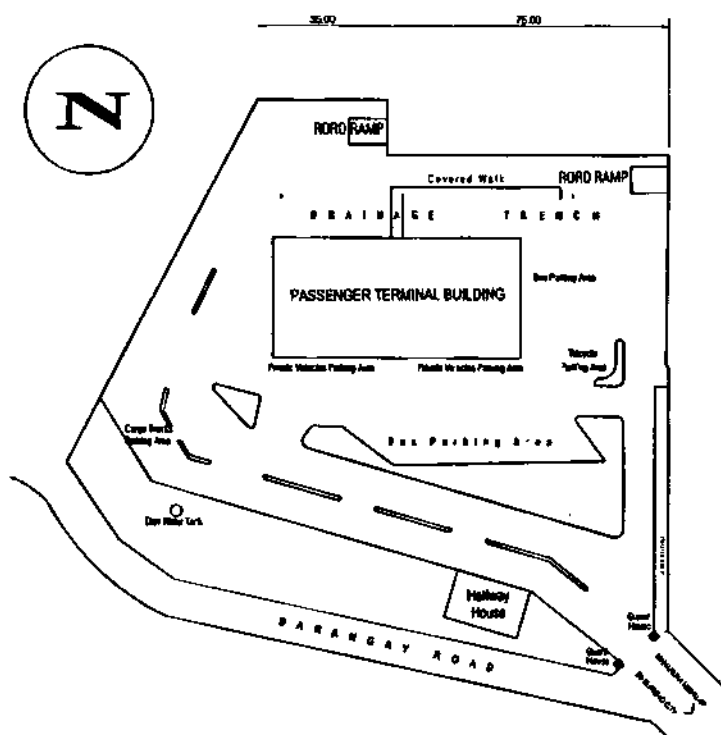
B. JAMENEZ, MESA, MIS OCCIDENTAL

FLAT PLAN

342







PORT LAYOUT PLAN



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Project No. RA-010000-0007

Page 8 of 10

CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF LIPATA, DIST. LIPATA, SURIGAO CITY

PIRE PLAN

11/20

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CONF 07.02

DAPA FISHING PORT

MUNICIPALITY OF DAPA
(BRGY. POBLACION)

DAPA JEEPNEY TERMINAL

PARTICULARS:

- 1 - ADMIN. BLDG. A=75.79sq.m.
(including terrace) A=138.00sq.m.
- 2 - PASSENGER TERMINAL BLDG. A=45.00sq.m.
- 3 - K of C WAITING @BED A=45.00sq.m.
- 4 - COVERED WALK A=45.00sq.m.
- 5 - GUARDED HOUSE A=4.00sq.m.
- 6 - R.C. RO-RO RAMP
- 7 - R.C. PIER (under repair)
- 8 - FLOOD LIGHT



Royal Asia Appraisal Corporation

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SAAC No. 18-010823-0037

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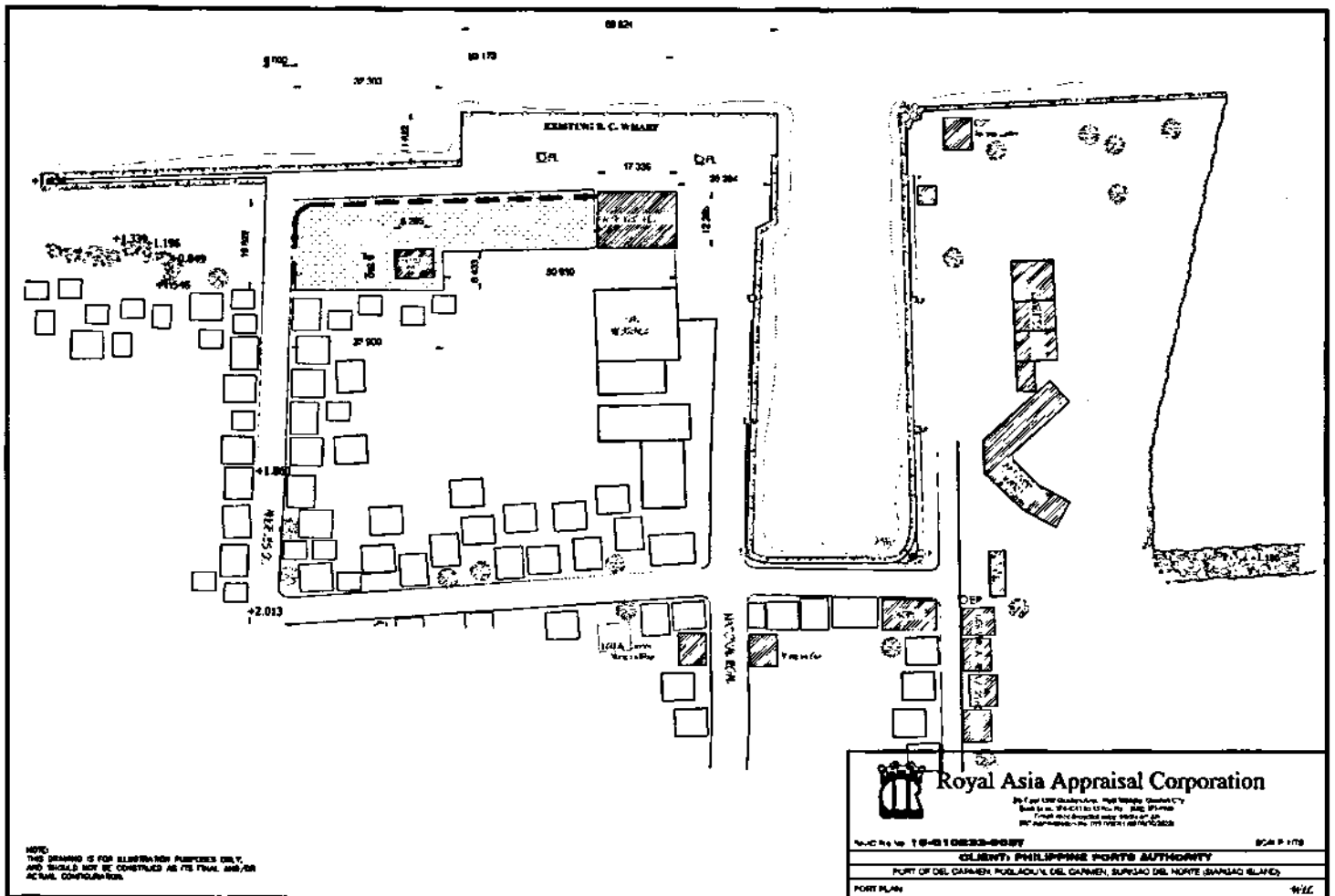
CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF DAPA, BRGY. SATE POBLACION, DAPA, SURGADO DEL NORTE, SIBANGAD ISLAND.

PORT PLAN

W/L

NOTE:
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Map No. RA-010000-0001

SCALE 1:100

PROJECT: PHILIPPINE PORTS AUTHORITY

PORT OF BANGALUA FOR ACTION 5 & 6, BANGALUA SUBDIVISION NORTH (BANGALUA 5 & 6)

PORT PLAN

DATE: 07.00



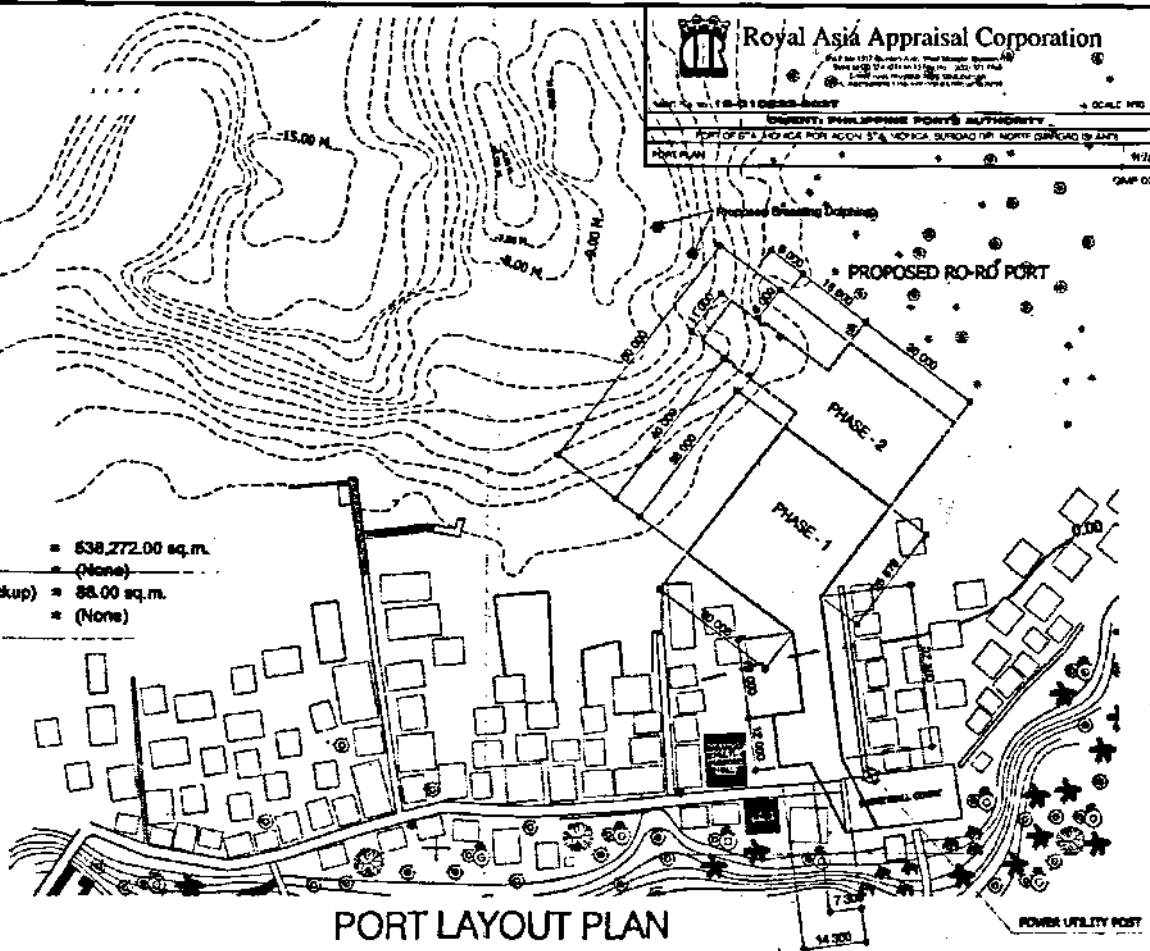
-15.00 M.

-10.00 M.

-5.00 M.

PHYSICAL DESCRIPTION

TOTAL AREA (based on PZD)	= 538,272.00 sq.m.
EXISTING BUILDINGS	= (None)
OPERATIONAL AREA (Paved Backup)	= 88.00 sq.m.
COMMERCIAL AREA	= (None)



PORT LAYOUT PLAN

NOTE:
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 10th Floor, 10th Street, 10th Floor, 10th Floor
 10th Floor, 10th Street, 10th Floor, 10th Floor

PROJECT No. 10-010000-0007

DATE: 1/1/15

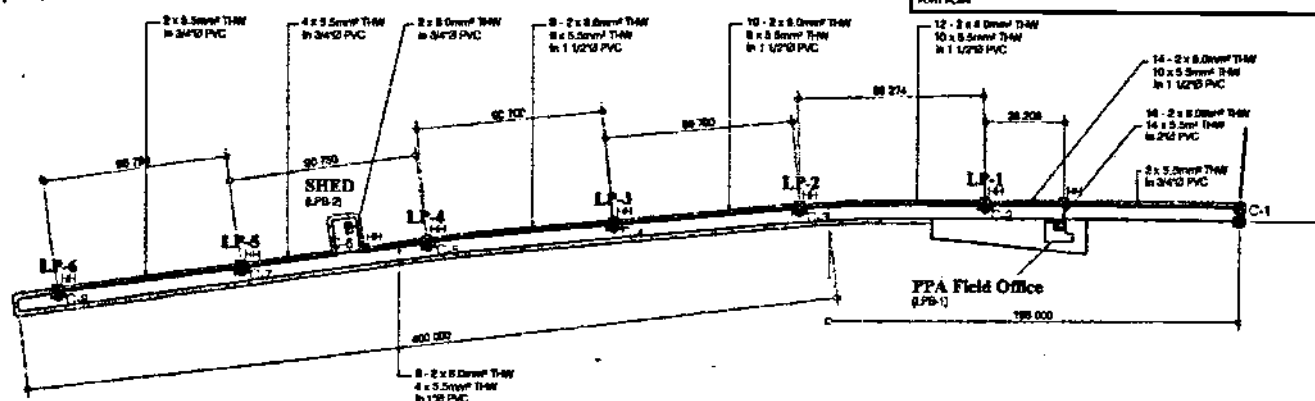
CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF DOÑA MELINE, SOCCARNO, BUSAS GRANDE, SAMPAG DEL NORTE (SAMPAG ISLAND)

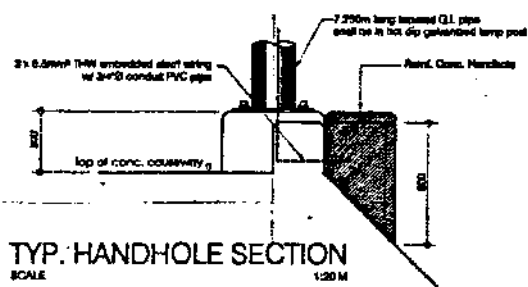
PORT PLAN

9/12

CNF: 04/02

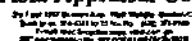


LAMP POSTS LAYOUT PLAN
 SCALE 1:2000 M



TYP. HANDHOLE SECTION
 SCALE 1:200 M

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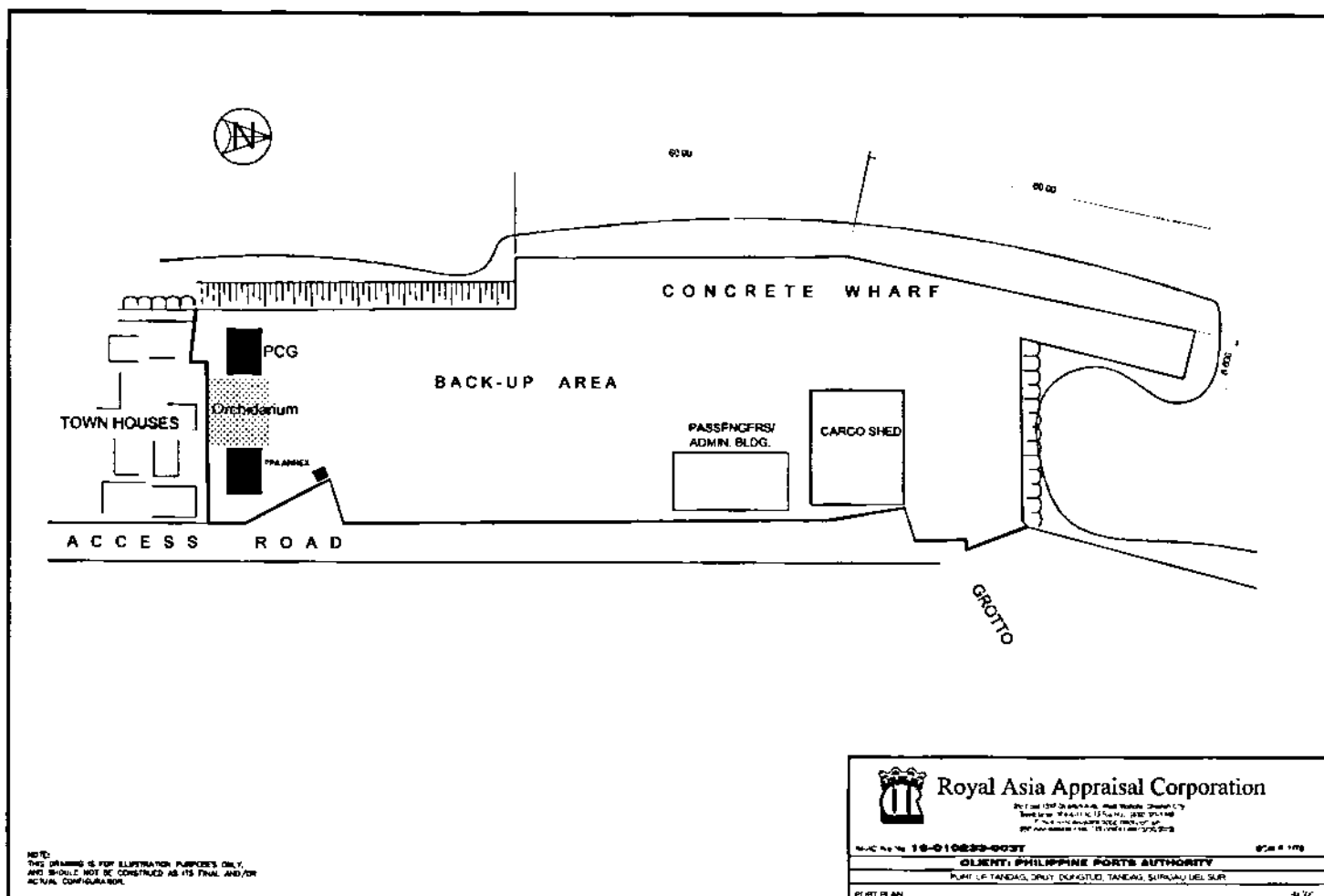
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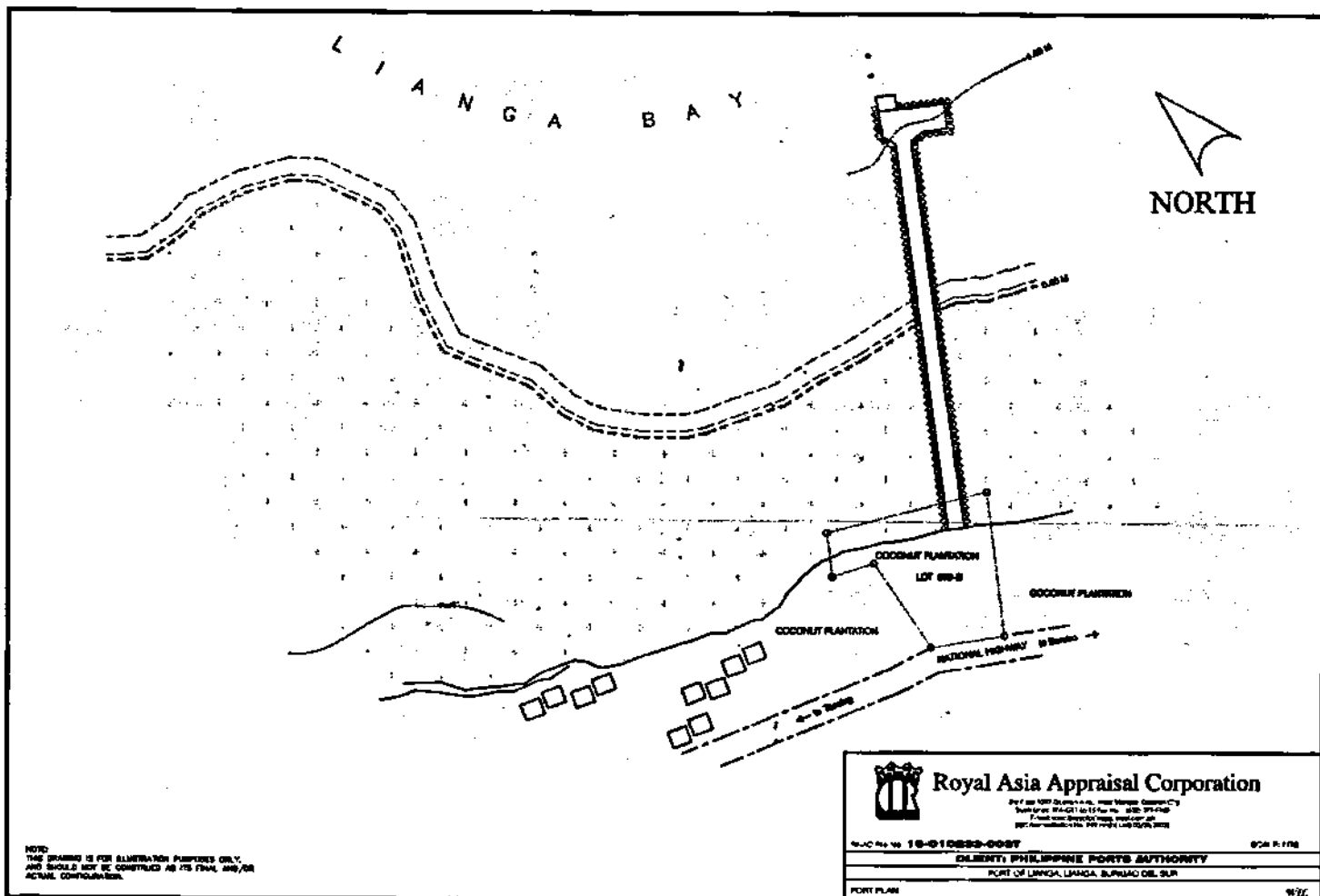
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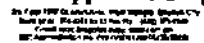
CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF SAN JOSE, RODRIGUEZ, SAN JOSE SURGAO DEL NORTE, CINAVALAT ISLAND.

PICTURE PLATES







ALLO 4076. 15-010223-0027

2004 10: 117

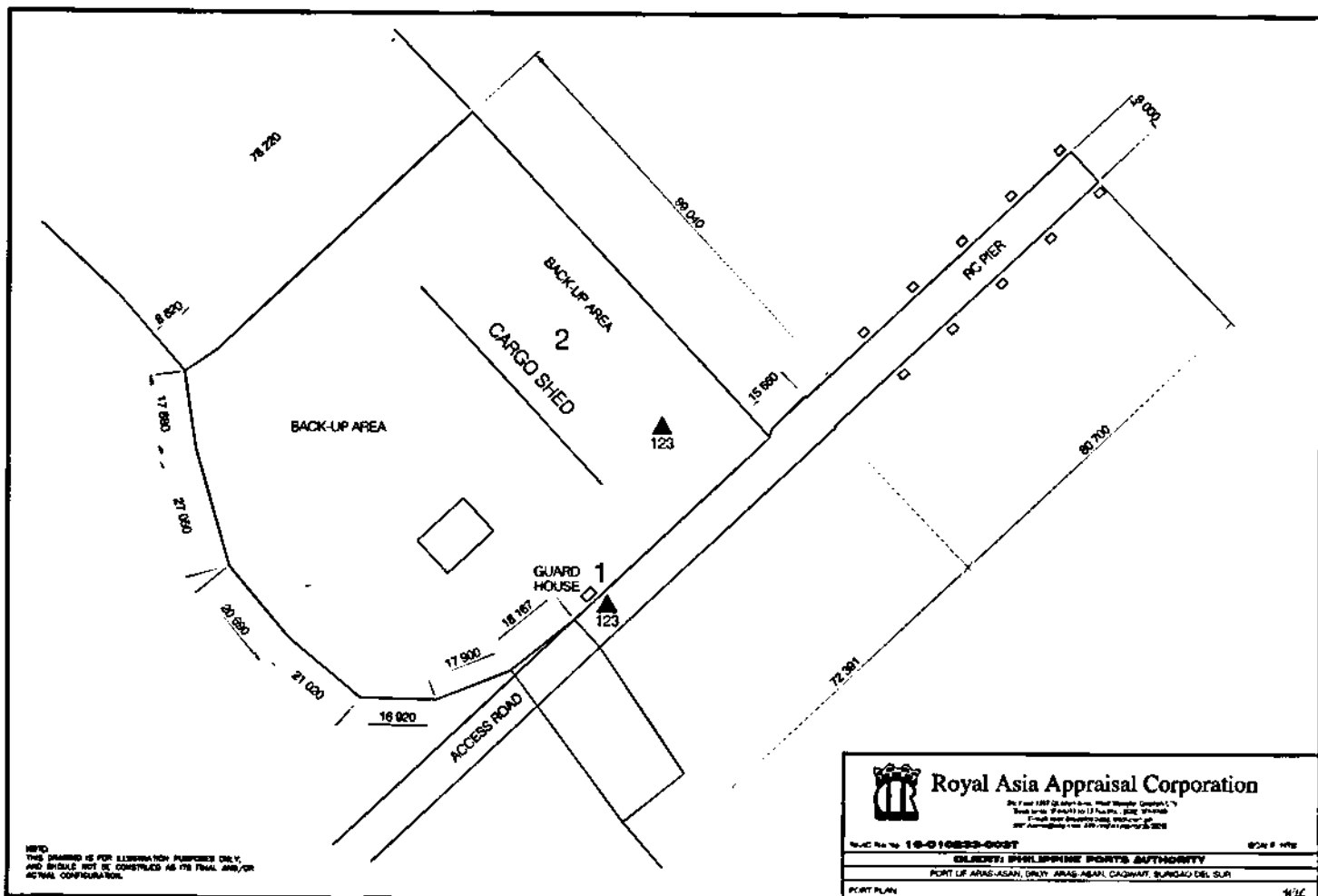
CLIENT: PHILIPPINE PORTS AUTHORITY

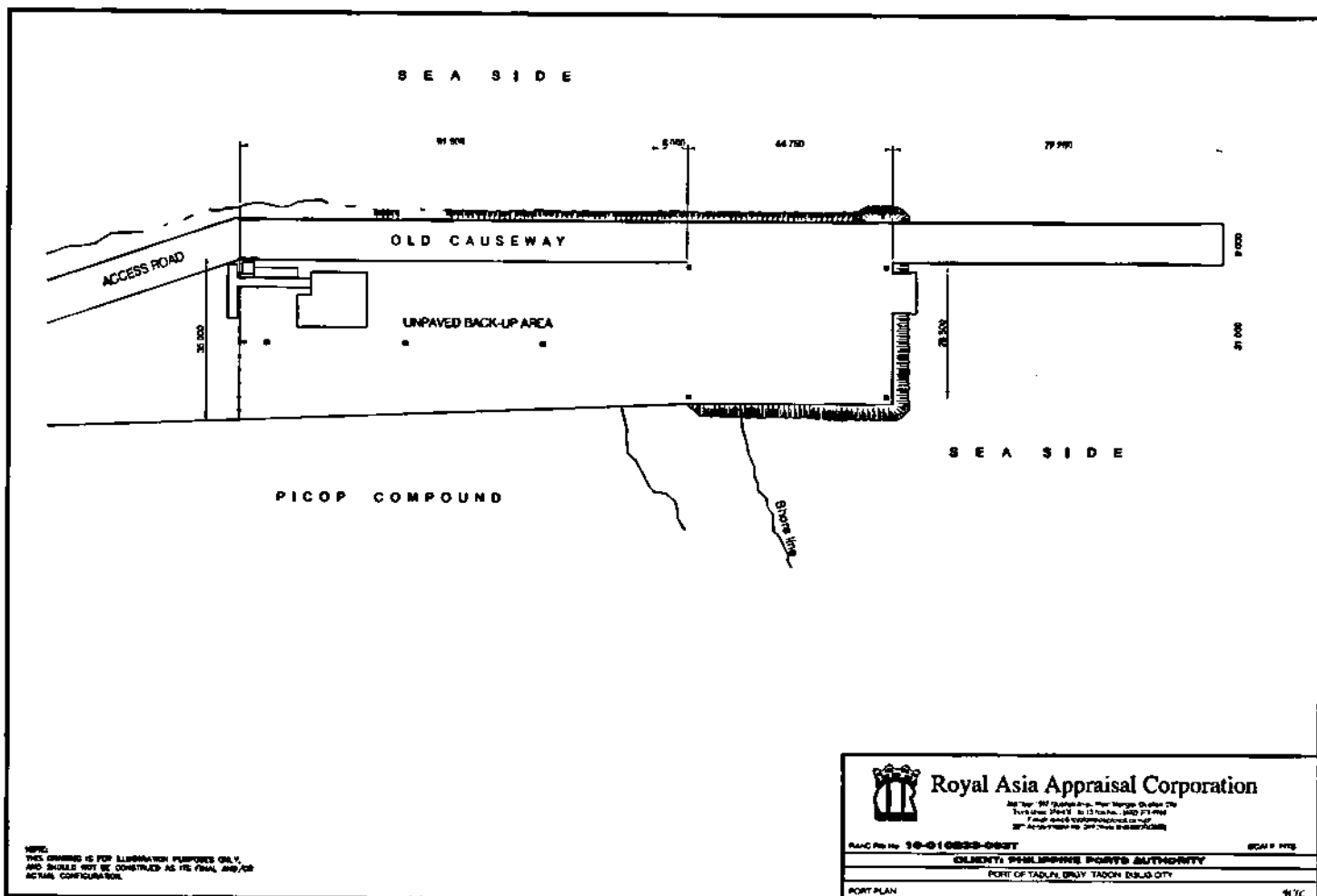
PORT OF LAYNEAN, DRCY. LAYNEAN, DRCY CITY

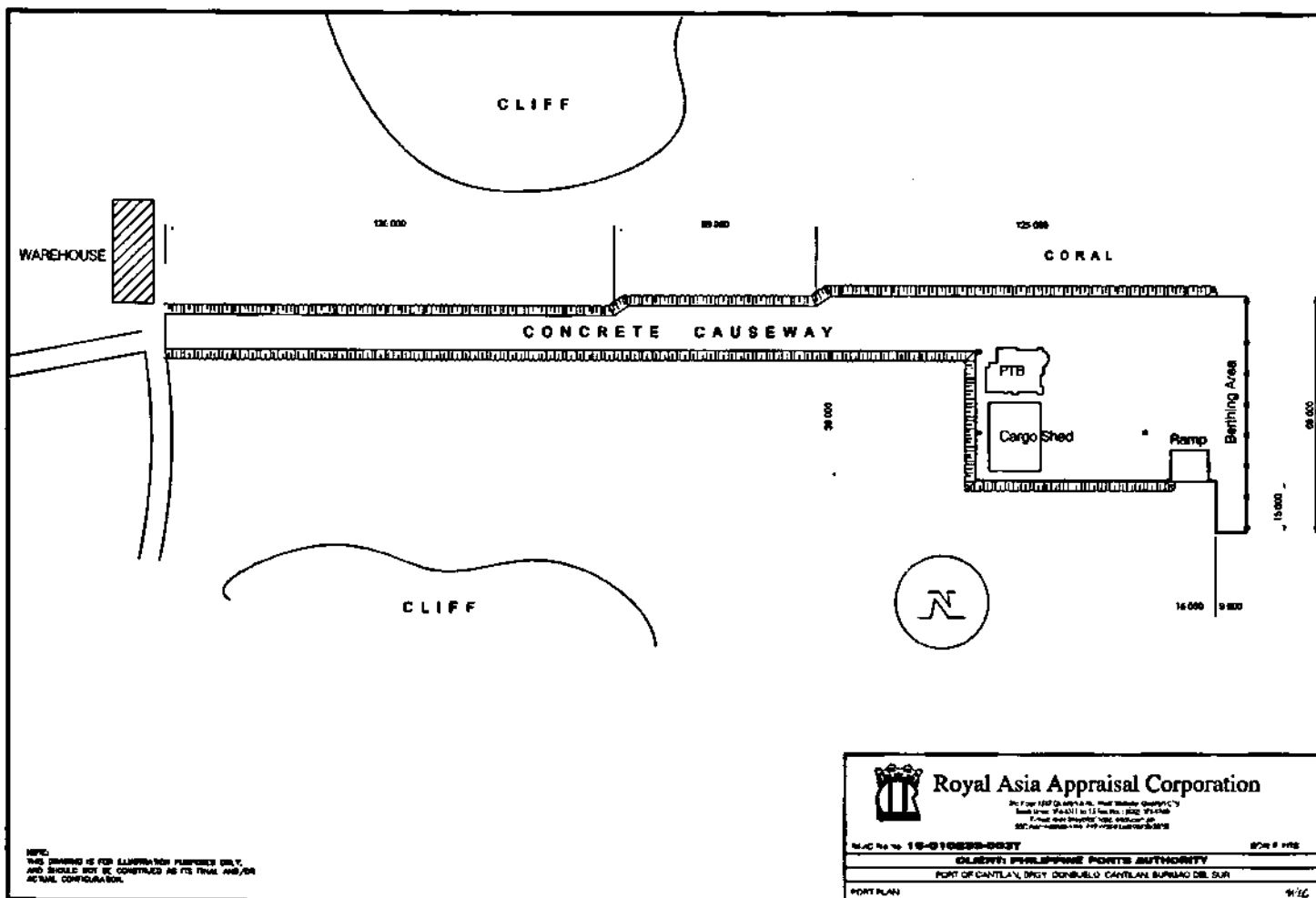
STAFF PLAN

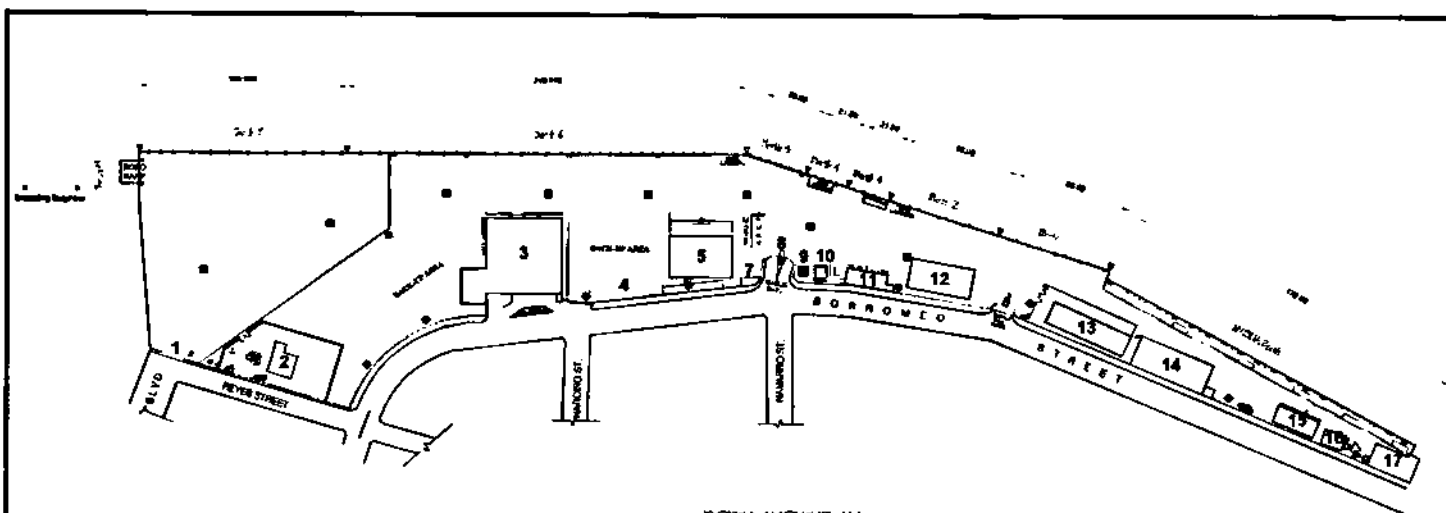
41

DMF 07.02









PORT LAYOUT PLAN

LEGEND:

- | | | | |
|---|--|----|--|
| 1 | ENTRANCE/EXIT GATE & GUARDHOUSE | 10 | POWER HOUSE |
| 2 | PM's QUARTER | 11 | PCBSI |
| 3 | PASSENGER TERMINAL BUILDING | 12 | CARGO SHED |
| 4 | PPA CARPORT | 13 | MARINA OFFICE / PPA ENGG SHOP & STORE ROOM |
| 5 | PPA ADMIN. BUILDING | 14 | BUREAU OF CUSTOMS |
| 6 | STORE ROOMS | 15 | PHIL COAST GUARD |
| 7 | OLD PUBLIC TOILET | 16 | DOTC Sub-Office |
| 8 | BACUG: ENTRANCE/EXIT GATE & GUARDHOUSE | 17 | MULTI-PURPOSE HALL |
| 9 | RESERVOIR & ELEVATED WATER TANK | | |

NOTE:
THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY,
AND SHOULD NOT BE CONSIDERED AS THE FINAL AND/OR
ACTUAL CONSTRUCTION.



Royal Asia Appraisal Corporation

2nd Floor 1502 Quirino Ave. 15th Floor Corner C-7
Bancroft Street 15th Floor C-7, 1502, 15th Floor
C-7, 15th Floor Corner C-7, 1502, 15th Floor
15th Floor Corner C-7, 1502, 15th Floor

PROJECT NO. TA-010223-0007

DATE: 6/1/07

CLIENT: PHILIPPINE PORTS AUTHORITY

PORT OF VERANO, PIND-SURIGAO, SURIGAO CITY

PORT PLAN

9/12

QMF 07/02

TABLE OF CONTENTS

BID FORM

CONTRACT AGREEMENT FORM

OMNIBUS SWORN STATEMENT FOR SOLE PROPRIETORSHIP

OMNIBUS SWORN STATEMENT FOR PARTNERSHIP OR COOPERATIVE

OMNIBUS SWORN STATEMENT FOR CORPORATION OF JV

BID SECURING DECLARATION FORM

STATEMENT OF THE BIDDER'S ONGOING GOV'T

STATEMENT OF THE BIDDER'S SLCC

NET FINANCIAL CONTRACTING CAPACITY COMPUTATION

Bid Form

Date: _____
Invitation to Bid¹ N^o: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to perform the Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-Northern Mindanao Comprising Port Management Offices (PMOs) of Misamis Oriental/Cagayan de Oro, Lanao del Norte/Iligan, Misamis Occidental/Ozamiz, Agusan, Surigao and Terminal Management Offices (TMOs)/Ports Under Their Respective Jurisdiction in conformity with the said Bidding Documents for the sum of *(total bid amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for ITB Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:²

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

¹ If ADB, JICA and WB funded projects, use IFB.

² Applicable only if the Funding Source is the ADB, JICA or WB.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of [Name of Bidder],* has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the [Name of Project] of the [Name of Procuring Entity] *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the* Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for the [Name of Project] of the [Name of the Procuring Entity].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered From Abroad

Name of Bidder _____, Invitation to Bid³ Number __, Page ____ of _____

[illegible]

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

³ If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines

Name of Bidder _____ Invitation to Bid Number __. Page of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Republic of the Philippines
PHILIPPINE PORTS AUTHORITY
PPA Building, Bonifacio Drive, South Harbor,
Port Area, Manila, Philippines

CONTRACT

FOR THE _____

This Contract made and entered into this _____ day of _____ 2019, in Manila, Philippines, by and between:

PHILIPPINE PORTS AUTHORITY, a government instrumentality created under Presidential Decree No. 857, as amended, with principal office at PPA Building, Bonifacio Drive, South Harbor, Port Area, Manila, represented herein by its duly authorized General Manager, **JAY DANIEL R. SANTIAGO**, and hereinafter referred to as "**PPA**";

- and -

_____, duly organized and existing in accordance with Philippine laws, with office and business address at _____, represented in this act by its _____, as evidenced by _____, a copy of which is hereto attached and made an integral part hereof as Annex "A", and hereinafter referred to as "**CONSULTANT**."

WITNESSETH:

WHEREAS, in accordance with Republic Act No. 9184 and its Revised Implementing Rules and Regulations, the PPA Head Office Bids and Awards Committee for the Procurement of Goods and Consultancy Services (BAC-PGCS), advertised in a newspaper of general nationwide circulation and posted on PhilGEPS and PPA Website as well as on its bulletin board a Request for Expression of Interest for the Procurement of _____;

WHEREAS, in response to the said advertisement, _____ bidders submitted their respective bids for the foregoing project;

WHEREAS, after the opening of the Technical and Financial Proposals on ____ and _____, and the conduct of bid evaluation and post-qualification, the bid submitted by the **CONSULTANT** was declared as the _____ Bid in the amount of _____ **PESOS ()**, Philippine Currency;

required documents within the prescribed period and compliance to the conditions stipulated in the IRR;

WHEREAS, the SERVICE PROVIDER duly accepted the award by signing its Conforme on the said Notice of Award;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual stipulations herein contained, PPA and the SERVICE PROVIDER have agreed, as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the attached Contract Documents.
2. The following documents shall form part of this Contract:
 - A. Bid Documents consisting of the following:
 - A.1 Invitation to Bid;
 - A.2 Instructions to Bidders;
 - A.3 Bid Data Sheet;
 - A.4 General Conditions of Contract
 - A.5 Special Conditions of Contract;
 - A.6 Schedule of Requirements;
 - A.7 Terms of Reference;
 - A.8 Technical Specifications; and
 - A.9 Addenda and/or Supplemental/Bid Bulletins, if any;
 - B. Technical and Financial Proposals;
 - C. Performance Security;
 - D. Notice of Award of Contract with the Service Provider's Conforme thereto; and
 - E. Other contract documents that may be required by existing laws and PPA, such as:
 - E.1 Certificate of Availability of Funds;
 - E.2 Abstract of Bids; and
 - E.3 Resolution of Award
3. In consideration of the payments to be made by PPA, the SERVICE PROVIDER commits to complete the Works and remedy any defects therein in conformity with the provisions of this Contract and Contract Documents.
4. In consideration of the execution and completion of the Works and remedying any defects therein, PPA commits to pay the Contract Price or such other sum as may become payable under the provisions of this Contract and Contract Documents.

5. This Contract shall become effective after the same shall have been signed by the Parties hereof.

IN WITNESS WHEREOF, the Parties have hereunto signed this Contract on the date and place first hereinabove written.

PHILIPPINE PORTS AUTHORITY

TIN No. _____

By: _____

JAY DANIEL R. SANTIAGO

General Manager

WITNESSES:

ACKNOWLEDGMENT

Omnibus Sworn Statement For Sole Proprietorship

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of Project]*, as shown in the attached duly notarized Special Power of Attorney;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [*Name of Project*].

9. [*Name of Bidder*] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [*month*] [*year*] at [*place of execution*], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [*month*] [*year*].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [*date issued*], [*place issued*]

IBP No. _____ [*date issued*], [*place issued*]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Omnibus Sworn Statement for Partnership or Cooperative

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-Northern Mindanao Comprising Port Management Offices (PMOs) of Misamis Oriental/Cagayan de Oro, Lanao del Norte/Iligan, Misamis Occidental/Ozamiz, Agusan, Surigao and Terminal Management Offices (TMOs)/Ports Under Their Respective Jurisdiction, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- b) Carefully examine all of the Bidding Documents;
- c) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- d) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- e) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at ____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Omnibus Sworn Statement for Corporation or Joint Venture

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

- I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:
1. I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
 2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-Northern Mindanao Comprising Port Management Offices (PMOs) of Misamis Oriental/Cagayan de Oro, Lanao del Norte/Iligan, Misamis Occidental/Ozamiz, Agusan, Surigao and Terminal Management Offices (TMOs)/Ports Under Their Respective Jurisdiction, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;
 3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
 5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
 6. None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
 7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION **Invitation to Bid: [Insert Reference number]**

To: Philippine Ports Authority
PPA Building, Bonifacio Drive
South Harbor, Port Area, Manila

I/We⁴, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

⁴ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

- (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED
REPRESENTATIVE]

[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

STATEMENT OF THE BIDDER'S ONGOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

This is to certify that _____ has the following ongoing government and private contracts, including contracts awarded but not yet started:

[illegible]

***PROOF OF CONTRACT TO BE PRESENTED AT POST-QUALIFICATION.**

Name and Signature of Authorized Representative

Date _____

NET FINANCIAL CONTRACTING CAPACITY (NFCC) COMPUTATION

- A. The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

NFCC = Php _____

K = 15

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

Name of Supplier/Distributor/Manufacturer

Signature of Authorized Representative