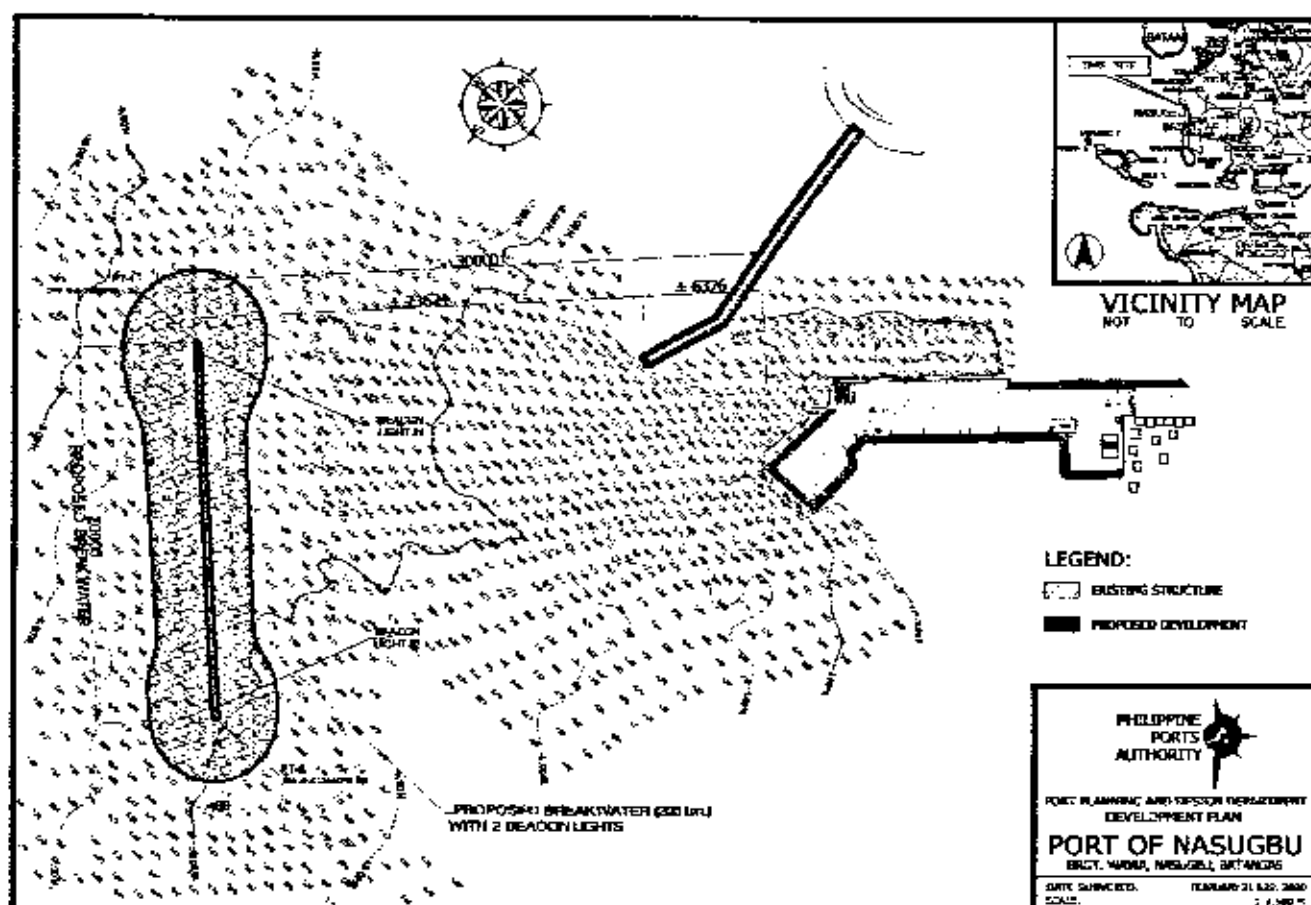




CONSTRUCTION OF BREAKWATER

PORT OF NASUGBU, BATANGAS
(LFP BGS No. 019-2021)



BID DOCUMENTS

June 2021

TABLE OF CONTENTS

	PAGE
Glossary of Terms, Abbreviations, and Acronyms	iii-iv
SECTION I INVITATION TO BID	1-2
SECTION II INSTRUCTIONS TO BIDDERS	ITB 1-6
1. Scope of Bid	1
2. Funding Information	1
3. Bidding Requirements	1
4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices	1
5. Eligible Bidders	2
6. Origin of Associated Goods	2
7. Subcontracts	2
8. Pre-Bid Conference	2
9. Clarification and Amendment of Bidding Documents	3
10. Documents Comprising the Bid: Eligibility and Technical Components	3
11. Documents Comprising the Bid: Financial Component	3
12. Alternative Bids	4
13. Bid Prices	4
14. Bid and Payment Currencies	4
15. Bid Security	4
16. Sealing and Marking of Bids	4
17. Deadline for Submission of Bids	5
18. Opening and Preliminary Examination of Bids	5
19. Detailed Evaluation and Comparison of Bids	5
20. Post Qualification	5
21. Signing of Contract	6
SECTION III BID DATA SHEET	BDS 1-2
SECTION IV GENERAL CONDITIONS OF CONTRACT	GCC 1-4
1. Scope of Contract	1
2. Sectional Completion of Works	1
3. Possession of Site	1
4. The Contractor's Obligations	1
5. Performance Security	2
6. Site Investigation Reports	2
7. Warranty	2
8. Liability of the Contractor	2
9. Termination for Other Causes	2
10. Dayworks	3
11. Program of Work	3
12. Instructions, Inspections and Audits	3
13. Advance Payment	3
14. Progress Payment	3
15. Operating and Maintenance Manuals	4
SECTION V SPECIAL CONDITIONS OF CONTRACT	SCC 1
SECTION VI TECHNICAL SPECIFICATIONS	TS 1-34
Item 1: Rockworks	
1. Scope of Work	1
2. Material Requirements	1
3. Execution	1

Item 2: Reinforced Concrete	
1. Scope of Work	4
2. General Provisions	4
3. Material Requirements	10
3. Execution	16
Item 3: Light Beacon	
1. Scope of Work	28
2. Material Requirements	28
3. Execution	28
Item 4: Project Billboard	
1. Specification	30
2. Standard Project Billboard	31
3. Billboard Frame	32
4. DOTr Message.....	33
Item 5: Safety Signages and Barricades	
1. Description	34
2. Specification	34
SECTION VII DRAWINGS (APPROVED PLANS)	PD 1-1
SECTION VIII BILL OF QUANTITIES AND ATTACHMENTS	BQ 1-39
1. Bill of Quantities	1
2. Annex 1 (Basis of Payments)	4
3. Annex 2 (Facilities to be Provided)	7
4. Annex 2a (Reimbursable Items)	8
4. Annex 3 (Minimum Equipment Requirements)	10
5. Annex 4 (Construction Safety and Health Requirements)	11
6. Annex 5 (Minimum Testing Requirements)	12
7. Annex 6 (Engineering Circular No. 01 2020)	22
8. Annex 7 (Construction Guidelines for Project Implementation during Public Health Emergency)	25
SECTION IX Checklist of Technical and Financial Documents	CL 1-2
SECTION X BIDDING FORMS	BF 1-21
1. Bid Form	1
2. Statement of all On-going Government and Private Contracts, including contracts awarded but not yet started	3
3. Statement of the Bidder's Single Largest Completed Contracts (SLCC) Similar to the Contract to be Bid	4
4. Experience Record on Similarly Completed Projects	5
5. Financial Data	6
6. List of Contractor's Personnel	7
7. List of Contractor's Equipment Units	8
8. Omnibus Sworn Statement for Sole Proprietorship	9
9. Omnibus Sworn Statement for Partnership or Cooperative	11
10. Omnibus Sworn Statement for Corporation or Joint Venture	13
11. Bid-Securing Declaration	15
12. Construction Methodology	16
13. Manpower Schedule	17
14. Equipment Utilization Schedule	18
15. Cash Flow by Quarter and Payment Schedule	19
16. Contract Agreement	20

GLOSSARY OF TERMS, ABBREVIATIONS, AND ACRONYMS

Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as

Acronyms

specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works* or *works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

SECTION I
INVITATION TO BID



INVITATION TO BID

FOR THE

CONSTRUCTION OF BREAKWATER, PORT OF NASUGBU, BATANGAS

The Philippine Ports Authority, through the Corporate Budget of the Authority for CY 2021, intends to apply the sum of **P517,807,586.87** being the Approved Budget for the Contract (ABC) to payments under the contract for the **CONSTRUCTION OF BREAKWATER, PORT OF NASUGBU, BATANGAS (LFP BGS NO. 019-2021)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Philippine Ports Authority now invites bids for the above Procurement Project. Completion of the Works is required in **Seven Hundred Fifty (750) calendar days** from the receipt by the successful bidder of the Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Interested bidders may obtain further information from the Philippine Ports Authority Bids and Awards Committee (BAC) and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m., Monday to Friday.

A complete set of Bidding Documents may be acquired by interested Bidders on **14 June 2021** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **SEVENTY FIVE THOUSAND PESOS (P75,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

The Philippine Ports Authority's Bids and Awards Committee will hold a Pre-Bid Conference on **23 June 2021 at 11:00 a.m.** at the PPA Function Room, 7th Floor, PPA Bldg., Bonifacio Drive, South Harbor, Port Area, Manila, and/or through video conferencing or webcasting via zoom, which shall be open to all prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **07 July 2021 at 9:00 a.m.** Late bids shall not be accepted.

All bids must be accompanied by a bid security in any of the acceptable forms and in amount stated in ITB Clause 16.

Bid opening shall be on **07 July 2021 at 10:00 a.m.** at the 7th Floor, PPA Building, A. Bonifacio Drive, South Harbor, Port Area, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The Philippine Ports Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

- Required PCAB Registration: **LARGE B – Port, Harbor and Offshore Engineering**

For further information, please refer to:

BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., A. Bonifacio Drive,
South Harbor, Port Area, Manila
Telephone Nos. 8527-47-35
8527-83-56 to 83 loc. 539
PPA Website: www.ppa.com.ph
PhilGEPS Website: www.philgeps.gov.ph



MARK JON S. PALOMAR
Chairperson, PPA Head Office Bids and Awards
Committee for Engineering Projects (HO-BAC-EP)

SECTION II

INSTRUCTIONS TO BIDDERS

1. Scope of Bid

The Procuring Entity, **Philippine Ports Authority** invites Bids for the **Construction of Breakwater, Port of Nasugbu, Batangas** with Project Identification Number **LFP BGS No. 019-2021**.

The **Construction of Breakwater, Port of Nasugbu, Batangas** is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The **Philippine Ports Authority** through the source of funding as indicated below for **CY2021** in the amount of **₱ 517,807,586.87**.

2.2. The source of funding is:

Corporate Operating Budget

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1 Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2 The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the BDS.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

Subcontracting is not allowed.

- 7.2. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the IB.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the IB, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1 The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2 If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3 A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the BDS.
- 10.4 A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the BDS.
- 10.5 A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the BDS.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the IB shall not be accepted.

- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the BDS, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

- 14.2. *Payment of the contract price shall be made in:*
Philippine Pesos.

15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the BDS.
- 15.2. The Bid and bid security shall be valid until **One Hundred Twenty (120) days from the date set for Bid Opening**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the IB.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the IB. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "passed" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the BDS shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by ITB Clause 16 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and

paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the BDS.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the BDS.

SECTION III

BID DATA SHEET

Bid Data Sheet

ITB Clause			
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same Major Categories of Works which shall be:		
	Description/Clarification	Unit of Measure	Quantity (at least)
	1. Rockworks (300-5,000 kg./pc.), offshore	cu.m.	42,887
7.1	Portion of Works allowed to be subcontracted: Subcontracting is not allowed	Maximum Percentage allowed to be subcontracted: Subcontracting is not allowed	
10.3	For Joint Venture: Special PCAB License		
10.4	The key personnel must meet the required minimum years of experience set below:		
	Key Personnel	General Experience	Relevant Experience (Minimum)
	a. Project Manager		Five (5) years
	b. Project Engineer		Three (3) years
	c. Materials Engineer II		One (1) year
d. Construction Safety and Health Officer		One (1) year	
e. Foreman		Five (5) years	
10.5	The minimum major equipment requirements are the following:		
	Please refer to Section 8, Annex 3 Minimum Major Equipment Requirements		

12	<p><i>Value Engineering Clause:</i></p> <p>Not Allowed</p>
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than ₱ 10,356,151.74, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than ₱ 25,890,379.34, if bid security is in Surety Bond.</p>
16	<p>Each bidder shall submit one (1) original and six (6) copies of the Technical and Financial Proposals, properly labelled, book-bound, with hard cover and corresponding index tab.</p>
19.2	<p>Partial bids:</p> <p>Not Allowed</p>
20	<p><i>Other appropriate licenses and permits required:</i></p> <p>None</p>
21	<p><i>Other contract documents are as follows:</i></p> <p><i>Construction Schedule and S-Curve, Manpower Schedule, Construction Methods, Equipment Utilization Schedule, Construction Safety and Health Program approved by the Department of Labor and Employment and PERT/CPM or other acceptable tools of project scheduling.</i></p>

SECTION IV

**GENERAL CONDITIONS
OF CONTRACT**

1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. **Sectional Completion of Works**

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. **Possession of Site**

4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the SCC, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. **The Contractor's Obligations**

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with ITB Clause 10.3 and specified in the BDS, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the SCC.

11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the SCC, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the SCC.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the SCC from payments due to the Contractor.

SECTION V

SPECIAL CONDITIONS OF CONTRACT

Special Conditions of Contract

GCC Clause	
2	<i>Sectional Completion:</i> None
4.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor upon commencement of the project.
6	<i>Site Investigation Report:</i> None
7.2	<i>Permanent structures: Fifteen (15) years</i> Buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures
10	No dayworks are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within ____ days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is _____.
13	The provision on advance payments or mobilization fees in the terms and conditions of all contracts/ purchase orders/ job orders for goods, services and infrastructure projects that will be signed or executed shall henceforth be excluded.
14	No further instructions.
15.1	The date by which operating and maintenance manuals are required is _____. The date by which "as built" drawings are required is _____.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is _____.

SECTION VI

TECHNICAL SPECIFICATIONS

ITEM 01 : ROCKWORKS

SCOPE OF WORK

The work includes the furnishing of all labor, materials and equipment required for the rock works including armour rocks, underlayer and rock fill in accordance with the Specifications and as indicated in the drawings or as directed by the Engineer.

SETTING OUT OF WORKS

1. Topographic/Hydrographic Survey

Prior to commencement of Works, the Contractor together with the Engineer shall conduct topographic and hydrographic surveys in order to establish the actual field condition or bathymetry of the project site. The said survey shall be used as the basis of quantity measurement.

2. The Contractor shall set out the Works and shall solely be responsible for the accuracy of such undertaking. Visible construction markers shall be used to clearly define horizontal limits prior to placing of any material.

MATERIAL REQUIREMENTS

1. All rocks to be used shall be angular, hard, durable and not likely to disintegrate in seawater. Rock layers to be installed should more or less be "global in shape", "angular in surface" and should avoid "river run rocks". Rocks that are sub-angular may be subject to the approval of the Engineer. Rounded or well rounded pieces will not be accepted.
2. All rocks shall have a minimum unit weight of 2,650 kg per cubic meter (specific gravity 2.65) of solid materials when measured dry.
3. Rocks with specific gravity higher than the above specified is preferable and will readily be accepted. But no adjustment (increase) in the contract price will be made on this account.
4. Rocks of the primary cover layer shall be sound, durable and hard. It shall be free from laminations, weak cleavages, and undesirable weathering, and shall be of such character that it will not disintegrate from the action of the air, seawater, or in handling and placing. All stone shall be angular quarry stone.
5. All rocks shall conform to the following test designations:

Apparent specific gravity	ASTM C 127
Abrasion	ASTM C 535

EXECUTION

QUARRY SITE AND ROCK QUANTITY

1. It is the Contractor's responsibility to make necessary surveys / investigations on quarry sites applicable to the Works, taking into consideration the nature of the rock works required under the Contract such as required quality, total quantity and daily required quantity, transportation method and route etc.,

2. The Contractor shall submit data on characteristics of proposed quarry sites together with the location of sites, test results of their products and samples for the approval of the Engineer.
3. When the Contractor intends to operate a quarry for the Works, the Contractor shall take all the responsibilities in connection with its operation including, but not limited to, obtaining all necessary permits and approvals, payment of safety measures or like (if any), provisions and maintenance of safety measures and temporary access roads, all of private and public roads and temporary jetties to be used to transport quarried materials and the compliance with all regulations etc. required by the authorities having jurisdiction over any part of the operation.

Should any explosive be used in the quarry operations, the Contractor shall be responsible to meet laws and regulations, wherever applicable, established by the Local Government and Central Government Department concerned.

4. Despite the Engineer's previous approval of the natural rock and borrow pits, the Engineer reserves the right to suspend any operation in connection with the rock, if, in its opinion, such rock is not suitable for the work. In such case, the Contractor shall comply with the Engineer's instructions.
5. The finish bulkhead shall be true to grade and section. The spaces/voids between rocks shall be filled/sealed with 2 kg. to 16 kg. rocks and shall be approved by the Engineer before placing geotextile filter thereon to prevent the filling materials (soil and sand) from escaping to cause scouring and settlement of finished surface.

STORAGE OF MATERIALS

Quarried rock materials shall be stored by weight/class or in a manner approved by the Engineer and in a yard kept clean, free from undesirable materials.

SAMPLING TEST

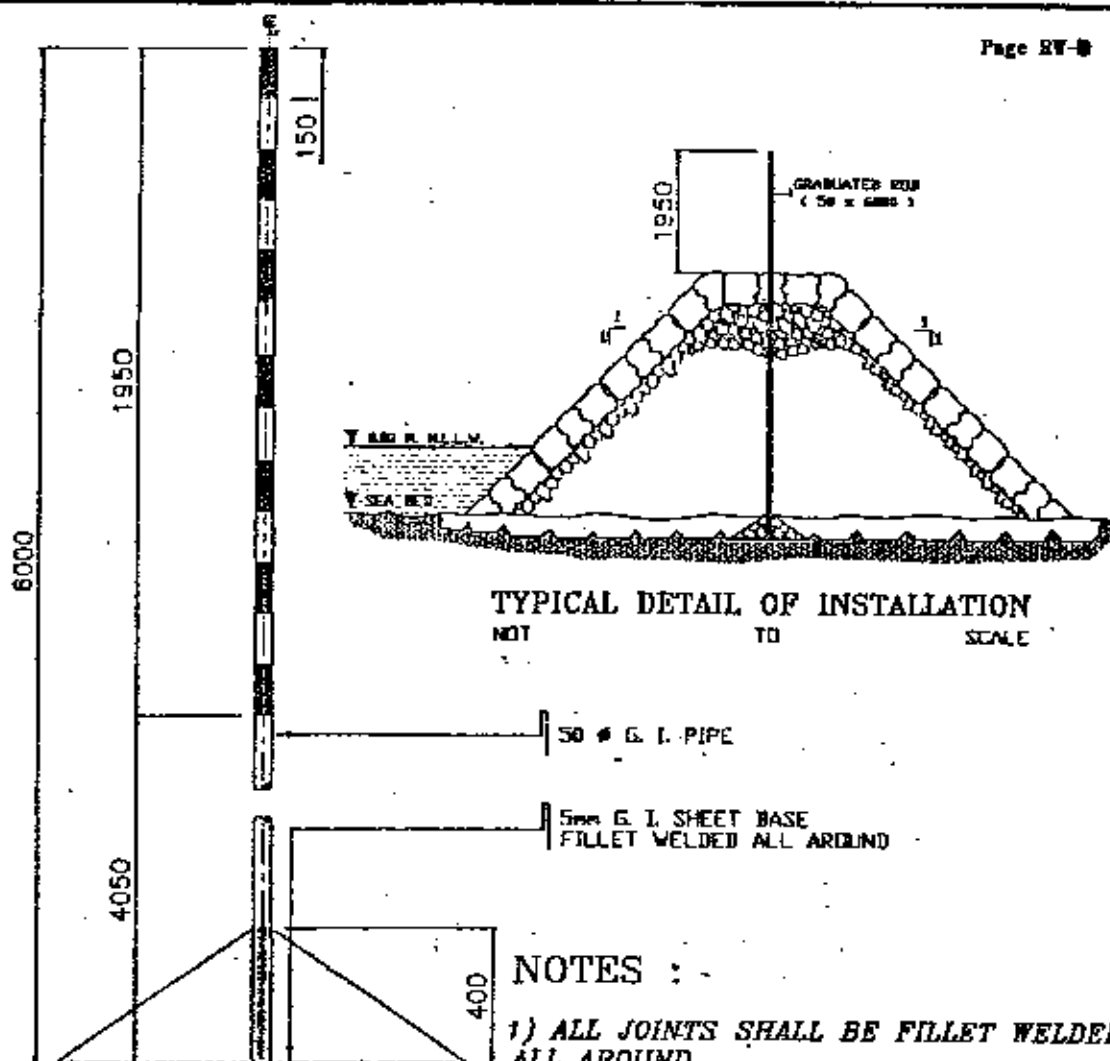
1. Thirty (30) days prior to commencement of rock works, samples and test results of rock material which conforms to the Specifications called for in the Contract shall be submitted to the Engineer for evaluation and approval.
2. Rock samples from different sources and of different classes shall also be submitted, together with test results and its corresponding certificates, for the Engineer's approval.
3. Rocks accepted at the quarries before shipments or at the site before placement shall not be used as a waiver. The Engineer has the right to reject any inferior rock quality.
4. Samples for each class of approved materials are to be kept in the field for comparison/checking of delivered rock materials. A test shall be required for every 1,500 cu.m.

CROSS-SECTIONS OF COMPLETED ROCKWORK

Cross-sections showing the elevations of the completed rock works and the terrain of the existing seabed prior to construction shall go together with every progress report and request for progress or final payment.

Rock works which was previously paid should be easily identified from sections being requested for payment.

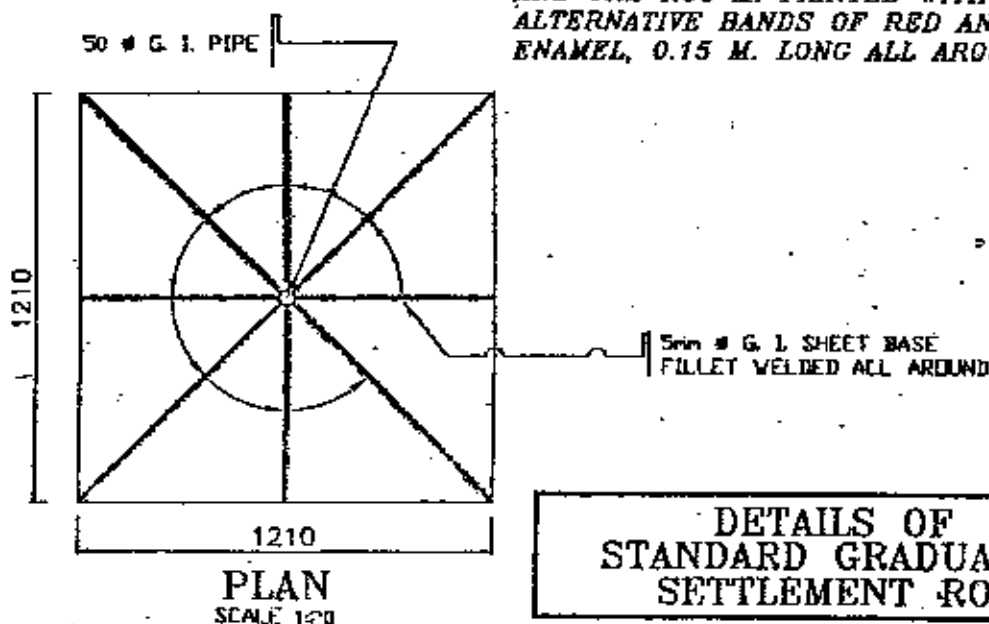
Page 27-8



ELEVATION
SCALE 1:20

NOTES :

- 1) ALL JOINTS SHALL BE FILLET WELDED ALL AROUND.
- 2) THE GRADUATED SETTLEMENT ROD INCLUDING THE BASE SHALL BE PAINTED WITH TWO (2) COATS OF ANTI-RUST PAINT AND THE 1.95 M. PAINTED WITH ALTERNATIVE BANDS OF RED AND WHITE ENAMEL, 0.15 M. LONG ALL AROUND.



**DETAILS OF
STANDARD GRADUATED
SETTLEMENT ROD**

ITEM 02 : REINFORCED CONCRETE

SCOPE OF WORK

All works falling under this Section shall include reinforced concrete for all kinds and parts of any reinforced concrete structure.

GENERAL PROVISIONS

1. Full cooperation shall be given to the other trades to install embedded items. Suitable templates or instructions will be provided for setting, items shall have been inspected, and tests for concrete or other materials or for mechanical operations shall have been completed and approved.
2. The following publications of the issues listed below, but referred to thereafter by basic designation only, form as an integral part of this Specification to the extent indicated by the reference thereto:
 - a. American Concrete Institute (ACI) Standards:

ACI 117	Standard Specifications for Tolerances for Concrete Construction and Materials
ACI 121R	Quality Management System for Concrete Construction
ACI 201.2R	Guide to Durable Concrete
ACI 211.1	Standard Practice for Selecting Proportions for Normal, Heavyweight, and Mass Concrete
ACI 214R	Recommended Practice for Evaluation of Strength Test Results of Concrete
ACI 301	Specifications for Structural Concrete
ACI 304.2R	Placing Concrete by Pumping Methods
ACI 304R	Guide for Measuring, Mixing, Transporting, and Placing Concrete
ACI 305R	Hot Weather Concreting
ACI 306.1	Standard Specification for Cold Weather Concreting
ACI 308R	Guide to Curing Concrete
ACI 309R	Guide for Consolidation of Concrete
ACI 311.4R	Guide for Concrete Inspection
ACI 318M	Metric Building Code Requirements for Structural Concrete and Commentary

- ACI 347 Guide to Formwork for Concrete

- ACI SP-15 Field Reference Manual: Standard Specifications for Structural
Concrete with Selected ACI and ASTM References

- ACI SP-2 ACI Manual of Concrete Inspection

b. American Society for Testing and Materials (ASTM) Publications:

- ASTM C 150 Standard Specification for Portland Cement

- ASTM C 114 Standard Method for Chemical Analysis of Hydraulic Cement

- ASTM C 185 Standard Method for Air Content of Hydraulic Cement

- ASTM C 115 Standard Test Method for Fineness of Portland Cement by the
Turbidimeter

- ASTM C 204 Standard Test Method for Fineness of Hydraulic Cement by Air-
Permeability Apparatus

- ASTM C 151 Standard Test Method for Autoclave Expansion of Portland Cement

- ASTM C 109 Standard Test Method for Compressive Strength of Hydraulic Cement
Mortars

- ASTM C 266 Standard Test Method for Time of Setting of Hydraulic-Cement Paste
Gilmore Needles

- ASTM C 191 Standard Test Method of Time Setting of Hydraulic Cement by Vicat
Needle

- ASTM C 33 Standard Specification for Concrete Aggregates

- ASTM C 136 Standard Test Method for Sieve Analysis of Fine and Coarse
Aggregates

- ASTM C 117 Standard Test Method for Materials Finer than 75 micron (No. 200)
Sieve in Mineral Aggregates by Washing

- ASTM C 29 Standard Test Method for Bulk Density (Unit Weight) and Voids in
Aggregate

- ASTM C 128 Standard Test Method for Density, Relative Density (Specific Gravity),
and Absorption of Fine Aggregates

- ASTM C 87 Standard Test Method for Effect of Organic Impurities in Fine Aggregate
on Strength of Mortar

- ASTM C 88 Standard Test Method for Soundness of Aggregates by Use of Sodium
Sulfate or Magnesium Sulfate

ASTM C 142	Standard Test Method for Clay Lumps and Friable Particles in Aggregates
ASTM C 97	Standard Test Method for Absorption and Bulk Specific Gravity of Dimension Stone
ASTM C 127	Test Method for Specific Gravity and Absorption of Coarse Aggregate
ASTM C 535	Standard Test Method for Resistance to Degradation of Large-Size Aggregate by Abrasion and Impact in the Los Angeles Machine
ASTM C 88	Standard Test Method for Soundness of Aggregates by Use of Sodium Sulfate or Magnesium Sulfate
ASTM C 131	Test Method for Resistance to Degradation of Small-size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine
ASTM C 94	Standard Specification for Ready-Mixed Concrete
ASTM D 512	Chloride Ion in Water
ASTM D 516	Sulfate Ion in Water
ASTM A 615	Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement
ASTM A 370	Standard Test Methods and Definitions for Mechanical Testing of Steel Products
ASTM A 510	Standard Specification for General Requirements for Wire Rods and Coarse Round Wire, Carbon Steel
ASTM A 6	Standard Specification for General Requirements for Rolled Structural Steel Bars, Plates, Shapes, and Sheet Piling
ASTM C 31	Standard Practice for Making and Curing Concrete Test Specimens in the Field
ASTM C 39	Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens
ASTM C 172	Standard Practice for Sampling Freshly Mixed Concrete
ASTM C 192	Standard Practice for Making and Curing Concrete Test Specimens in the Laboratory
ASTM C 293	Standard Test Method for Flexural Strength of Concrete (Using Simple Beam with Center-Point Loading)
ASTM C 78	Standard Test Method for Flexural Strength of Concrete (Using Simple Beam with Third-Point Loading)
ASTM C 42	Standard Test Method for Obtaining and Testing Drilled Cores and Sawed Beams of Concrete

- ASTM C 174 Standard Test Method for Measuring Thickness of Concrete Elements Using Drilled Concrete Cores
- ASTM C 143 Standard Test Method for Slump of Hydraulic-Cement Concrete
- ASTM C 494 Standard Specification for Chemical Admixtures for Concrete
- ASTM C 1017 Standard Specification for Chemical Admixtures for use in Producing Flowing Concrete
- ASTM C 171 Standard Specification for Sheet Materials for Curing Concrete
- ASTM C 309 Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete
- ASTM 5329 Standard Test Methods for Sealants and Fillers, Hot Applied, For Joints and Cracks in Asphaltic and Portland Cement Concrete Pavements
- ASTM D 5167 Standard Practice for Melting of Hot Applied Joint and Crack Sealant and Filler for Evaluation
- ASTM A 706 Standard Specification for Low-Alloy Steel Deformed and Plain Bars for Concrete Reinforcement
- ASTM A 966 Standard Test Method for Magnetic Particle Examination of Steel Forgings using Alternating Current
- ASTM C 1064 Standard Test Method for Temperature of Freshly Mixed Hydraulic-Cement Concrete
- ASTM C 1077 Standard Practice for Laboratories Testing Concrete and Concrete Aggregates for use in Construction and Criteria for Laboratory Evaluation
- ASTM C 1107 Standard Specification for Packaged Dry, Hydraulic-Cement Grout (Non-shrink)
- ASTM C 1116 Standard Specification for Fiber-Reinforced Concrete
- ASTM C 1157 Standard Specification for Hydraulic Cement
- ASTM C 138 Standard Test Method for Density ("Unit Weight"), Yield, and Air Content (Gravimetric) of Concrete
- ASTM C 173 Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method
- ASTM C 260 Standard Specification for Air-Entraining Admixtures for Concrete
- ASTM C 295 Petrographic Examination of Aggregates for Concrete
- ASTM C 33 Standard Specification for Concrete Aggregates
- ASTM C 42 Standard Test Method for Obtaining and Test Drilled cores and Sawed Beams of Concrete

ASTM C 469 Static Modulus of Elasticity and Poisson's Ratio of Concrete in Compression

ASTM C 595 Standard Specification for Blended Hydraulic Cements

ASTM C1116 Standard Specification for Fiber-Reinforced Concrete and Shotcrete

ASTM C 1751 Preformed Expansion Joint Fillers for Concrete Paving and Structural Construction.(Non-extruding and Resilient Bituminous Types).

ASTM D 1179 Fluoride Ion in Water

ASTM D 1190 Standard Specification for Concrete Joint Sealer, Hot-Applied Elastic Type

ASTM D 1751 Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Non-extruding and Resilient Bituminous Types)

ASTM E 329 Standard Specification for Agencies Engaged in the Testing and/ or Inspection of Materials used in Construction

c. American Welding Society (AWS)

D 12 Welding Reinforcing Steel, Metal Inserts and Connections in Reinforced Concrete Construction.

d. Philippine National Standard (PNS)

PNS 49 Steel Bars for Concrete Reinforcement

e. DPWH Standard Specifications

e. All other standards hereinafter indicated.

f. The edition or the revised version of such codes and standards current at the date twenty eight (28) days prior to date of bid submission shall apply. During Contract execution, any changes in such codes and standards shall be applied after approval by the Owner.

SUBMITTALS

1. Test Reports and Certificates shall be furnished and approval received before delivery of certified or tested materials to the Project Sites.

a. Submit Test Reports for the following:

a.1 Concrete mixture proportions

Submit copies of test reports by independent test labs conforming to ASTM C 1077 showing that the mixture has been successfully tested to produce concrete with the properties specified and that mixture will be

suitable for the job conditions. Test reports shall be submitted along with the concrete mixture proportions. Obtain approval before concrete placement. Fully describe the processes and methodology whereby mixture proportions were developed and tested and how proportions will be adjusted during progress of the work to achieve, as closely as possible, the designated levels of relevant properties.

a.2 Aggregates

Submit test results for aggregate quality in accordance with ASTM C 33. Where there is potential for alkali-silica reaction, provide results of tests conducted in accordance with ASTM C 227 or ASTM C 1260. Submit results of all tests during progress of the work in tabular and graphical form as noted above, describing the cumulative combined aggregate grading and the percent of the combined aggregate retained on each sieve.

a.3 Admixtures

Submit test results in accordance with ASTM C 494 and ASTM C 1017 for concrete admixtures, ASTM C 260 for air-entraining agent, and manufacturer's literature and test reports for corrosion inhibitor and anti-washout admixture. Submitted data shall be based upon tests performed within 6 months of submittal.

a.4 Cement

Submit test results in accordance with ASTM C 150 Portland cement. Submit current mill data.

a.5 Water

Submit test results in accordance with ASTM D 512 and ASTM D 516.

b. Submit Certificates for the following:

b.1 Curing concrete elements

Submit proposed materials and methods for curing concrete elements.

b.2 Form removal schedule

Submit proposed materials and methods for curing concrete elements.

b.3 Concrete placement and compaction

Submit technical literature for equipment and methods proposed for use in placing concrete. Include pumping or conveying equipment including type, size and material for pipe, valve characteristics, and the maximum length and height concrete will be pumped. No adjustments shall be made to the mixture design to facilitate pumping.

Submit technical literature for equipment and methods proposed for vibrating and compacting concrete. Submittal shall include technical literature describing the equipment including vibrator diameter, length, frequency, amplitude, centrifugal force, and manufacturer's description of the radius of influence under load. Where flat work is to be cast, provide similar information relative to the proposed compacting screed or other method to ensure dense placement.

b.4 Mixture designs

Provide a detailed report of materials and methods used, test results, and the field test strength (fcr) for marine concrete required to meet durability requirements.

2. The Contractor shall submit shop drawings and erection drawings for formwork and scaffolding at least 14 days prior to commencing the work.

Each shop drawing and erection drawing shall bear the signature of a Contractor's qualified Engineer. Details of all proposed formwork to be prefabricated and formwork to produce special finishes shall be submitted to the Engineer for approval before any materials are ordered. If the Engineer so requires, samples of proposed formworks shall be constructed and concrete placed at the Contractor's expense so that the proposed methods and finished effect can be demonstrated.

The Contractor shall submit shop drawings showing reinforcing bar placing and bar lists for the Engineer's approval. Such shop drawings shall show also supplemental bars for forming, strengthening frames of bars of sufficient rigidity to withstand forces during placing concrete. If necessary, shaped steel may be added to improve rigidity of the frame of bar.

Such shop drawings shall clearly indicate bar sizes, spacing, location and quantities of reinforcement, mesh, chairs, spacers and other details to be as per ACI Manual of Standard Practice for Detailing Reinforced Concrete Structures.

Details shall be prepared for placement of reinforcement where special conditions occur, including most congested areas and connection between pre-cast concrete and concrete in-situ.

All shop drawings shall be reviewed by the Engineer within seven (7) days after receiving them. At least two (2) days prior to pouring concrete, the Contractor shall submit to the Engineer a pouring permit for his inspection and approval.

MATERIAL REQUIREMENTS

CEMENT

Unless otherwise specified in the Drawings, only one (1) brand of cement shall be used for any individual structure. In determining the approved mix, only Portland cement shall be used as the cementitious material.

1. Portland Cement: ASTM C 150

Type I (for general use in construction)

ADMIXTURE (IF NECESSARY)

Unless otherwise required by field conditions, admixture may be used subject to the expressed approval of the Engineer. The cost of which shall already be included in the unit cost bid of the Contractor for the concrete.

1. Air Entraining Admixture shall conform to ASTM C 260.
2. Admixture other than air entraining agent shall conform to ASTM C 494.
3. Admixture containing chloride ions, or other ions producing deleterious effect shall not be used.

AGGREGATES

1. Crushed Coarse Aggregate

Conforming to ASTM C 33 and having nominal sizes passing 38.0 mm to 19.0 mm, 19.0 mm to 9.5 mm to No. 4 sieve. The material shall be well graded between the limits indicated and individually stockpiled. It shall be the Contractor's responsibility to blend the materials to meet the gradation requirements for various types of concrete as specified herein.

Nominal sizes for combined gradation shall be as follows:

ASTM Sieves	Nominal Size of Coarse Aggregates			
	% by Weight Passing			
	40mm	25mm	19mm	10mm
50.0mm (2")	100	-	-	-
38.0mm (1 1/2")	95 - 100	100	-	-
31.8mm (1 1/4")	-	90 - 100	100	-
25.0mm (1")	-	-	90 - 100	-
19.0mm (3/4")	35 - 70	25 - 90	-	100
16.0mm (5/8")	-	-	20 - 55	85 - 100
9.5mm (3/8")	10 - 30	0 - 10	0 - 10	0 - 20
No. 4	0 - 5			

2. Fine Aggregate

ASTM C 33 except for gradation which has been revised to meet local conditions unless otherwise required by the Engineer, grading of fine aggregate shall be as follows:

ASTM Sieves	% by Weight Passing
9.5mm (3/8")	100
No. 4	90 - 100
No. 8	80 - 100
No. 16	50 - 90
No. 30	25 - 60
No. 50	5 - 30
No. 100	0 - 10

- a. Grading of fine aggregates shall be reasonably uniform and fineness modulus thereof shall not vary more than 0.2 from that of the representative sample in which mix proportions of concrete are based.
- b. Due care shall be taken to prevent segregation.

WATER

The mixing water shall be clear and apparently clean. If it contains quantities or substances that discolor it or make it smell or taste unusual or objectionable, or cause suspicion, it shall not be used unless service records of concrete made with it (or other information) indicated that it is not injurious to the quality, shall be subject to the acceptance criteria as shown in Table 6.3 and Table 6.4 or as designated by the purchaser.

When wash water is permitted, the producer will provide satisfactory proof or data of non-detrimental effects if potentially reactive aggregates are to be used. Use of wash water will be discontinued if undesirable reactions with admixtures or aggregates occur.

Table 6.3 Acceptance Criteria for Questionable Water Supplies

Test	Limits
Compressive strength, min. % Control at 7 days	90
Time of Setting deviation from control	from 1:00 earlier to 1:30 later
Time of Setting (Gilmore Test) Initial Final Set	No marked change No marked change
Appearance	Clear
Color	Colorless

Odor	Odorless
Total Solids	500 parts/million max.
PH value	4.5 to 8.5

Table 6.4 Chemical Limitation for Wash Water

Chemical Requirements, Minimum Concentration	Limits
Chloride as $Cl^{(-)}$ expressed as a mass percent of cement when added to the $Cl^{(-)}$ in the other components of the concrete mixtures shall not exceed the following levels:	
1. Prestressed Concrete	0.06 percent
2. Conventionally reinforced concrete in a moist environment and exposed to chloride	0.10 percent
3. Conventionally reinforced concrete in a moist environment but not exposed to chloride	0.15 percent
4. Above ground building construction where the concrete will stay dry	No limit for corrosion
Sulfate as SO_4 , ppm ^A	3,000
Alkalies as $(Na_2O + 0.658 K_2O)$, ppm	600
Total Solids, ppm	50,000

Wash water reused as mixing water in concrete may exceed the listed concentrations of sulfate if it can be shown that the concentration calculated in the total mixing water, including mixing water on the aggregate and other sources, does not exceed that stated limits.

Water will be tested in accordance with, and shall meet the suggested requirements of AASHTO T 26.

Water known to be of potable quality may be used without test.

CURING MATERIALS

1. Impervious Sheet Materials

ASTM C 171 type, optional, except that polyethylene film, if used, shall be white opaque.

2. Burlap of commercial quality, non-staining type, consisting of 2 layers minimum.

3. Membrane Forming Curing Compound

ASTM C 309; submit evidence that product conforms to specifications.

JOINTING MATERIALS

1. Sealant

Sealant shall be multi-component, polyurethane base compound, gray in color, self-leveling for horizontal joints, 2 part polythremdyne, terpolymer compound, gray in color, non-sag for vertical joints.

Sealant shall be compatible with materials in contact and to perform satisfactorily under salt water and traffic conditions, and be capable of making joint watertight and allow movement 25% of the width of joint in any direction.

Sealant shall be guaranteed against leakage, cracking, crumbling, melting, shrinkage, running, loss of adhesion for a period of five years from the date of acceptance of work.

2. Joint backing shall be expanded extruded polyethylene, low density, oval in shape to fit the joints as indicated on the drawings and to be compatible with sealant.
3. Where required, primer shall be compatible with joint materials and installed in accordance with manufacturer's instructions.
4. Joint filler shall conform to ASTM D1751 (AASHTO M213) non-extruding, resilient bituminous type. Filler shall be furnished for each joint in single piece for depth and width required for joint, unless otherwise authorized by the Engineer. When more than one piece is authorized for a joint, abutting ends shall be fastened and hold securely to shape by stapling or other positive fastening.

EPOXY BONDING COMPOUND

ASTM C 881. Provide Type I for bonding hardened concrete to hardened concrete; Type II for bonding freshly mixed concrete to hardened concrete; and Type III as a binder in epoxy mortar or concrete, or for use in bonding skid-resistant materials to hardened concrete. Provide Class B if placement temperature is between 4 and 16°C; or Class C if placement temperature is above 16°C.

REINFORCEMENT

Steel reinforcement, other than Steel for Pre-stressing, used in Reinforced Concrete, shall conform to ASTM and PNS as follows:

ASTM Designation A615 - Deformed Billet Steel Bars for Concrete Reinforcement.
Minimum yield strength of 276 MPa (40,000 psi).

PNS 49 - Steel Bars for Concrete Reinforcement

TIE WIRE

Tie wire shall be plain, cold drawn annealed steel wire 1.6 mm diameter.

SAMPLES AND TESTING

1. Cement

Sampled either at the mill or at the site of work and tested by an independent commercial or

government testing laboratory duly accredited by the Bureau of Research and Standards (BRS) of the DPWH, Department of Science and Technology (DOST) or the Department of Trade and Industry (DTI) at no additional cost to PPA. Certified copies of laboratory test reports shall be furnished for each lot of cement and shall include all test data, results, and certificates that the sampling and testing procedures are in conformance with the Specifications. No cement shall be used until notice has been given by the Engineer that the test results are satisfactory. Cement that has been stored, other than in bins at the mills, for more than 3 months after delivery to the Site shall be re-tested before use. Cement delivered at the Site and later found after test to be unsuitable shall not be incorporated into the permanent works.

2. **Aggregates: Tested as prescribed in ASTM C 33**

At least 28 days prior to commencing the work, the Contractor shall inform the Engineer of the proposed source of aggregates and provide access for sampling.

Gradation tests will be made on each sample without delay. All other aggregates tests required by these Specifications shall be made on the initial source samples, and shall be repeated whenever there is a change of source. The tests shall include an analysis of each grade of material and an analysis of the combined material representing the aggregate part of the mix.

3. **Reinforcement**

Certified copies of mill certificates shall accompany deliveries of steel bar reinforcement. If requested by the Engineer additional testing of the materials shall be made at the Contractor's expense.

4. **Concrete Tests**

For test purposes, provide 1 set of three (3) concrete cylinder samples taken from each day's pouring and to represent not more than 75 cu.m. of concrete class or fraction thereof of concrete placed. Samples shall be secured in conformance with ASTM C 172. Tests specimens shall be made, cured, and packed for shipment in accordance with ASTM C 31. Cylinders will be tested by and at the expense of the Contractor in accordance with ASTM C 39. Test specimens will be evaluated separately by the Engineer, for meeting strength level requirements for each with concrete quality of ACI 318. When samples fail to conform to the requirements for strengths, the Engineer shall have the right to order a change in the proportions of the concrete mix for the remaining portions of the work at no additional cost to the Authority.

5. **Test of Hardened Concrete in or Removed from the Structure**

When the results of the strength tests of the concrete specimens indicates the concrete as placed does not meet the Specification requirements or where there are other evidences that the quality of concrete is below the specification requirement in the opinion of the Engineer, tests on cores of in-place concrete shall be made in conformance with ASTM C 42.

Core specimens shall be obtained by the Contractor and shall be tested. Any deficiency shall be corrected or if the Contractor elects, he may submit a proposal for approval before the load test is made. If the proposal is approved, the load test shall be made by the Contractor and the test results evaluated by the Engineer in conformance with Chapter 20 of ACI 318. The cost of the load tests shall be borne by the Contractor. If any concrete shows evidence of failure during the load test, or fails the load test as evaluated, the deficiency be

corrected in a manner approved by the Engineer at no additional cost to the Authority.

6. Chemical Admixtures/Additives

The admixtures/additives if approved shall conform to ASTM C 494 and ASTM C 1017. The testing shall be conducted with cement and aggregate proposed for the Project. The admixtures/additives shall be tested and those that have been in storage at the Project Site for longer than six (6) months shall not be used until proven by retest to be satisfactory.

Samples of any admixtures/additives proposed by the Contractor shall be submitted for testing at least 56 days in advance of use, which shall require approval of the Engineer. Testing of admixtures/additives proposed by the Contractor including test mixing and cylinder test shall be at the Contractor's expense.

7. Jointing Materials and Curing Compound Samples

At least 28 days prior to commencing the work, the Contractor shall submit to the Engineer for his approval samples of the following materials proposed for use together with manufacturer's certificate.

- a. 10 kg of joint sealant
- b. 1m length of joint filler
- c. 5 li. of curing compound
- d. 1m length of joint backing

The Engineer shall deliver to the Contractor his assessment on the materials within seven (7) days after receiving them.

EXECUTION

DELIVERY, STORAGE AND HANDLING OF MATERIALS

1. Cement

Do not deliver concrete until vapor barrier, forms, reinforcement, embedded items, and chamfer strips are in place and ready for concrete placement. ACI 301 and ASTM A 934 for job site storage of materials. Protect materials from contaminants such as grease, oil, and dirt. Ensure materials can be accurately identified after bundles are broken and tags removed.

Immediately upon receipt at the Site, the cement shall be stored separately in a dry weathertight, properly ventilated structures with adequate provisions for prevention of absorption of moisture. Storage accommodations for concrete materials shall be subject to approval and shall afford easy access for inspection and identification of each shipment in accordance with test reports.

Cement shall be delivered to the Site in bulk or in sound and properly sealed bags and while being loaded or unloaded and during transit to the concrete mixers whether conveyed in vehicles or in mechanical means, cement shall be protected from weather by effective coverings. Efficient screens shall be supplied and erected during heavy winds.

If the cement is delivered in bulk, the Contractor shall provide, at his own cost, approved

silos of adequate size and numbers to store sufficient cement to ensure continuity of work and the cement shall be placed in these silos immediately after it has been delivered to the Site. Approved precautions shall be taken into consideration during unloading to ensure that the resulting dust does not constitute a nuisance.

If the cement is delivered in bags, the Contractor shall provide, at his own cost, perfectly waterproofed and well ventilated sheds having a floor of wood or concrete raised at least 0.5m above the ground. The sheds shall be large enough to store sufficient cement to ensure continuity of the work and each consignment shall be stacked separately therein to permit easy access for inspection, testing and approval. Upon delivery, the cement shall at once be placed in these sheds and shall be used in the order in which it has been delivered.

Cement bags should not be stacked more than 13 bags high. All cement shall be used within two months of the date of manufacture. If delivery conditions render this impossible, the Engineer may permit cement to be used up to three (3) month after manufacturing, subject to such conditions including addition of extra cement as he shall stipulate.

2. Aggregate

All fine and coarse aggregate for concrete shall be stored on close fitting, steel or concrete stages design with drainage slopes or in bins of substantial construction in such a manner as to prevent segregation of sizes and to avoid the inclusion of dirt and other foreign materials in the concrete. All such bins shall be emptied and cleaned at intervals of every six (6) months or as required by the Engineer. Each size of aggregate shall be stored separately unless otherwise approved by the Engineer.

Stockpiles of coarse aggregate shall be built in horizontal layers not exceeding 1.2 m in depth to minimize segregation.

FORMWORK

1. Forms

Designed, constructed, and maintained so as to insure that after removal of forms the finished concrete members will have true surfaces free of offset, waviness or bulges and will conform accurately to the indicated shapes, dimensions, lines, elevations and positions. Form surfaces that will be in contact with concrete shall be thoroughly cleaned before each use.

2. Design

Studs and wales shall be spaced to prevent deflection of form material. Forms and joints shall be sufficiently tight to prevent leakage of grout and cement paste during placing of concrete. Juncture of formwork panels shall occur at vertical control joints, and construction joints. Forms placed on successive units for continuous surfaces shall be fitted in accurate alignment to assure smooth completed surfaces free from irregularities and signs of discontinuity. Temporary opening shall be arranged to wall and where otherwise required to facilitate cleaning and inspection. Forms shall be readily removable without impact, shock, or damage to the concrete.

3. Form Ties

Factory fabricated, adjustable to permit tightening of the forms, removable or snap-off metal of design that will not allow form deflection and will not spall concrete upon removal.

Bolts and rods that are to be completely withdrawn shall be coated with a non-staining bond breaker. Ties shall be of the type which provide watertight concrete.

4. Chamfering

External corners that will be exposed shall be chamfered, beveled, or rounded by mouldings placed in the forms or as indicated in the drawings.

5. Coatings

Forms for exposed surfaces shall be coated with form oil or form-release agent before reinforcement is placed. The coating shall be a commercial formulation of satisfactory and proven performance that will not bond with, stain, or adversely affect concrete surfaces, and shall not impair subsequent treatment of concrete surfaces depending upon bond or adhesion nor impede the wetting of surfaces to be cured with water or curing compounds. The coating shall be used as recommended in the manufacturer's printed or written instructions. Forms for unexposed surfaces may be wet with water in lieu of coating immediately before placing of concrete. Surplus coating on form surfaces and coating on reinforcement steel and construction joints shall be removed before placing concrete.

6. Removal of Forms shall be done in a manner as to prevent injury to the concrete and to insure complete safety of the structure after the following conditions have been met. Where the structure as a whole is supported on shores, forms for beam and girder sides, and similar vertical structural members may be removed before expiration of curing period. Care shall be taken to avoid spalling the concrete surface or damaging concrete edges. Wood forms shall be completely removed.

Minimum stripping and striking time shall be as follows unless otherwise approved by the Engineer.

Vertical sides of beams, walls, and columns, lift not 12 hours exceeding 1.2 m

Vertical sides of beams and walls, lift exceeding 1.2 m 36 hours Softlifts of main slabs and beams (props left under) 5 days

Removal of props from beams and mains slabs and other work 10 days

7. Control Test

If the Contractor proposes to remove forms earlier than the period stated above, he shall be required to submit the results of control tests showing evidence that concrete has attained sufficient strength to permit removal of supporting forms. Cylinders required for control tests shall be provided in addition to those otherwise required by this Specification. Test specimens shall be removed from molds at the end of 24 hours and stored in the structure as near the points as practicable, the same protection from the elements during curing as is given to those portions of the structure which they represent, and shall not be removed from the structure for transmittal to the laboratory prior to expiration of three fourths of the proposed period before removal of forms. Cylinders will be tested by and at the expense of the Contractor. Supporting forms or shoring shall not be removed until control test specimens have attained strength of at least 160 kg/sq cm. The newly unsupported portions of the structure shall not be subjected to heavy construction or material loading.

REINFORCEMENT

1. Reinforcement

Fabricated to shapes and dimensions shown and shall be placed where indicated. Reinforcement shall be free of loose or flaky rust and mill scale, or coating, and any other substance that would reduce or destroy the bond. Reinforcing steel reduced in section shall not be used. After any substantial delay in the work, previously placed reinforcing steel for future bonding shall be inspected and cleaned. Reinforcing steel shall not be bent or straightened in a manner injurious to the steel or concrete. Bars with kinks or bends not shown in the drawings shall not be placed. The use of heat to bend or straighten reinforcing steel shall not be permitted. Bars shall be moved as necessary to avoid interference with other reinforcing steel, conduits, or embedded items. If bars are moved more than one bar diameter, the resulting arrangement of bars including additional bars necessary to meet structural requirements shall be approved before concrete is placed. In slabs, beams and girders, reinforcing steel shall not be spliced at points of maximum stress unless otherwise indicated. Unless otherwise shown in the drawings, laps or splices shall be 40 times the reinforcing bar diameter.

2. The nominal dimensions and unit weights of bars shall be in accordance with the following table:

Nominal Diameter (mm)	Nominal Perimeter (mm)	Nominal Sectional Area (sq. mm)	Unit Weight (kg/m)
10	31.4	78.54	0.616
12	37.7	113.10	0.888
16	50.3	201.10	1.579
20	62.8	314.20	2.466
25	78.5	490.90	3.854
28	88.0	615.70	4.833
32	100.5	804.20	6.313
36	113.1	1,017.60	7.991
40	125.7	1,256.60	9.864
50	157.1	1,963.50	15.413

3. Welding of reinforcing bars shall only be permitted where shown; all welding shown shall be performed in accordance with AWS D 12.1.
4. Exposed reinforcement bars, dowels and plates intended for bonding with future extensions shall be protected from corrosion.
5. Supports shall be provided in conformance with ACI 315 and ACI 318, unless otherwise indicated or specified.

6. Concrete Protection for Reinforcement

- a. The minimum concrete cover of reinforcement shall be as shown below unless otherwise indicated in the drawings.
- b. Tolerance for Concrete Cover of Reinforcing Steel other than Tendons.

Minimum Cover

7.5cm or more (marine structures and concrete cast against and permanently exposed to earth)

DESIGN STRENGTH OF CONCRETE

Concrete for structural parts or members such as beams, slabs, curtain wall, pile caps and fender/mooring blocks shall develop a minimum 28-day compressive cylinder strength of 24 MPa (3,500 psi) as indicated in the drawings. While for pre-stressed concrete piles a compressive strength of 35 MPa (5,000psi).

TRIAL BATCH FOR CONCRETE

Thirty (30) calendar days before the start of concreting works, the Contractor shall submit design mixes and the corresponding test result made on sample thereof. Sampling and testing shall be in accordance with the ASTM Standard procedures for sampling and testing for the particular design strength(s) required.

The particulars of the mix such as the slump and the proportionate weights of cement, saturated surface dry aggregates and water used shall be stated.

The design mix for concrete to be used shall be submitted together with at least three (3) standard cylinder samples for approval at least one (1) month prior to the start of each concreting schedule. Such samples shall be prepared in the presence of the Engineer.

Standard laboratory strength tests for the 7, 14 and 28 days periods shall be taken to all concrete samples in addition to routine field tests, at cost to the Contractor. Only design mixes represented by test proving the required strength for 7, 14 and 28 days tests shall be allowed.

The cost of sampling, handling and transporting samples from jobsite to the laboratory and the cost of subsequent tests made until the desired mix is attained shall be for the account of the Contractor.

Slump Test shall be made in conformance with ASTM C143, and unless otherwise specified by the Engineer, slump shall be within the following limits:

Structural Element	Slump for Vibrated Concrete	
	Minimum	Maximum
Pavement Concrete	25mm	50mm
Pre-cast Concrete	50mm	70mm

Lean Concrete	100mm	200mm
Sacked Concrete	25mm	50mm
All other Concrete	50mm	90mm

Sampling : Provide suitable facilities and labor for obtaining representative samples of concrete for the Contractor's quality control and the Engineer's quality assurance testing. All necessary platforms, tools and equipment for obtaining samples shall be furnished by the Contractor.

MIXING CONCRETE

1. GENERAL

- a. Concrete shall be thoroughly mixed in a mixer of an approved size and type that will insure a uniform distribution of the materials throughout the mass.
- b. All concrete shall be mixed in mechanically operated mixers. Mixing plant and equipment for transporting and placing concrete shall be arranged with an ample auxiliary installation to provide a minimum supply of concrete in case of breakdown of machinery or in case the normal supply of concrete is disrupted. The auxiliary supply of concrete shall be sufficient to complete the casting of a section up to a construction joint that will meet the approval of the Engineer.
- c. Equipment having components made of aluminum or magnesium alloys, which would be in contact with plastic concrete during mixing, transporting or pumping of Portland cement concrete, shall not be used.
- d. Concrete mixers shall be equipped with adequate water storage and a device for accurately measuring and automatically controlling the amount of water used.
- e. Materials shall be measured by weighing. The apparatus provided for weighing the aggregates and cement shall be suitably designed and constructed for this purpose. The accuracy of all weighing devices except that for water shall be such that successive quantities can be measured to within one percent of the desired amounts. The water measuring device shall be accurate to plus or minus 0.5 percent. All measuring devices shall be subject to the approval of the Engineer. Scales and measuring devices shall be tested at the expense of the Contractor as frequently as the Engineer may deem necessary to insure their accuracy.
- f. Weighing equipment shall be insulated against vibration or movement of other operating equipment in the plant. When the entire plant is running, the scale reading at cut-off shall not vary from the weight designated by the Engineer by more than one percent for cement, 1-½ percent for any size of aggregate, or one percent for the total aggregate in any batch.
- g. Manual mixing of concrete shall not be permitted unless approved by the Engineer.

2. MIXING CONCRETE AT SITE

- a. Concrete mixers may be of the revolving drum or the revolving blade type and the mixing drum or blades shall be operated uniformly at the mixing speed recommended by the manufacturer.

The pick-up and throw-over blades of mixers shall be restored or replaced when any part or section is worn 20 mm or more below the original height of the manufacturer's design. Mixers and agitators which have an accumulation of hard concrete or mortar shall not be used.

- b. When bulk cement is used and the volume of the batch is 0.5 m³ or more, the scale and weigh hopper for Portland cement shall be separate and distinct from the aggregate hopper or hoppers.

The discharge mechanism of the bulk cement weigh hopper shall be interlocked against opening before the full amount of cement is in the hopper. The discharging mechanism shall be interlocked against opening when the amount of cement in the hopper is underweight by more than one percent or overweight by more than 3 percent of the amount specified.

- c. When the aggregates contain more water than the quantity necessary to produce a saturated surface dry condition, representative samples shall be taken and the moisture content determined for each kind of aggregate.
- d. The batch shall be so charged into the mixer that some water enter in advance of cement and aggregates. All water shall be in the drum by the end of the first quarter of the specified mixing time.
- e. Cement shall be batched and charged into the mixer by such means that it will not result in loss of cement due to the effect of wind, or in accumulation of cement on surfaces of conveyors or hoppers, or in other conditions which reduce or vary the required quantity of cement in the concrete mixture.
- f. Where required, synthetic fibrous reinforcement shall be added directly to the concrete mixer after placing the sufficient amount of mixing water, cement and aggregates.
- g. The entire contents of a batch mixer shall be removed from the drum before materials for a succeeding batch are placed therein. The materials composing a batch except water shall be deposited simultaneously into the mixer.
- h. All concrete shall be mixed for a period of not less than 3 minutes after all materials, including water, are in the mixer. During the period of mixing, the mixer shall operate at the speed for which it has been designed.
- i. Mixers shall be operated with an automatic timing device that can be locked by the Engineer. The time device and discharge mechanism shall be so interlocked that during normal operation no part of the batch will be discharged until the specified mixing time has elapsed.
- j. The first batch of concrete materials placed in the mixer shall contain a sufficient excess of cement, sand, and water to coat the inside of the drum without reducing the required mortar content of the mix. When mixing is to cease for a period of one hour or more, the mixer shall be thoroughly cleaned.
- k. In case of rubble concrete, proper mixture and placing of concrete and stones/rocks shall be in accordance to the approved plan. Methodology of work shall be approved by the Engineer.

3. MIXING CONCRETE IN TRUCKS

- a. Truck mixers, unless otherwise authorized by the Engineer, shall be of the revolving drum type, watertight, and so constructed that the concrete can be mixed to insure a uniform distribution of materials throughout the mass. All solid materials for the concrete shall be accurately measured and charged into the drum at the proportioning plant. Except as subsequently provided, the truck mixer shall be equipped with a device by which the quantity of water added can be readily verified. The mixing water may be added directly to the batch, in which case a tank is not required. Truck mixers may be required to be provided with a means by which the mixing time can be readily verified by the Engineer.
- b. The maximum size of batch in truck mixers shall not exceed the minimum rated capacity of the mixer as stated by the manufacture and stamped in metal on the mixer. Truck mixing shall, unless otherwise directed, be continued for not less than 100 revolutions after all ingredients, including water, are in the drum. The mixing speed shall not be less than 4 rpm, nor more than 6 rpm.
- c. Mixing shall begin within 30 minutes after the cement has been added either to the water or aggregate, but when cement is charged into a mixer drum containing water or surface-wet aggregate and when the temperature is above 32 °C, this limit shall be reduced to 15 minutes. The limitation in time between the introduction of the cement to the aggregate and the beginning of the mixing may be waived when, in the judgment of the Engineer, the aggregate is sufficiently free from moisture, so that there will be no harmful effects on the cement.
- d. When a truck mixer is used for transportation, the mixing time in stationary mixer may be reduced to 30 seconds and the mixing completed in a truck mixer. The mixing time in truck mixer shall be as specified for truck mixing.

JOINTS

1. No reinforcement, corner protection angles or other fixed metal items shall be run continuously through joints containing expansion-joint filler, through crack-control joints in slabs on grade and vertical surfaces.
2. Preformed Expansion Joint Filler
 - a. Joints with Joint Sealant

At expansion joints in concrete slabs to be exposed, and at other joints indicated to receive joint sealant, preformed expansion-joint filler strips shall be installed at the proper level below the elevation with a slightly tapered, dressed-and-oiled wood strip temporarily secured to the top thereof to form a groove. When surface dry, the groove shall be cleaned of foreign matter, loose particles, and concrete protrusions, then filled flush approximately with joint sealant so as to be slightly concave after drying.
 - b. Finish of concrete at joints

Edges of exposed concrete slabs along expansion joints shall be neatly finished with a slightly rounded edging tool.

c. Construction Joints

Unless otherwise specified herein, all construction joints shall be subject to approval of the Engineer. Concrete shall be placed continuously so that the unit will be monolithic in construction. Fresh concrete may be placed against adjoining units, provided the set concrete is sufficiently hard not to be injured thereby. Joints not indicated shall be made and located in a manner not to impair strength and appearance of the structure. Placement of concrete shall be at such rate that the surface of concrete not carried to joint levels will not have attained initial set before additional concrete is placed thereon. Lifts shall terminate at such levels as are indicated or as to conform to structural requirements as directed. If horizontal construction joints are required, a strip of 25mm square-edged lumber, beveled to facilitate removal shall be tacked to the inside of the forms at the construction joint. Concrete shall be placed to a point 25mm above the underside of the strip. The strip shall be removed one hour after the concrete has been placed. Any irregularities in the joint line shall be leveled off with a wood float, and all laitance removed. Prior to placing additional concrete, horizontal construction joints shall be prepared.

Construction Joint which is not indicated in the Drawings shall be located as to least affect the strength of the structure. Such locations will be pointed out by the Engineer.

PREPARATION FOR PLACING

Hardened concrete, debris and foreign materials shall be removed from the interior of forms and from inner surfaces of mixing and conveying equipment. Reinforcement shall be secured in position, and shall be inspected, and approved before placing concrete. Runways shall be provided for wheeled concrete-handling equipment. Such equipment shall not be wheeled over reinforcement nor shall runways be supported on reinforcement.

Notice of any concreting operations shall be served to the Engineer at least three (3) days ahead of each schedule.

PLACING CONCRETE

1. Handling Concrete

Concrete shall be handled from mixers and transported to place for final deposit in a continuous manner, as rapidly as practicable, and without segregation or loss of ingredients until the approved unit of work is completed. Placing will not be permitted when the sun, heat, wind or limitations of facilities furnished by the Contractor prevent proper finishing and curing of the concrete. Concrete shall be placed in the forms, as close as possible in final position, in uniform approximately horizontal layers not over 40cm deep. Forms splashed with concrete and reinforcement splashed with concrete or form coating shall be cleaned in advance of placing subsequent lifts. Concrete shall not be allowed to drop freely more than 1.5m in unexposed work nor more than 1.0 m in exposed work; where greater drops are required, tremie or other approved means shall be employed.

2. Time Interval between Mixing and Placing

Concrete mixed in stationary mixers and transported by non-agitating equipment shall be placed in the forms within 30 minutes from the time ingredients are charged into the mixing drum. Concrete transported in truck mixers or truck agitators shall be delivered to the

site of work, discharged in the forms within 45 minutes from the time ingredients are discharged into the mixing drum. Concrete shall be placed in the forms within 15 minutes after discharged from the mixer at the jobsite.

3. Hot Weather Requirements

The temperature of concrete during the period of mixing while in transport and/or during placing shall not be permitted to rise above 36 °C. Any batch of concrete which had reached a temperature greater than 36 °C at any time in the aforesaid period shall not be placed but shall be rejected, and shall not thereafter be used in any part of the permanent works.

a. Control Procedures

Provide water cooler facilities and procedures to control or reduce the temperature of cement, aggregates and mixing handling equipment to such temperature that, at all times during mixing, transporting, handling and placing, the temperature of the concrete shall not be greater than 36 °C.

b. Cold Joints and Shrinkage

Where cold joints tend to form or where surfaces set and dry too rapidly or plastic shrinkage cracks tend to appear, concrete shall be kept moist by fog sprays, or other approved means, applied shortly after placement, and before finishing.

c. Supplementary Precautions

When the aforementioned precautions are not sufficient to satisfy the requirements herein above, they shall be supplemented by restricting work during evening or night. Procedure shall conform to American Concrete Institute Standard ACI 305.

4. Conveying Concrete by Chute, Conveyor or Pump

Concrete may be conveyed by chute, conveyor, or pump if approved in writing. In requesting approval, the Contractor shall submit his entire plan of operation from the time of discharge of concrete from the mixer to final placement in the forms, and the steps to be taken to prevent the formation of cold joints in case the transporting of concrete by chute, conveyor or pump is disrupted. Conveyors and pumps shall be capable of expeditiously placing concrete at the rate most advantageous to good workmanship. Approval will not be given for chutes or conveyors requiring changes in the concrete materials or design mix for efficient operation.

a. Chutes and Conveyors

Chutes shall be of steel or steel lined wood, rounded in cross section rigid in construction, and protected from overflow. Conveyors shall be designed and operated and chute sections shall be set, to assure a uniform flow of concrete from mixer to final place of deposit without segregation of ingredients, loss of mortar, or change in slump. The discharged portion of each chute or conveyor shall be provided with a device to prevent segregation. The chute and conveyor shall be thoroughly cleaned before and after each run. Waste material and flushing water shall be discharged outside the forms.

b. Pumps shall be operated and maintained so that a continuous stream of concrete

is delivered into the forms without air pockets, segregation or changes in slump. When pumping is completed, concrete remaining in the pipeline shall be ejected and wasted without contamination of concrete already placed. After each operation, equipment shall be thoroughly cleaned and the flushing water shall be splashed outside the forms.

5. Wall and Abutments

No load shall be placed upon finished walls, foundations or abutments until authorized by the Engineer. Minimum time before loading shall be 7 days.

6. Concrete Placing on Wharf

When placing concrete on wharf decks, the Contractor shall:

Ensure that rate of placing is sufficient to complete proposed placing, finishing and curing operations within the scheduled time; that experienced finishing machine operators and concrete finishers are provided to finish the deck; that curing equipment and finishing tools and equipment are at the site of work and in satisfactory condition for use.

Immediately prior to placing, the Contractor shall place scaffolding and wedges and make necessary adjustments. Care shall be taken to ensure that settlement and deflection due to added weight of concrete will be minimal. The Contractor shall provide suitable means to readily permit measurement of settlement deflection as it occurs.

Should any event occur which, in opinion of the Engineer, would prevent the concrete conforming to specified requirements, the Contractor shall discontinue placing of concrete until corrective measures are provided satisfactory to the Engineer. If satisfactory measures are not provided prior to initial set of concrete in affected areas, the Contractor shall discontinue placing concrete and install a bulkhead at a location determined by the Engineer. Concrete in place beyond bulkheads shall be removed. The Contractor shall limit the size of casting to that which can be finished before beginning of initial set.

COMPACTION

1. Immediately after placing, each layer of concrete shall be completed by internal concrete vibrators supplemented by hand-spading, rodding, and tamping. Tapping or other external vibration of forms will not be permitted unless specifically approved by the Engineer. Vibrators shall not be used to transport concrete inside the forms. Internal vibrators submerged in concrete shall maintain a speed of not less than 7,000 impulses per minute. The vibrating equipment shall at all times be adequate in number of units and power to properly consolidate all concrete.
2. Spare units shall be on hand as necessary to insure such adequacy. The duration of vibrating equipment shall be limited to the time necessary to produce satisfactory consolidation without causing objectionable segregation. The vibrator shall not be inserted into the lower courses that have begun to set. Vibrator shall be applied vertically at uniformly spaced points not further apart than the visible effectiveness of the machine.

EPOXY BONDING COMPOUND

Before depositing new concrete on or against concrete that has set, the surfaces of the set

concrete shall be thoroughly cleaned so as to expose the coarse aggregate and be free of laitance, coatings, foreign matter and loose particles. Forms shall be re-tightened. The cleaned surfaces shall be moistened, but shall be without free water when concrete is placed. ASTM C 881. Provide Type I for bonding hardened concrete to hardened concrete; Type II for bonding freshly mixed concrete to hardened concrete; and Type III as a binder in epoxy mortar or concrete, or for use in bonding skid-resistant materials to hardened concrete. Provide Class B if placement temperature is between 4 to 16 °C; or Class C if placement temperature is above 16°C.

FINISHES OF CONCRETE

Within 12 hours after the forms are removed, surface defects shall be remedied as specified herein. The Temperature of the concrete, ambient air and mortar during remedial work including curing shall be above 10 °C. Fine and loose material shall be removed. Honeycomb, aggregate pockets, voids over 13mm in diameter, and holes left by the rods or bolts shall be cut out to solid concrete, reamed, thoroughly wetted, brush-coated with neat cement grout, and filled with mortar. Mortar shall be a stiff mix of one part Portland cement to not more than 2 parts fine aggregate passing the No. 16 mesh sieve, with a minimum amount of water. The color of the mortar shall match the adjoining concrete color. Mortar shall be thoroughly compacted in place. Holes passing entirely through walls shall be completely filled from the inside face by forcing mortar through the outside face. Holes which do not pass entirely through wall shall be packed full. Patchwork shall be finished flush and in the same plane as adjacent surfaces. Exposed patchwork shall be finished to match adjoining surfaces in texture and color. Patchwork shall be damp-cured for 72 hours. Dusting of finish surfaces with dry material or adding water to concrete surfaces will not be permitted.

CONCRETE FINISHING DETAILS

1. Concrete Paving

After concrete is placed and consolidated, slabs shall be screeded or struck off. No further finish is required.

2. Smooth Finish

Required only where specified; screed concrete and float to required level with no coarse aggregate visible. After surface moisture has disappeared and laitance has been removed, the surface shall be finished by float and steel trowel. Smooth finish shall consist of thoroughly wetting and then brush coating the surfaces with cement to not more than 2 parts fine aggregate passing the no. 30 mesh sieve and mixed with water to the consistency of thick paint.

3. Broom Finish

Required for paving; the concrete shall be screeded and floated to required finish level with no coarse aggregate visible. After the surface moisture has disappeared and laitance has been removed, surface shall be float-finished to an even, smooth finish. The floated surfaces shall be broomed with a fiber bristle brush in a direction transverse to the direction of the main traffic.

ITEM 03 : LIGHT BEACON

SCOPE OF WORK

The work includes the furnishing of all labor, materials and equipment required for the construction of beacon foundation, installation of body (tower) and placement of self-contained marine lantern and accessories in accordance with the Specifications as indicated in the drawings and directed by the Engineer.

MATERIAL REQUIREMENTS

Foundation

Materials for the reinforced concrete foundation shall be in accordance to the specifications of "Item 03 Reinforced Concrete".

Light Beacon Body

The beacon body (tower) shall be galvanized iron pipe (8" - schedule 40) with base plate and welded stiffener plate, painted in accordance to the plan requirements and installed in a concrete pedestal using anchor bolts.

Marine Lantern

The lantern should be suitable for achieving longer ranges in challenging isolated locations, IALA recommended and over 5 NM range.

- Standard for fixed application.
- Multiple cost-effective battery pack options suitable for a wide variety of installation locations
- Integrated flasher/battery/solar panel.
- Top-mounted LED display with simple tap to activate functionality
- 256 user selectable flash character
- Premium grade, UV stabilized acrylic lens material
- Environmentally friendly
- Super durable marine grade aluminum alloy chassis.
- Adjustable intensity and range
- IP 68 rated

Power Source

- Battery – 12V 14 AH (nominal); or up to 100AH
- Solar Modules – 1-12V 15Wp mono crystalline

EXECUTION

The tower shall be plumb vertically and on-center of the foundation.

Immediate settlement shall be considered before placing the beacon system, excavation and compaction shall be conducted if necessary.

All steel materials shall be coated with epoxy undercoat and final coat as specified in the plans. Paint brand to be used shall be the market leader and renowned for marine use.

TESTING

Upon completion of construction and installation, trial and range checking shall be conducted prior to acceptance of PPA.

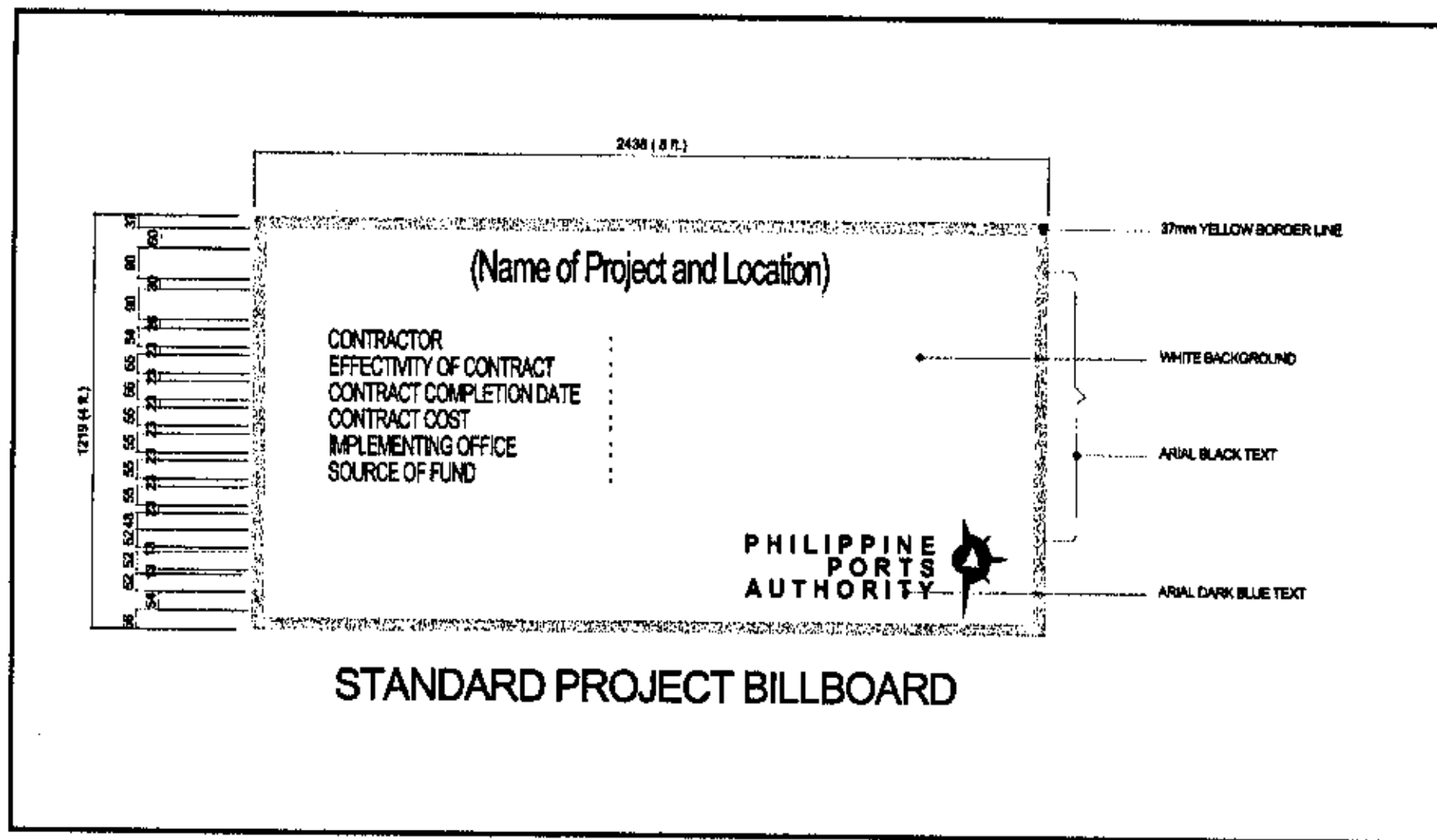
ITEM 04 : PROJECT BILLBOARD**SPECIFICATION**

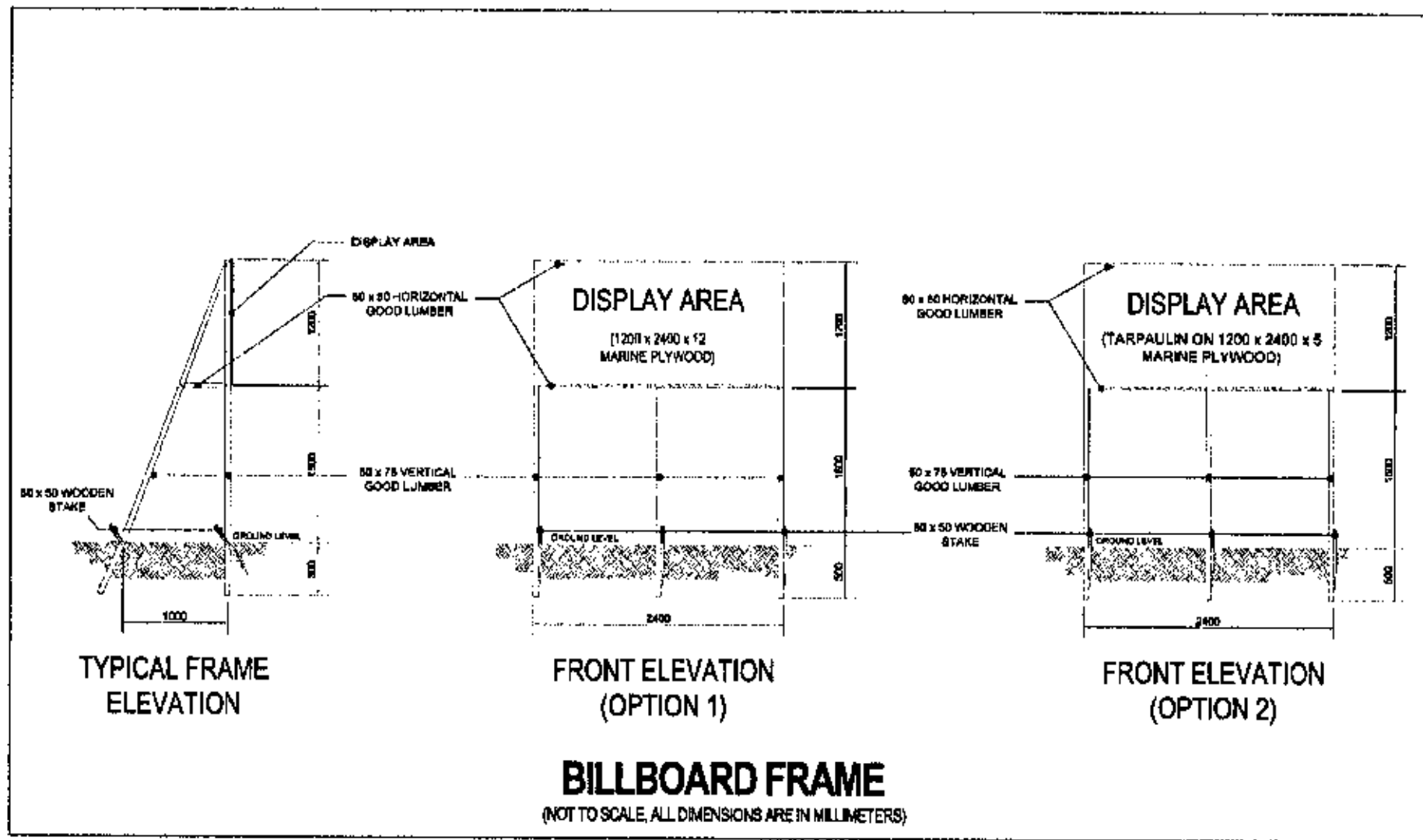
The Project Billboard shall be installed at location(s) designated by the Engineer.

The size and specifications of materials for the standard billboard shall be 4ft. x 8ft. (1,200mm x 2,400mm) using ½ inch (12mm) marine plywood or tarpaulin poster on 3/16 inch (5mm) marine plywood.

Project billboards shall not contain Name(s) and/or picture(s) of any personages.

See attached drawings for further details of the standard billboard.





“To all our contractors, suppliers, and service providers, all we ask is for you to

SPEED UP

your contracts and **FINISH**

AHEAD of schedule,

WITHOUT SACRIFICING

QUALITY

of work, and **REASONABLENESS OF COST** agreed upon. Gawin niyo ‘yan at hindi tayo maghihiwalay ng landas (Do that and we will not part ways).”

A Message from
DOTr Secretary Arthur Tugade



@DOTrPH

@DOTrPH

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ITEM 05 : SAFETY SIGNAGES AND BARRICADES

DESCRIPTION

This work includes the furnishing and installing of safety signages and barricades in accordance with the specifications and to the details shown below in the drawings, or as directed by the Engineer.

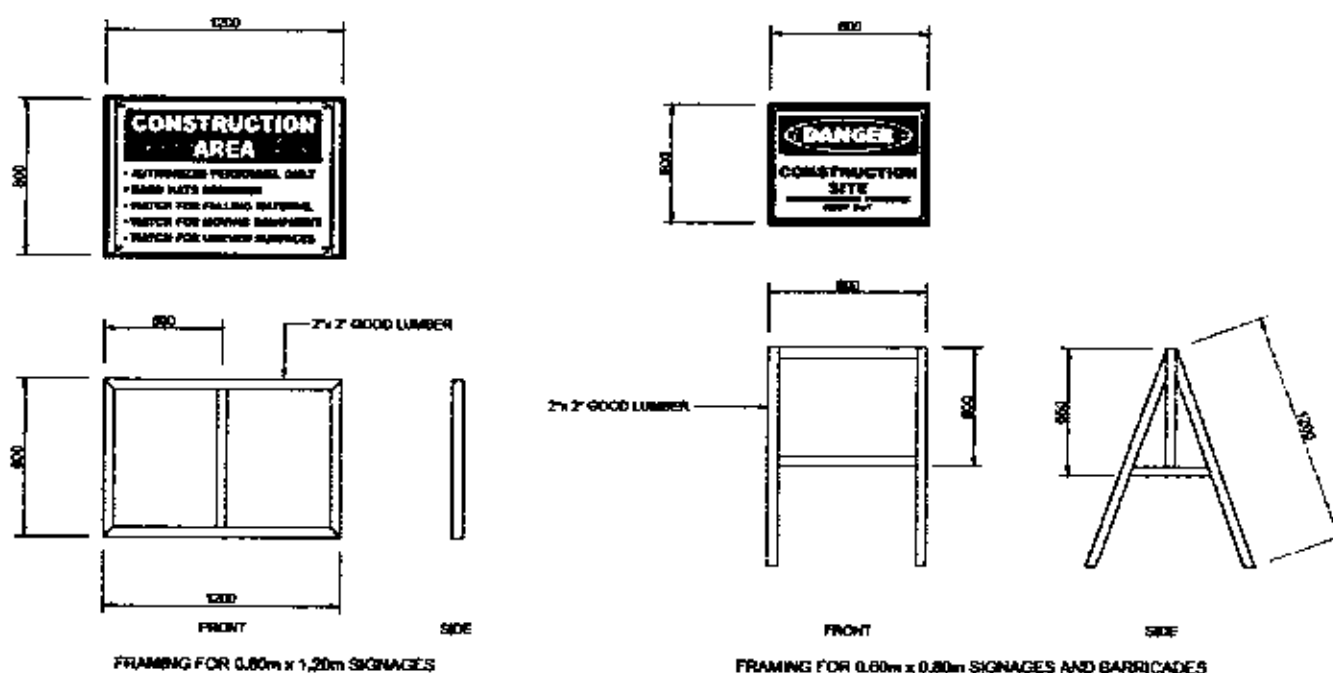
SPECIFICATION

The Signage's and Barricades shall be installed at location(s) designated by the Engineer.

The sizes of the standard signages shall be 2-2/3ft x 4ft (800mm X 1,200mm) for fixed type and 2ft x 2-2/3ft (600mm x 800mm) for mobile type. For barricade standard 2ft x 2-2/3ft (600mm x 800mm) shall be provided.

The materials to be used for signages and barricades are ½ inch (12mm) marine plywood or tarpaulin poster on 2" x 2" (50mm x 50mm) good lumber frame (see drawing below).

The printing or painting shall be the discretion of the Engineer.



STANDARD PLAN FOR SIGNAGES AND BARRICADES

SECTION VII

DRAWINGS
(APPROVED PLANS)

SECTION VII

DRAWINGS AND APPROVED PLANS

(SEE ISSUED APPROVED PLANS)

LIST OF DRAWINGS:

1	OF	15	-VICINITY MAP, DEVELOPMENT PLAN, GENERAL NOTES, LIST OF DRAWINGS
2	OF	15	-GENERAL PLAN
3	OF	15	-SECTION @ STA. 0 + 000, SECTION @ STA. 0 + 010-A
4	OF	15	-SECTION @ STA. 0 + 010-B, SECTION @ STA. 0 + 020
5	OF	15	-SECTION @ STA. 0 + 030, SECTION @ STA. 0 + 040
6	OF	15	-SECTION @ STA. 0 + 050, SECTION @ STA. 0 + 060
7	OF	15	-SECTION @ STA. 0 + 070, SECTION @ STA. 0 + 080
8	OF	15	-SECTION @ STA. 0 + 090, SECTION @ STA. 0 + 100
9	OF	15	-SECTION @ STA. 0 + 110, SECTION @ STA. 0 + 120
10	OF	15	-SECTION @ STA. 0 + 130, SECTION @ STA. 0 + 140
11	OF	15	-SECTION @ STA. 0 + 150, SECTION @ STA. 0 + 160
12	OF	15	-SECTION @ STA. 0 + 170, SECTION @ STA. 0 + 180
13	OF	15	-SECTION @ STA. 0 + 190-A, SECTION @ STA. 0 + 190-B
14	OF	15	-SECTION @ STA. 0 + 200, SECTION @ HEAD STRUCTURE
15	OF	15	-BEACON LIGHT FOUNDATION, DETAIL OF BEACON LIGHT

SECTION VIII

BILL OF QUANTITIES
and
ATTACHMENTS

BILL OF QUANTITIES
CONSTRUCTION OF BREAKWATER
 Port of Nasugbu, Batangas



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 1	GENERAL EXPENSES				
1.01	Mobilization, demobilization and cleaning	lot	1		
1.02	Rental of temporary site office and residence for the Engineer and staff	mo.	25		
1.03	Maintain temporary site office and residence for the Engineer and staff	mo.	25		
1.04	Provide Construction Safety and Health Program in the execution of the project including stringent Covid-19 protocols per Engineering circular No. 01-2020, and Construction Guidelines for Project Implementation during the period of Public Health Emergency, approved by PDCB and CIAP (as indicated in the Bid Documents)	mo.	25		
TOTAL FOR BILL NO. 1					

Bidder's Authorized Signature

BILL OF QUANTITIES
CONSTRUCTION OF BREAKWATER
 Port of Nasugbu, Batangas



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 2	BREAKWATER WITH 2-UNITS BEACON LIGHT				
2.01	Supply and place 300-500 kg. core rocks	cu.m.	48,259		
2.02	Supply and place 3,000 kg. underlayer rocks	cu.m.	22,665		
2.03	Supply and place 5,000 kg. armour rocks	cu.m.	16,949		
2.04	Supply and place 3,500 psi concrete for beacon light foundation	cu.m.	8		
2.05	Supply and install steel reinforcement for beacon light foundation	kg.	933		
2.06	Supply, deliver and install beacon lights including accessories	set	2		
TOTAL FOR BILL NO. 2					

 Bidder's Authorized Signature

BILL OF QUANTITIES
CONSTRUCTION OF BREAKWATER
 Port of Nasugbu, Batangas



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 3	REIMBURSABLE ITEMS				
3.01	Provide reimbursable items necessary in the implementation of the project as determined by the Authority				
	a) Office furnitures and appliances	lot	1		
	b) Computers and accessories	lot	1		
TOTAL FOR BILL NO. 3					

Bidder's Authorized Signature

BASIS OF PAYMENT FOR WORK ITEMS INCLUDED IN THE PROPOSAL

The work items included in the proposal and the basis of payments are as follows:

BILL NO. 1

GENERAL EXPENSES

Item 1.01 Mobilization, demobilization and cleaning

The quantity to be paid for shall be the minimum equipment requirement enumerated in the bid documents mobilized, demobilized and cleaning of the site and accepted by the Engineer. The contract lump sum price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to mobilize and demobilize all the minimum equipment requirement enumerated in the bid documents including cleaning of the site. Fifty percent (50%) of the total amount shall be payable after the mobilization activity while the remaining (50%) payable after demobilization and cleaning.

Item 1.02 Rental of temporary site office and residence for the Engineer and staff

The quantity to be paid for shall be the actual rental of site office and residence for the engineer and staff and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary for the provision of temporary site office and residence for the engineer and staff.

Item 1.03 Maintain temporary site office and residence for the Engineer and staff

The quantity to be paid for shall be the actual services rendered in maintaining the site office and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the maintenance of the temporary site office and residence as well as other expenses such as provision for electric power, telephone bill, potable water supply, janitorial and security services.

Item 1.04 Provide construction safety and Health Program in the execution of the project including stringent Covid-19 protocols per PPA Engineering Circular No. 01-2020 and, construction guidelines for the project implementation during the period of public health emergency approved by PDCB and CIAP (as indicated in the bid documents)

The quantity to be paid for shall be the actual implementation of construction safety and health program and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the implementation of the Construction Safety and Health Program, as required and approved by the Department of Labor and Employment (DOLE).

BILL NO. 2

BREAKWATER WITH 2-UNITS BEACON LIGHT

Item 2.01 Supply and place 300-500 kg. core rocks

The quantity to be paid for shall be the actual volume in cubic meter of 300-500 kg. core rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.02 Supply and place 3,000 kg. underlayer rocks

The quantity to be paid for shall be the actual volume in cubic meter of 3,000 kg. underlayer rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.03 Supply and place 5,000 kg. armour rocks

The quantity to be paid for shall be the actual volume in cubic meter of 5,000 kg. armour rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.04 Supply and place 3,500 psi concrete for beacon light foundation

The quantity to be paid for shall be the actual volume in cubic meter of 3,500 psi concrete for beacon light foundation, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.05 Supply and install steel reinforcement for beacon light foundation

The quantity to be paid for shall be the actual weight in kilogram of reinforcing steel bars for beacon light foundation, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.06 Supply, deliver and install beacon lights including accessories

The quantity to be paid for shall be the actual set of beacon lights including accessories, to be supplied, delivered and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

BILL NO. 3

REIMBURSABLE ITEMS

Item 3.01 **Provide reimbursable items necessary in the implementation of the project as determined by the Authority.**

- a. Office Furniture and Appliances**
- b. Computers and Accessories**

The quantity to be paid for shall be the actual quantity of determined items by the Authority deemed necessary in the implementation of the project, supplied, delivered and accepted by the Authority. Payment for said items shall be made only upon complete delivery/acceptance of such. The contract lump sum price shall be full compensation for providing all determined items. The Contractor's Profit and Overhead, Contingencies and Miscellaneous (OCM) should not be included in the cost of said items. Claims for payment shall be supported by Official Receipt(s) (OR) and at least three (3) canvasses. The amount to be paid for shall be the price indicated in the OR but should not exceed the contract lump sum price. The determined items shall be the property of PPA. Operation and maintenance shall be borne by PPA.

FACILITIES TO BE PROVIDED FOR THE ENGINEER & HIS STAFF

RENTAL OF SITE OFFICE AND RESIDENCE FOR THE ENGINEER & STAFF

The Contractor shall provide a temporary site office and residence (rental) with an area of at least 48 square meters for use of the Engineer and his staff for the whole duration of the project.

OFFICE EQUIPMENT FOR USE OF THE PPA ENGINEER AND STAFF

The Contractor shall provide within thirty (30) days after notice to commence work, the following main items of brand new office equipment for use of the Engineer and his staff. The Contractor shall make available for use of the Engineer other equipment as may be necessary for the proper functioning of the office. The equipment shall be the property of PPA. Operation and maintenance shall be borne by PPA.

a) Office Furniture and appliances

2	sets	Office table, 1.5 x 0.70m with chair
1	set	Conference table w/ chair (6-str.)
2	pcs.	Single bunk beds w/ mattress & beddings
2	pcs.	Waste paper basket
1	pc.	Calculator (Scientific, 12 digit capacity)
1	pc.	Communication system, Cell phone
1	pc.	Filing Steel Cabinet, 4-drawers
2	units	Air-conditioned unit (1.0 hp., wdo type)
1	unit	Refrigerator (6 cu.ft.)
1	set	Gas stove (2 burner with tank)
1	unit	Hot and cold water dispenser (5 gal. Cap.)
1	pc.	White board with eraser and marker
1	unit	Stand fan (16" dia.)

b) Computers and Accessories

2	sets	Desktop Unit & Accessories
2	units	Uninterrupted Power Supply (UPS)
2	units	External Hard Drive (USB 3.0, 4TB)
1	unit	Computer Table
1	unit	Computer Chair

c) Licensed Softwares

2	units	Microsoft Office (latest version)
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COMPUTER AND ACCESSORIES

The Contractor shall provide within thirty (30) days after notice to commence work, **two (2) "Brand New Desktop"**, complete with accessories and licensed software for the use of the PPA Engineer and his Staff at the start of the project. The items shall be the property of PPA. Operation and maintenance shall be borne by PPA.

Description / Specifications:	DESK TOP UNIT
Brand/Model	<i>Asus, Apple, Lenovo, ACER, HP or Equivalent Branded</i>
Processor	<i>Intel ® Core™ i7-9700K CPU</i>
System Memory	<i>8GB DDR4 Ram at 2666MHZ up to 32GB, 2DIMM slots</i>
Chipset	<i>Intel B360</i>
CD-ROM	<i>Tray load DVD Drive (Reads and Writes to DVD/CD)</i>
Graphics	<i>NVIDIA GeForce RTX 2060 6GDS</i>
SATA	<i>4 x SATA 6.0 Gbps</i>
HDD/SSD	<i>128GB SSD (M.2 PCIe 128GB) + 1TB HDD (3.5" 7200rpm)</i>
WIFI/ Bluetooth	<i>802.11ac 2x2/ Bluetooth 5.0</i>
LAN	<i>Realtek RTL8111H 10/ 100/ 1000Mbps</i>
Audio	<i>Realtek ALC887, DTS Headphone X</i>
Accessories	<i>Wireless Keyboard and Mouse</i>
Ports	<i>4 x USB 3.2, 2 X USB 2.0, HDMI, Audio Jack, RJ45 and Mic in/ headphone out</i>
Display (Monitor)	<i>27" inch. FHD (1920 x 1080 Display) with speaker, display ports, USB hub, earphone jack and PC audio inputs.</i>
OS Bundled (Certification/License)	<i>Windows 10 PRO for business</i>
External Hard Drive	<i>Portable (USB 3.0 Interface, at least 4TB Capacity)</i>

SOFTWARE

The Contractor shall provide within thirty (30) days after commence work, the specified **"License softwares"** latest version for the use of the PPA Engineer and staff. The software shall be the property of PPA. Operation and maintenance shall be borne by PPA.

MINIMUM MAJOR EQUIPMENT REQUIREMENTS

3	unit/s	Clamshell, owned
1	unit/s	Concrete Mixer (1 bagger, minimum), owned
1	unit/s	Concrete Vibrator (3.50 hp, minimum), owned
3	unit/s	Crawler Crane (20T, minimum), owned
3	unit/s	Deck Barge (1000T DWT, minimum), owned/leased
3	unit/s	Deck Barge (600T DWT, minimum), owned
6	unit/s	Diving Equipment (complete), owned/leased
3	unit/s	Dump Truck (8 cu.m., minimum), owned
1	unit/s	Bar Bender (electric, 25mm dia min.), owned
1	unit/s	Bar Cutter (electric, 25mm dia min.), owned
3	unit/s	Payloader (80 hp, minimum), owned
3	unit/s	Tugboat (500hp, minimum), owned/leased
1	unit/s	Water Truck (1,000 gal., minimum) with pump, owned
1	unit/s	Cargo Truck (5T, minimum), owned

CONSTRUCTION SAFETY AND HEALTH REQUIREMENT

The Contractor shall implement the construction safety and health program in accordance with the applicable provisions of the Occupational Safety and Health Standards (OSHS) of the Department of Labor and Employment (DOLE) including stringent covid-19 protocols per PPA Engineering Circular No. 01-2020 and Construction Guidelines for Project Implementation during the period of public health emergency approved by PDCB and CIAP.

The Contractor, subject to the approval of the Engineer shall provide and maintain throughout the duration of the contract a medical room with at least 15 square meters together with all necessary supplies to be sited in the Contractor's main area.

The Contractor shall provide the following minimum requirements:

LABOR

1	no.	Safety Engineer / Officer
1	no.	Nurse / Health Officer

EQUIPMENT / MATERIALS

Personnel Protective Equipment

31	pcs.	Hard Hats
31	pcs.	Gloves (rubberized)
31	pcs.	Safety Glasses/Goggles (clear)
62	pcs.	Long sleeve T-shirt
31	pairs	Safety Shoes

Safety Devices

1	lot	Barricades
1	lot	Warning signs
2	unit/s	Fire extinguisher
1	lot	Disinfection Booth with Footbath
31	no.	PCR Test for Covid-19 (Initial Testing)
31	no.	PCR Test for Covid-19 (Confirmatory Testing)

Medical and First Aid System	-	Twenty-five (25) mos.
Temporary shelter for workers	-	1 lot

NOTE:

The Contractor shall provide the above-cited minimum construction safety and health requirements or as required by the Engineer.

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 1 of 18

REVISED SCHEDULE OF MINIMUM TEST REQUIREMENTS OF CONSTRUCTION MATERIALS FOR PPA INFRASTRUCTURE PROJECTS

<i>Materials/Items of Work</i>	<i>Required Tests</i>	<i>Minimum Incremental Frequency of Tests</i>
I. Construction of Pier/Wharf, Platform and Ramp		
Structural Concrete (SC)		
A Portland Cement	Quality Test	For every 2,000 bags (40kg) or fraction thereof
B Fine Aggregate	Quality Test for Grading, Elutriation (wash), Bulk Specific Gravity, Absorption, Mortar Strength, Soundness, Organic Impurities, Unit Weight, % Clay Lumps and Shale	For every 1,500 cubic meter or fraction thereof
C Coarse Aggregate	Quality Test for Grading, Bulk Specific Gravity, Absorption and Abrasion	For every 1,500 cubic meter or fraction thereof
D Water	Certificate from the Engineer or Quality Test for Density and Chloride Content	One per source
E Steel Bars	Mil Certificate and Quality Test for Chemical Composition and Mechanical Properties	For every 10,000 kg or fraction thereof
F Concrete	Compressive Strength on cylinder samples	1 set consisting of 3 concrete cylinder samples shall be taken from each day's pouring and to represent not more than 75 cu m of concrete or fraction thereof
	Slump Test	For every mix
G Admixture and Concrete Curing Materials	Quality Test	One per shipment
Piling (P)		
A Concrete Piles	Fabrication Report	One per fabrication
1 Concrete	Same test as for SC (F)	Same frequency as SC (F)
2 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
3 High Tension Strand	Test for Chemical Composition and Mechanical Properties	For every 20000kg or fraction thereof

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 2 of 10

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
4 Coarse Aggregates	Same Test as for SC (C)	Same frequency as SC (C)
5 Fine Aggregates	Same Test as for SC (B)	Same frequency as SC (B)
8 Steel Pipe Piles	Fabrication Report, Mill Certificate and Quality Test for Chemical and Mechanical properties	One per fabrication
1 Steel	Chemical Composition (refer below) <ul style="list-style-type: none"> Under 14" (355.60mm) Outside Diameter 14" to 36" (355.6 to 914mm) Outside Dia Over 36" (914mm) Outside Diameter Mechanical/Tensile	2 from 200 pipe of fraction thereof 2 from 100 pipe or fraction thereof 2 from 3000ft (914m) or fraction thereof One (1) tension test shall be made on one length or fraction thereof of each size, or one piece of skelp representing each lot of 200 lengths or fraction thereof of each size
2 Polyurethane Coating	Mill Certificate and Quality Test	One per fabrication
3 Concrete	Same test as for SC (F)	Same frequency as SC (F)
4 Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
5 Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
6 Steel Bars	Same Test as SC (E)	Same frequency as SC (E)
7 Water	Same Test as SC (D)	Same frequency as SC (D)
Rubber Dock Fenders (RDF)	Physical Test Performance Test for Energy Absorption and Reaction Force	All units All units
Accessories Washer and Fange Bolt, Anchor Bolt	Physical Test Quality Test for Chemical Composition and Mechanical Properties	All units One per fabrication

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 3 of 19

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Mooring Boltard (MB) and Accessories (Hexagon Nuts, Plain Washer, Anchor Ring and Anchor Bolt)	Physical Test Quality Test for Chemical Composition and Mechanical Properties	All Units One per fabrication
II. Construction of Back-Up Area, Causeway and Pavement Sheet Piling (SP)		
A Concrete Sheet Piles		
1 Concrete	Same test as for SC (F)	Same frequency as SC (F)
2 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
3 High Tension Strands	Same test as for P (A 3)	Same frequency as P (A 3)
4 Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
5 Coarse Aggregates	Same Test as for SC (C)	Same frequency as SC (C)
B Steel Pipe Piles		
1 Steel	Same test as for P (B1)	Same frequency as P (B1)
2 Concrete	Same test as for SC (F)	Same frequency as SC (F)
3 Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
4 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 4 of 18

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Rocks	Test for Apparent Specific Gravity and Abrasion	For every 1,500 cubic meter or fraction thereof
Geotextile Filter	Physical and Mechanical Test MIT Certificate	One per batch One per batch
Sand and Gravel Fill	Quality Test for Organic Impurities and Grading	For every 1,500 cubic meter or fraction thereof
Selected Fill	Quality Test for Grading, Plasticity and Laboratory Compaction Test Laboratory California Bearing Ratio (CBR) Field Density Test	For every 1,500 cubic meter or fraction thereof For every 2,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test for every 500 sq m or fraction thereof
Aggregate Base Course	Quality Test for Grading and Plasticity Quality Test for Grading, Plasticity, Abrasion and Laboratory Compaction Test Laboratory California Bearing Ratio (CBR) Field Density Test	For every 300 cubic meter or fraction thereof For every 1,500 cubic meter or fraction thereof Same frequency as Selected Fill Same frequency as Selected Fill
Portland Cement Concrete Pavement (PCCP)		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Steel Bars (Dowels)	Same test as for SC (E)	Same frequency as SC (E)
F Joint Filler	Quality Test	One (1) per shipment

PPA MEMORANDUM CIRCULAR

No. 02

Series of 2016

Attachment

Page 5 of 18

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
G Admixture and Concrete Curing Material	Same test as for SC (G)	Same frequency as SC (G)
H Concrete	Same test as for SC (F) Flexural Test	Same frequency as SC (F) 3 beam samples for every 330 sq m or fraction thereof
I Completed Pavement	Core Test	1 set (3 specimen) for every 2,500 sq m and fraction thereof
Interlocking Concrete Blocks		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Admixture & Concrete Curing Materials	Same test as for SC (G)	Same frequency as SC (G)
F Completed Blocks	Physical Test and Compressive Strength	6 blocks per day of fabrication
Cement Treated Base Course (CTB)		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine & Coarse Aggregates	Quality Test for Grading, Abrasion and Soundness	For every 1,500 cubic meter or fraction thereof
C Water	Same test as for SC (D)	Same frequency as SC (D)
D Completed CTB	Field Density Test	For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m or fraction thereof
Retaining Wall/Coping Wall/RC Curb/RC Ditch/Shear Key/Concrete Blocks/Lean Concrete		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 6 of 50

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
F Admixture and Concrete Curing	Same test as for SC (G)	Same frequency as SC (G)
G Concrete	Same test as for SC (F)	Same frequency as SC (F)
Tie Rod		
A Steel	Same test as for SC (E)	One per batch
B Assembly	Performance Test (Tension)	One per batch
Tie Bars and Dowels	Same test as for SC (E)	For every 10,000 kg or fraction thereof per Tie bars and Dowels
Pipe Culverts and Storm Drains		
A Pipes	Test for Strength, Absorption and Physical	For every 50 pieces
B Mortar or Joint	Same Test as for SC (A,B and D) Alternative Test Same test as for SC (F) and Inspection Report	For every 25 pieces
Concrete Hollow Blocks		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Water	Same test as for SC (D)	Same frequency as SC (C)
D Concrete	Same test as for SC (F)	Same frequency as SC (F)
E Completed CHB	Quality Test	One for every 500 pieces or fraction thereof
Construction Joints (C.J)		
A Angle Bars	Test for Physical and Mechanical Properties	One per batch
B Steel Bars	Same test as for SC (E)	One per batch
C Zinc (Hot Dip Galvanizing) Coatings	Physical Test for Appearance, Stripping, Weighing, Adherence and Adhesion Coating Thickness Magnetic Thickness Measurement	All units 1 set (3 specimen) for every 100,000 sq mm or fraction thereof

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 7 of 18

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Sacked Concrete		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Concrete	Same test as for SC (F)	Same frequency as SC (F)
F Sack (jute)	Physical Test	One for every 50 pieces
Rubble Concrete		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Concrete	Same test as for SC (F)	Same frequency as SC (F)
F Rocks	Same test as for ROCKS	Same frequency as ROCKS
Earthworks		
A Sub-grade preparation	Grading Test Plasticity Test (LL, PL, PI) Laboratory Compaction Test Density Test	For every 1,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq. m. or fraction thereof
B Structure Excavation	If excavated materials shall be used as Backfill Grading Test Plasticity Test (LL, PL, PI) Laboratory Compaction Test Density Test	For every 1,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq. m. or fraction thereof

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5
PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 8 of 10

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
III Port Operations Building/Passenger Terminal Building/Transit Shed/Warehouse		
STRUCTURAL WORKS		
Refer to Structural Concrete (SC) and Piling Works (P)		
ARCHITECTURAL WORKS		
Ceramic – Filled Liquid Membrane / Water Proofing, Hydrophobic Poreblocking Ingredients with Superplasticizer	Physical Property, Mechanical and Chemical Property, Leak Test / Flood Test	One per shipment
Paint	Quality Test	One 4-L can for every 100 cans or fraction thereof
Ceramic Tile	Inspection and Evaluation Report from the Engineer	One per shipment
Stainless Steel	Inspection and Evaluation Report from the Engineer	One per shipment
Roofing Materials	Inspection and Evaluation Report from the Engineer	One per shipment
Ceiling Materials	Inspection and Evaluation Report from the Engineer	One per shipment
ELECTRICAL AND MECHANICAL WORKS		
Wires / Cables	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Electrical Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Fire Alarm System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Wiring Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

Page 9 of 10

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Protective Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Telephone System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
CCTV System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
CATV System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Background Music and Paging System	Inspection and Evaluation Report from the Engineer, Testing and Commissioning	One per item
Air Conditioning Units & Ventilation	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Conduit Pipes	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Lighting Fixtures	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
PLUMBING WORKS		
Pipes	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item

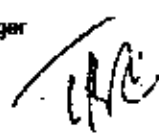
PPA MEMORANDUM CIRCULAR
No. 02
Series of 2018
Attachment
Page 29 of 18

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Fixtures	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Pipe Culverts	Compression Strength Inspection and Evaluation Report from the Engineer	For every size not more than 25 pipes cast in the field
IV Miscellaneous Materials Fencing A Barbed Wire, Cyclone Wire Mesh, Chain Link B Concrete Post	Physical Test (Dimensions and Coatings) Refer to Superstructure (SC)	One per Batch Refer to Superstructure (SC)
Lamp Post A Structural Steel B Zinc (Hot Dip Galvanizing) Coatings	Physical Test (Dimensions) Same test as for SC (E) Same test as for CJ (C)	All units One per batch
Drainage Steel Grating	Same test as for SC (E) Inspection Report	One (1) batch
Metal Pipe (Cast iron Galvanized, etc.)	Physical Test (Dimensions and Coatings)	1 per delivery
Welding Works	Destructive and Non Destructive Test	One (1) per lot

- NOTES**
1. Testing of RDF shall be performed only by an independent Testing Laboratory duly accredited by BRS, DOST and PPA
 2. Testing of other materials shall be performed only by an independent Testing Laboratory duly accredited by BRS and PPA.
 3. All other issuances which are otherwise inconsistent herewith are hereby revoked or otherwise amended.

Approved


RAUL T. SANTOS
Officer-In-Charge
Office of the General Manager



MAY 15 2020



ENGINEERING CIRCULAR NO. 01 2020

**FOR : THE MANAGER, PCMD
ALL PORT MANAGERS
CONCERNED CONTRACTORS**

**FROM : THE ASSISTANT GENERAL MANAGER,
ENGINEERING OFFICE**

**SUBJECT : SAFETY GUIDELINES FOR THE IMPLEMENTATION OF
ALL PPA (CAPEX & RM) AND DOTr TOURISM AND
SOCIAL REFORM PROJECTS DURING THE COVID-19
PUBLIC HEALTH CRISIS**

Pursuant to the Proclamation No. 929, series of 2020 issued by President Rodrigo Roa Duterte, declaring a State of Calamity throughout the Philippines due to the Coronavirus Disease 2019 (COVID-19) and in view of the extended implementation of Enhanced Community Quarantine (ECQ) and General Community Quarantine (GCQ) in the identified areas, the following guidelines, in addition to the existing safety standards approved by the DOLE and also to the PPA Memorandum Circular No. 18-2020, are hereby directed to be implemented in all on-going PPA infrastructure projects including the DOTr Tourism and Social Reform projects:

1. Only persons from Twenty-One (21) to Fifty-Nine (59) years of age, without pre-existing health conditions, such as, but not limited to immunodeficiency, comorbidities or other health risk and who did not come in contact with someone with COVID-19 shall be allowed to be included in the workforce for areas under ECQ and GCQ.
2. The Contractor shall provide for their personnel/workers the necessary welfare facilities and amenities, such as employees' quarters for board and lodging for the project area covered by the ECQ and GCQ, otherwise, prior to deployment, prescribed procedures shall be conducted at every instance of re-entry.
3. Adequate food, potable drinking water, disinfectants shall be made available by the Contractors for their in-house personnel/worker during the period of ECQ/GCQ.
4. Compliance to social distancing, proper hygiene and mandatory wearing of face masks and other protective personal equipment shall be ensured for all on-going projects as precautionary measures to avoid and contain the spread of COVID-19 in the work place.

5. Field Offices, employees' quarters, bunkhouses and other common areas shall be maintained to ensure cleanliness and daily disinfection of said areas must be conducted accordingly.
6. Contractors shall provide disinfection facilities such as handwashing station, foot bath and others to be placed at various locations of all on-going projects.
7. Contractors shall ensure that their projects are in compliance with the DOLE D.O. No. 13 series of 1998. Personnel and workers shall be provided with the supply of vitamins particularly Vitamin C and other over the counter medicines, quarantine facilities and oxygen tanks for emergency purposes.
8. Safety Officer of the Contractor shall regularly conduct briefing on the information regarding COVID-19 construction protocols on top of other safety requirements.
9. As preventive measure, daily monitoring of the pre and post work health conditions of workers shall be undertaken by the Contractor's health/safety officer particularly the temperature, blood pressure and exposure monitoring. Personnel with symptoms relative to COVID-19 shall be immediately isolated and quarantined for fourteen (14) days and if necessary, brought to the DOH COVID-19 treatment facility under strict confidentiality/privacy.
10. Daily health monitoring report shall be prepared by the Safety Officer and to be submitted to the assigned PPA Project Engineer/Port Engineer.
11. Proper protocols in accordance with the DTI and DOLE Interim Guidelines and the Local Government Unit policy on work place prevention and control of COVID-19 shall likewise be strictly observed.
12. Daily work activities shall be under strict monitoring by the Safety Officer to ensure compliance with safety standards and quarantine protocols.
13. Sharing of construction and office equipment is discouraged. However, if it cannot be avoided, disinfection of equipment in between transfer shall be conducted.
14. All materials and equipment brought inside the project site shall be disinfected, as much as possible.
15. Non-essential personnel, visitors and general public shall be restricted to enter the project site. All personnel entering the construction site premises on a temporary basis (e.g. Delivery truck drivers, inspectors, etc) shall be properly logged and checked for symptoms. Gatherings, liquors, and/or merry-making are strictly prohibited in the project site.

18

16. PPA Port/Resident Engineer shall ensure strict compliance to DOLE D.O. No. 13, series of 1998 and implementation of the mentioned COVID -19 precautionary measures in the work place.
17. Clustered and staggered deployment of employees within the construction site shall be observed to minimize personnel contact.
18. Contractors shall submit to the implementing unit the inventory of work activities including the proposed sequencing of activities to be followed and undertaken to comply to the required social distancing. Break times shall be conducted in a staggered manner.

For strict compliance.


CONSTANTE T. FARINAS, JR.

- C-ABMS*
- ① Pts. forward a set/copies of these Guidelines to each DM for their info, reference and guidance
 - ② C-ABMS file/ref
- [Signature]*



June 29, 2020

MEMORANDUM

FOR : The Assistant General Manager for Engineering
Office of the Assistant General Manager for Engineering

FROM : The Manager
Internal Audit Department (IAD)

SUBJECT : Construction Guidelines for Project Implementation during the period of Public Health Emergency

Last June 16, 2020, we received thru email the letter from the Construction Industry Authority of the Philippines (CIAP) to the General Manager dated June 15, 2020 (copy attached) regarding the above subject. CIAP is requesting PPA to assist them in disseminating the above Construction Guidelines to our stakeholders, including contractors and implementing units.

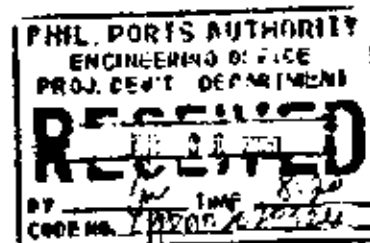
Relative to this IAD being the implementing unit for Constructors Performance Evaluation System (CPES) and relative to its implementation, may we seek assistance from your good office in disseminating the attached guidelines to the PPA Engineering Units and PPA constructors.

Thank you for your kind consideration

[Signature]
VENICIUS V. VILLASENOR

Cc : The General Manager

Attachment/s : As stated





TALAG
at TAPAT
BUILDING WITH INTEGRITY

Construction Guidelines for Project Implementation during the period of Public Health Emergency

Background

The President declared a state of public health emergency through Presidential Proclamation No. 922 s. 2020 to address the Corona Virus Disease (COVID-19) threat, subsequently placing the whole of Luzon under Enhanced Community Quarantine (ECQ) on 16 March 2020.

The Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), based on its risk assessment recommended the extension of the ECQ in high risk geographic areas in Luzon and the imposition of the ECQ in some high risk areas in Visayas and Mindanao, while proposing a General Community Quarantine (GCQ) in all low risk and moderate risk areas in the country from 1 May 2020 to 15 May 2020.

Different parts of the country are expected to progress through various levels of public health emergency and declared as high, medium, or low risk areas depending on the prevalence of COVID-19 cases and related statistics, thereby placing them under corresponding community quarantine status.

The construction industry which contributes about 4.2 million workers to the country's labor force, in anticipation of the lifting of ECQ, is getting ready to return to work and would like to ensure the safety and welfare of people, most especially those of its employees/workers. Construction industry players would like to focus on preventing the occurrence of and controlling the spread of the virus in the workplace, mindful that a single case of COVID-19 can lead to an interruption, if not total work stoppage.

The global pandemic has affected livelihoods, lifestyles and industries including the construction industry which relies heavily on human resources. Total work stoppage from the time ECQ was declared has had debilitating effects not just on workers who are mostly project based and therefore paid on a daily basis but on contractors as well, majority of whom or 88% are small and medium enterprises (SMEs).

The Philippine Domestic Construction Board (PDCB), an implementing board of the Construction Industry Authority of the Philippines (CIAP), mandated to formulate policies, plans, programs, and strategies for the development of the Philippine construction industry organized a Technical Working Group (TWG) composed of representatives from contractors of varying sizes and suppliers coming from Luzon, Visayas and Mindanao to draft the proposed protocols for the industry in preparation for resumption of construction work in areas under quarantine. The TWG drafted the "Construction Guidelines for Project Implementation during the period of Public Health Emergency" as a reference for contractors and implementing agencies, to ensure viability of projects and protection from and spread of the corona virus.

The TWG considered four (4) major components of the project cycle, namely: Materials, Manpower, Machinery and Money or the 4Ms of construction in creating the

PHILIPPINE DOMESTIC CONSTRUCTION BOARD
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
An Executive Agency of the Department of Trade and Industry

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guidelines. These were developed considering SME contractors which employ the biggest chunk of the industry's labor workforce and large contractors involved in both public and private infrastructure projects as well as vertical construction. The guidelines will give pointers in managing their human resources at this critical time but will likewise give important directions to contractors in managing their business not just for survival but to be able to contribute to the country's economic recovery program.

The TWG is presenting options or courses of actions which contractors may consider depending on applicability to the project's unique characteristics while maintaining minimum requirements based on guidelines by government authorities such as the IATF Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, Department of Trade and Industry (DTI) and Department of Labor and Employment (DOLE) Interim Guidelines on Workplace Prevention and Control of COVID-19, and DOH Department Memorandum No. 2020-220, Interim Guidelines on the Return-to-Work.

These guidelines are subject to periodic review to better respond to developments and ensure workers health and protection as well as compliance with government regulations.

Purpose

The guidelines will set key principles and minimum requirements that define responsible, healthy and safe operations for construction related operations under COVID-19 and ensure the survival of business as well as the protection of workers.

Scope / Coverage

The guidelines will include prevention, detection, and rapid response measures designed to achieve the principles above while maintaining business continuity across the construction industry.

Policy Content / Guidelines

Materials

1. Deliveries

1. All equipment and material deliveries must be carefully planned and monitored.
2. Transition and delivery zones are identified and limited to select personnel, i.e., receivers and deliverers.
 - 2.1. Transition personnel are regularly monitored, always provided required Personal Protective Equipment (PPEs) and may be included for optional testing.
 - 2.2. Social distancing and other protocols by the Department of Health (DOH) should be followed.
3. As much as possible, cargo is unloaded only by the receivers, while the deliverers do not leave their vehicles. If the receivers are not enough to unload the cargo, the deliverers must unload while the receiver has to wait at a secured distance until completed.

4. All cargo should undergo proper disinfection procedures before use. Likewise, involved staff should also be properly disinfected before entering the jobsite.
- 4.1. Materials, which are exposed to the sun, such as concrete and gravel, need not be disinfected.

Manpower

I. Awareness and Communication

1. Active communication between the workers, safety officers (as specified under Section 14 of R.A. 11058 and its Implementing Rules and Regulations (IRR) as specified in DOLE D.O. 198 S. 2018), site supervisors, and management is advised in planning and implementing the protocols.
 - 1.1. All languages and dialects should be accounted for to ensure proper communication.
2. Infographics (may adopt DOH's), signages, and posters on health and safety measures (see Annex A) must be posted at entry points and strategic areas:
 - 2.1. Daily updates on the latest developments.
 - 2.2. Self-screening measures.
 - 2.3. COVID-19 Hotline.
3. As much as possible, all workers should exercise the practices for reducing the risk of transmission, and proper hygiene as identified by the DOH:
 - 3.1. Social distancing (at least one (1) meter distance from next person).
 - 3.2. Proper handwashing using anti-bacterial soap (or use alcohol-based hand sanitizer when unavailable).
 - 3.3. Avoid contact with own eyes, nose, and mouth.
 - 3.4. Prohibit spitting.
 - 3.5. Covering of mouth with tissue or arm (if tissue is unavailable) when sneezing or coughing.
 - 3.6. Use and remove PPE with care.
 - 3.7. Do not share personal belongings such as phones, pens, PPEs.
 - 3.8. Avoid physical greetings (e.g. handshakes, hugs).
4. All workers' status on-site and off-site, are properly noted at all times by the safety officers.
 - 4.1. Fit to work
 - 4.2. Sick
 - 4.3. High temperature
 - 4.4. Other conditions
5. An acceptable level of health evaluation is properly communicated between new hires and management.
6. All workers would need to provide their location or place of residence prior to working. This is to help create a proper algorithm for contact tracing.
 - 6.1. Additionally, workers coming from COVID-19 hotspots would need to be identified.
7. Quarantined workers should also be kept track of under strict confidentiality and privacy.

II. Clearing for Return to Work

1. Stringent qualification criteria for employees/workers:

- 1.1. Must be 21 to 59-year-old, without pre-existing health conditions, such as, but not limited to, immunodeficiency, comorbidities, or other health risks, including any person who resides with the aforementioned.
- 1.2. Employees or consultants who are 60-year-old or above may be part of the workforce for construction projects as may be allowed under General Community Quarantine (GCQ) and ECQ guidelines under Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines dated 15 May 2020 which states that those aged 60 and above may be allowed to work in permitted industries and offices.
- 1.3. Must have no COVID 19 symptoms.
2. Screening and entry at construction site. Item 4, Section 8 of the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, dated 15 May 2020, states that "Compliance with Joint DTI-DOLE Return-to-Work Guidelines and DOH Return-to-Work Guidelines shall be considered sufficient compliance with minimum health standards. In no case shall the testing of all returning workers be construed as a condition precedent for his/her return." The most important screening step is checking all returning workers for symptoms within the last 14 days and excluding anyone who is symptomatic. (Annex B) Contractors have the option to test workers for COVID-19 thru DOH prescribed testing protocols to determine if there is asymptomatic transmission.
 - 2.1. The Human Resource Department should undertake daily health pre-screening (see Annexes C & D – DOLE Work Resumption Protocol & pre-screening sample form). Returning employees/workers should be made aware of giving accurate information as specified in RA 11332.
 - 2.2. All returning employees/workers must declare (via SMS) any recent travel history to or residence in an area with a reported case of local transmission of COVID-19 over the 14-days prior to entry.
 - 2.3. Returning workers that do not show any symptoms will be quarantined for 14 days within the jobsite and will be allowed to work under a zoned or grouped area.
 - 2.4. Those who have been living/confined in the barracks during ECQ/GCQ period for at least 14 days and with no symptoms, will be allowed to work immediately.
 - 2.5. Management should have an understanding and plan on how the workers travel to and from the jobsites.
 - 2.6. A heightened gate entrance screening protocol (see Annex E – Sample Protocol for Screening Employees and Visitors per DTI-DOLE Interim Guidelines) with the use of non-contact thermal scanners on ALL personnel upon entry to construction premises will be implemented. He/She must declare recent possible exposure to confirmed COVID-19 cases, including travel history to or residence in an area with reported local transmission of COVID-19 disease. The individual should also attest that they are not experiencing the following symptoms: (see Annex F – Daily COVID-19 Health Checklist Form)
 - 2.5.1. Fever
 - 2.6.2. Cough
 - 2.6.3. Shortness of breath
 - 2.6.4. Colds
 - 2.6.5. Sore throat

- 2.6.6. Runny nose
- 2.6.7. Nasal congestion
- 2.6.8. Muscle pains
- 2.6.9. Headache
- 2.6.10. Difficulty of breathing
- 2.6.11. Diarrhea
- 2.6.12. Loss of sense of smell
- 2.6.13. Loss of sense of taste
- 2.7. Security guard or assigned personnel/ safety engineers on duty will then refer these personnel to the Safety and Health Personnel, who will then conduct the DOH Decision Tool for COVID-19 Assessment.
- 2.8. Employers shall provide the DOLE through its Regional Office copy furnished DOH, monthly report of illness, diseases and injuries utilizing the DOLE Work Accident/Illness Report Form (WAIR) (see Annex G).
- 3. Suspected Cases (Possible cases of COVID-19)
 - 3.1. Any individual exhibiting flu-like symptoms should not report to work. Instead, they should do the following:
 - 3.1.1. Self-isolate, alert their safety officers or other applicable authorities.
 - 3.1.2. Contact proper health authorities for additional guidance.
 - 3.2. Employees/workers, who had the COVID-19 virus, should do the following before reporting to work:
 - 3.2.1. Fulfill the adequate time for self-quarantining as recommended by the DOH.
 - 3.2.2. Test negative for COVID-19.
 - 3.2.3. Receive proper medical clearance, before reporting to work.
 - 3.3. In the event of a worker contracting COVID-19 while working, the management should do the following:
 - 3.3.1. Isolate the worker immediately in a separate well-ventilated holding area (or in site isolation room) in the workplace, away from other workers.
 - 3.3.2. Contact local government and health authorities.
 - 3.3.3. Gather records of all people who have worked with the infected worker, who tested positive within the past four weeks.
 - 3.3.4. Gather information on those who have been in location or shared equipment with the person.
 - 3.3.5. Provide COVID-19 testing to all workers, who have been working closely with the infected individual.
 - 3.3.6. Be ready to present the information to the appropriate authorities.
 - 3.3.7. Inform the wider workforce of the situation while protecting the privacy of the individual.
 - 3.3.8. Clean and disinfect all site surfaces and equipment.
 - 3.3.9. Follow any additional directions from local government and health authorities.
 - 3.4. For senior personnel, who are working in multiple jobsites, they are expected to self-quarantine for at least 14 days. If there has been a breach in one of their jobsites.
 - 3.5. The safety officer should have a knowledge on the proximate hospitals or quarantine facilities to ensure that in the event of a COVID-19 incident, workers can be given proper healthcare.

III. Monitoring

- 1. Health Checks**
 - 1.1. Regular monitoring of personnel's health, especially for COVID-19 symptoms (e.g., mandatory regular no contact temperature check).
 - 1.2. Day to day monitoring of personnel's health.
- 2. Workers Hygiene**
 - 2.1. Constant reminder on proper coughing etiquette.
- 3. Limit number of Work Personnel**
 - 3.1. Limited mobilization of personnel and minimized skeletal staff.

IV. Proper Work Attire

- 1. All workers must wear the prescribed clothing of the DOLE-OSHC:**
 - 1.1. Shirt with sleeves
 - 1.2. Pants
 - 1.3. Closed-toe boots
 - 1.4. Hard hat
 - 1.5. High visibility vest
 - 1.6. Other necessary Personal Protective Equipment (i.e. face masks, gloves, goggles, face shields, etc.) shall be prescribed based on specific characteristics of project.
- 2. As per the DOH, all workers are expected to wear proper face masks.**

V. Social Distancing and Precautionary Measures

- 1. Social distancing should be observed at the construction site and in the office:**
 - 1.1. All workers should respect social distancing guidelines, as much as possible.
- 2. Provision for transport compliant with social distancing requirements.**
- 3. Provision of On-/Near-Site accommodations/barracks, where available.**
 - 3.1. Enough space should be provided for every employee/worker staying in the barracks to ensure that social distancing (at least 50% reduction in density of people) are adequately implemented. This can be achieved either by providing additional space/facilities or by having occupants work (and sleep) in shifts.
 - 3.2. Segregate employees/workers who are coming back to work from those who originally stayed in the barracks during the ECQ period.
 - 3.3. Barracks should have at least one (1) meter of physical distance from each occupant and/or provision of a physical barrier in between occupants.
 - 3.4. Should be well ventilated / windows opened to allow fresh air circulation.
- 4. Provision of dedicated point-to-point shuttle service (residence-workplace-residence and compliant with social distancing).**
- 5. Observe social distancing (e.g., no sharing of workspaces, staggered lunch breaks, use of large conference rooms only) and hygiene measures (e.g., provide hand washing and disinfection stations, mandatory use of face masks) in workplaces, shuttles and accommodations.**
 - 5.1. Split/alternating shifts are encouraged to avoid extensive intermingling.
 - 5.2. Breaks should be staggered to limit the number of people in proximity with each other.

- 5.3. Individuals are expected to clean up their own areas after eating with proper disinfectants.
- 5.4. Limit the number of people operating or occupying freight elevators.
- 5.5. Designate smoking area:
 - 5.5.1. Smokers/Vapers must use designated area or do so off-site and butts are to be placed in the designated receptacle. Hands must be washed before and after smoking.
 - 5.5.2. Stand so that smoke or vapor produced is not going into another person's breathing zone.
- 5.6. Site meetings:
 - 5.6.1. Only absolutely necessary meeting participants should attend.
 - 5.6.2. Attendees should be one (1) meter apart from each other.
 - 5.6.3. Rooms should be well ventilated / windows opened to allow fresh air circulation.
 - 5.6.4. Hold meetings in open areas where possible.
 - 5.6.5. Conduct toolbox meetings in wide open spaces to enable workers to keep the required physical distance of at least one (1) meter. (see Annex H).
 - 5.6.6. Meetings are to be held through teleconferencing or videoconferencing, where possible.

VI. Site Operations / Construction Work Site

- 1. Access and Movement to/from Construction Site
 - 1.1. If possible, establish one-way staircases and walkways to minimize workers' contact.
 - 1.2. Management can look up possible decontamination chambers (e.g. swimming pool grade-chlorine).
 - 1.3. All people entering and exiting the workplace should be registered, for easier contact tracing in the event of an outbreak.
 - 1.4. All non-essential workers are prohibited from entering the jobsite.
- 2. Limiting and Removing internal touch points areas.
- 3. Compartmentalization
 - 3.1. If possible, divide the construction site into zones or other methods to keep workers physically separated. This will promote social distancing and will make containment of possible outbreak easier.
 - 3.1.1. Limit on the number of people per zone is advised.
 - 3.1.2. Management can consider reducing workforce in the jobsite.
- 4. Construction Site Cleaning
 - 4.1. Regular disinfection of workplaces, shuttles, and accommodations.
 - 4.2. All offices and jobsites should disinfect the following at least twice per day:
 - 4.2.1. Door handles
 - 4.2.2. Railings
 - 4.2.3. Ladders
 - 4.2.4. Switches
 - 4.2.5. Controls
 - 4.2.6. Shared equipment
 - 4.2.7. Common and eating areas
 - 4.2.8. Personal workstations

- 4.3. Hands and common tools/equipment are cleaned or disinfected after each task.
- 4.4. Awareness on location of commonly used items
5. All offices and jobsites should implement additional cleaning measures of common areas as recommended by the DOH.
6. Management can lock up possible decontamination chambers (e.g. chlorine, iodine, betadine, potassium persulfate).
 - 6.1. Demisting only decontaminates the surface, thus the need for PPEs.
 - 6.2. Suggested additional sanitary measures to be implemented/installed on site but are not limited to the following:
 - 6.2.1. Water stations
 - 6.2.2. Proper handwashing areas and hand washing protocol.
 - 6.2.3. Alcohol-based hand sanitizer shall be provided in all department areas, entrances, canteens, beside hand punch machines and other facilities.
 - 6.2.4. Disinfectant wiping products.
 - 6.2.5. Footwear disinfection treatment units (foot baths) before entering site premises or facilities (staff houses, barracks, canteens/mess halls, site offices and others).
7. Limit and remove internal touch point areas (e.g. coffee machines, water fountains, common pens). If possible, also remove doors/ door handles for jobsites.
8. A proper waste and disposal area must be provided, as well as proper disposal of contaminated products.

Vii. Additional Guidelines for Vertical and Horizontal Projects

1. If possible, all construction workers are to be housed in either on-site barracks, or off-site barracks. This would make monitoring of workers' activities easier.
 - 1.1. All workers must use the same vehicles they came into work in, if returning to the off-site barracks.
 - 1.2. All vehicles would need to be disinfected, before being ready for use the next day.
2. Management can also look into using the floors of buildings, as barracks, with proper permission of the owners.

Machinery

1. All equipment deliveries must be carefully planned, monitored and managed to avoid the risk of COVID-19 transmission.
2. All delivered equipment must be cleaned and disinfected before use.
3. Assign regular worker to use the equipment, if possible. If sharing cannot be prevented, take precautions and follow the cleaning guide before and after each use.
4. Clean equipment before and after each day's work with a disinfectant, concentrating on points of contact such as handles.
5. If equipment needs to be transferred to other construction sites, the following action must be taken into considerations:
 - 5.1. Plan, monitor and manage the transfer of equipment.
 - 5.2. Equipment should be disinfected before transporting.

- 5.3. Transporting driver must be recorded including the assistant.
- 5.4. At the delivery site, equipment should be properly endorsed.
- 5.5. Once the equipment is received at the project site, number 2, 3 and 4 must be done.

Money

Contracting parties need to discuss, before resumption or start of work, contract provisions on: Payments, Variations and Timelines considering the effects of current government health and safety standards that have to be complied with to prevent the spread of the coronavirus pandemic and ensure workers' protection from the contagious disease. Contractors' concern on cash flow, price escalation, time extensions and productivity will need to be established and agreed with project owners. Contractors need to devise project implementation plan aligned with government approved health and safety protocols.

Contractors need to familiarize themselves with Republic Act (R.A.) 11469 or Bayanihan to Heal As One Act; R.A. 11058 and its IRR as specified in DOLE D.O. 198 S. 2018, and DOLE's D.O. 13 and ensure contracts are aligned with these landmark regulations. For projects with signed contracts before the onset of the coronavirus pandemic, contractors need to check on DOLE's guidelines on drafting new contracts so provisions on employment details, i.e. accommodations, meals, etc. can be included as these are expected to be heavily affected by new guidelines on health and safety. Company code of disciplines may likewise need to be reviewed and re-written to consider pandemic guidelines and ensure employees/workers' full support and cooperation.

Pursuant to Section 21 of DOLE D.O. 198, s. 2018, "The total cost of implementing a OSH program shall be an integral part of the operations cost. It shall be a separate pay item in construction and in all contracting or subcontracting arrangements " to cover the cost inflicted during this Public Health Emergency. These costs include, but are not limited, to testing kits; personal protective equipment; workers' barracks; quarantine facilities; isolation rooms; disinfectants; sanitation equipment and facilities; and other expenses relative to compliance with safety and health standards during construction.

Contractors should conduct periodic audits (frequency to be determined based on a project scale and scope) to verify that the appropriate measures have been implemented and are maintained.

The site supervisors and safety officers are expected to conduct daily audits, and safety reports to management in order to make sure that the appropriate measures are implemented and followed.

Construction companies should expect to deal with heightened safety and health guidelines until such time that the pandemic has fully been eradicated, and:

1. Analyze contract requirements;
2. Comply with contractual notice requirements;
3. Adapt and Adjust schedule;
4. Coordinate and Cooperate with all participants; and

5. Document everything.

Risk Assessment and Response

1. All contractors would need to guarantee the minimum level of standards to protect the health of the workers engaged in the construction sites.
2. Before any activity is resumed, all hazards, due to the halting of work, must be reviewed and controlled.
 - 2.1. Workers involved should have proper understanding of the operations and environment condition checking
3. An integrated continuity plan should also be provided in the event of a partial or complete shutdown of jobsite or if jobsite operations are severely limited.
4. All contractors should complete an integrated continuity plan to respond to partial or complete shutdown of construction sites or in the case of a severe limitation of site operations.

The COVID-19 pandemic affects working hours and earnings in all businesses, globally. However, the construction industry is unique with respect to the COVID-19 because construction contracts typically contain provisions about time for performance and fees for failing to perform on time. There is no question that all participants in the construction industry have experienced, and will continue to experience, impacts on their operations because of COVID-19 and experts say the fallout is one more factor poised to affect construction firms. These impacts include, among others, schedule delays, workforce disruptions, equipment and supply chain disruptions, reduced productivity due to on site health and safety measures (e.g., social distancing, staggering of work, enhanced sanitary measures, etc.), permit delays or restrictions on new permits, and financing restrictions or cash flow shortages.

Therefore, it is critical that construction companies be proactive rather than reactive in dealing with the COVID-19 and it is highly recommended that they take the following steps with respect to the coronavirus:

1. Define – identify the company's main vulnerabilities (convene a meeting with senior management and decision-makers to identify potential impacts on the company).
2. Assess – understand if and how the company is prepared to deal with the company's main vulnerabilities (review any existing plans and procedures to ensure they are current and begin preparing business continuity and crisis management plans and procedures aimed at minimizing potential impacts on the company).
3. Implement and Manage – ensure the company's plans and procedures work (work with senior management and decision-makers to establish and embed response and recovery arrangements and confirm senior management and decision-makers understand their roles and support how the plans and procedures will be used).
4. Communicate and Remain Vigilant – ensure the company's teams are informed (assign clear responsibilities for internal and external communications).

This pandemic was not foreseeable and unfortunately, its duration and fallout remain uncertain. What is certain is that the world is transitioning. Being prepared for this will be essential to managing the outcome and minimizing negative impacts.

Monitoring

DTI-CIAP is revitalizing its Joint Administrative Order No. 01, S. 2011 with DOLE, DPWH, DILG and the Professional Regulation Commission (PRC) to strengthen coordination and enhance the implementation of the Construction Guidelines on Project Implementation for the period of Public Health Emergency, DOLE D.O. 13 and R.A. 11058 and its IRR as specified in DOLE D.O. 198 S. 2018, and specifically, enforce strict monitoring of construction activities.

The DOLE shall refer to the Philippine Contractors Accreditation Board (PCAB) its findings, after due process, on any act or omission committed by construction contractors in violation of labor standards, safety rules and regulations and other pertinent policies.

Effectivity

These guidelines shall take effect after approval by the CIAP Board and posting in the official gazette (www.officialgazette.gov.ph) and CIAP website (www.ciap.dti.gov.ph).

References

1. WHO – Getting your workplace ready for COVID-19, 19 March 2020
2. Philippines – Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines as of 15 May 2020
3. Philippines – COVID-19 Protocols for Construction Sites Workers Safety and Security Version 3 by Philippine Constructors Association (PCA) as of 25 April 2020
4. Australia – Building and Construction Industry: Minimizing the Risk and exposure to COVID-19 as of 9 April 2020
5. Canada – COVID-19 – Standardized Protocols for all Canadian Construction Sites Version 4
6. New Zealand COVID-19 V&H Construction Protocols Version 2
7. New Zealand – COVID-19 Health and Safety Protocols for New Zealand Residential Construction Sites Version 3, 22 April 2020
8. DOH – Administrative Order No. 2020-015, "Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation"
9. DOH Department Memorandum No. 2020-151, Interim Guidelines on Expanded Testing for COVID-19, reiterated under DOH D.M. No. 2020-174
10. DOH D.M. No. 2020-0220, s. 2020, Interim Guidelines on the Return-to-Work as of 11 May 2020
11. DPWH D.O. 39, S. 2020, Revised Construction Safety Guidelines for the Implementation of Infrastructure Projects during the COVID-19 Public Health Crisis, repealing D.O. No. 35, S. 2020
12. DTI - DOLE Interim Guidelines on Workplace Prevention and Control of COVID-19
13. DTI and DOLE Webinar on 8 May 2020
14. DOLE Labor Advisory No. 18, S. 2020, Guidelines on the Cost of COVID-19 Prevention and Control Measures, 16 May 2020
15. DOLE Department Order 13: Guidelines Governing Occupational Safety and Health in the Construction Industry
16. R.A. 11058, "An Act Strengthening Compliance with Occupational Safety and Health Standards and Providing Penalties for Violations thereof" and its Implementing Rules and Regulations as specified in DOLE D.O. 198 S. 2018
17. DOLE-DPWH-DTI-DILG-PRC Joint Administrative Order No. 1, Series of 2011

18. *EEI Guidelines on the COVID-19 Prevention and Control at the Workplace (Alert level code RED sub-level 2)*
19. *DMCI Work Resumption Protocols as of 22 April 2020*

Acknowledgment

The Construction Guidelines for Project Implementation during the period of Public Health Emergency would not have been possible without the patience, diligence and selfless dedication of the following members of the Technical Working Group (TWG) who religiously participated in the deliberations and drafting work:

Philippine Domestic Construction Board (PDCB)

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Norman K. Macapagal
Visayas
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Mindanao
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Lourdes Ledesma, M.D
Ramon F. Allado
Wilfredo H. Gueron

Philippine Constructors Association (PCA), Inc.

Randy T. Rollera
Arjan P. Vergara
Eduardo P. Trinidad

Government

Assistant Secretary Mariano R. Alquiza – DOLE
Assistant Secretary Antonio Molano Jr. – DPWH

The Technical Working Group (TWG) was ably assisted by the following staff of the Philippine Domestic Construction Board:

Leilani d.L. del Prado
Jocelyn C. Carrasco
Neri C. Najarro
Ariane Monique D. Balaing
Dana Lorraine C. Faunilo
Rose Ann A. Bolitras



15 June 2020

Atty. JAY DANIEL R. SANTIAGO
General Manager
Philippines Ports Authority (PPA)
Bonifacio Drive, South Harbor
Port Area, Manila

Subject: Construction Guidelines for Project Implementation during the period of Public Health Emergency

Dear Atty. Santiago:

Greetings!

In line with the President's declaration of Public Health Emergency in the country to address COVID-19, the Philippine Domestic Construction Board (PDCB), an implementing board of the Construction Industry Authority of the Philippines (CIAP), mandated to formulate policies, plans, programs, and strategies for the development of the Philippine construction industry organized a Technical Working Group (TWG) comprised of representatives from contractors of varying sizes and suppliers coming from Luzon, Visayas and Mindanao to formulate protocols for the industry for resumption of construction work in areas under quarantine.

As a result, we have developed the "Construction Guidelines for Project Implementation during the period of Public Health Emergency" to serve as reference for contractors and implementing agencies, to ensure viability of projects and protection from and spread of the coronavirus. The Guidelines were approved by the PDCB and CIAP Board on May 18 and June 2020, respectively.

These guidelines set key principles and minimum requirements that define responsible, healthy and safe operations for construction-related operations under COVID-19 and ensure the survival of business as well as the protection of workers. These guidelines include prevention, detection, and rapid response measures designed to achieve the principles above while maintaining business continuity across the construction industry.

These also present options or courses of actions which contractors may consider depending on applicability to the project's unique characteristics while maintaining minimum requirements based on guidelines by government authorities such as the IATF Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, Department of Trade and Industry (DTI) and Department of Labor and Employment (DOLE) Interim Guidelines on Workplace Prevention and Control of COVID-19, and DOH Department Memorandum No. 2020-220, Interim Guidelines on the Return-to-Work.

In this regard, may we respectfully furnish you with the copy of the approved Construction Guidelines (copy attached), for your reference. Further, may we also

PHILIPPINE DOMESTIC CONSTRUCTION BOARD
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
an Attached Agency of the Department of Trade and Industry

Off. Executive Building, Corner
Jaya Raya and P. O. Box 100, Manila

☎ +6321 8394 1001
🌐 www.pdcba.gov.ph

☎ +6321 8394 0791
🌐 PDCB@pdcba.gov.ph

request your kind assistance in disseminating these Construction Guidelines among your stakeholders, including contractors and implementing agencies.

You may also visit CIAP's website at www.ciap.dti.gov.ph for the latest updates and version of these Construction Guidelines.

For questions and clarifications, kindly email PDCB Secretariat at pdcb@dti.gov.ph.
Thank you for your usual support.

Sincerely,



DORIS U. GACHO

Executive Director, PDCB



SECTION IX

CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- ☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
- ☐ (g) Philippine Contractors Accreditation Board (PCAB) License; or Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid; and
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and
- ☐ (i) Project Requirements, which shall include the following:
 - ☐ a. Organizational chart for the contract to be bid;
 - ☐ b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - ☐ c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- ☐ (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☒ (n) Original of duly signed and accomplished Financial Bid Form; and

Other documentary requirements under RA No. 9184

- ☐ (o) Original of duly signed Bid Prices in the Bill of Quantities; and
- ☐ (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
- ☐ (q) Cash Flow by Quarter.

SECTION X

BIDDING FORM

Bid Form for the Procurement of Infrastructure Projects
*[shall be submitted with the Bid]***BID FORM**Date : _____
Project Identification No. : _____To: **Philippine Ports Authority**
PPA Building, Bonifacio Drive,
South Harbor, Port Area, Manila

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers _____, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: **Construction of Breakwater, Port of Nasugbu, Batangas**;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: _____;
- d. The discounts offered and the methodology for their application are: _____;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of _____ percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof

¹ currently based on GPPB Resolution No. 09-2020

included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the **Construction of Breakwater, Port of Nasugbu, Batangas of the Philippine Ports Authority.**
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

**STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS,
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED, WHETHER SIMILAR OR NOT SIMILAR IN NATURE**

Name of the Contract or Title Of the Project 1]	Owner's Name and Address	Nature/ Scope of Work 2]	Contractor's Role (in percentage) 3]	Total Contract Value At			Date of Award 5]	Value of Outstanding Works	Estimated Time of Completion	% of Accomplishment		Contract Duration 5]	
				Award	Project Completion	Escalated Value to Present Prices 4]				Planned	Actual	Start	Completed
A) Government Contracts i. On-going ii. Awarded but not yet started B) Private Contracts i. On-going ii. Awarded but not yet started													

NOTE:

- 1] As appearing or defined in the contract entered/executed by the parties
- 2] With special reference to the Scope of Works as described/enumerated in the advertised Invitation To Bid.
- 3] Indicate whether as Sole Contractor, Sub-Contractor or Member in a Joint Venture / Consortium
- 4] Indicate the FOREX used if Contract Value is expressed in a currency other than the Philippine Peso. Specify the "Escalation Factor" used to escalate the Contract Value from completion date to the advertisement date of the Invitation to Bid per section 23.11.2 (3) of R.A. 9184.
- 5] State Month and Year.

This Statement shall be supported by:
a) Notice of Award and/or Contract
b) Notice to Proceed

Name of Firm/Applicant

Authorized Signing Official

Date

STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC) SIMILAR TO THE CONTRACT TO BE BID

Name of the Contract or Title Of the Project	Owner's Name and Address	Nature/Scope of Work	Contractor's Role and Percentage Of Participation	Total Contract Value At			Date of Award	Value of Outstanding Works	Contract Duration	
				Award	Completion	Escalated Value to Present Prices			Start	Completed

NOTE :

1. The prospective bidder must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid.
2. This Statement shall be supported by:
 - a. Notice of Award and / or Notice to Proceed.
 - b. Project Owner's Certificate of Final acceptance issued by the owner other than the Contractor or Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory.

Name of Firm/Applicant_____
Authorized Signing Official_____
Date

EXPERIENCE RECORD ON SIMILARLY COMPLETED PROJECTS

Similar Major Categories of Work 1]	Unit of Measure	Quantity					Unit of Measure	Quantity
			Title of the Project	Title of the Project	Title of the Project	Title of the Project		
1. Rockworks (300-5,000 kg./pc.), offshore	cu.m.	42,887						

NOTE: 1] Submit the Certificate of Completion/Certificate of Acceptance by the project owner, Final Recapitulation/Bill of Quantities and/or Constructor Performance Evaluation System (CPES) ratings, 1st, 2nd & Final visit (if applicable). Projects with no Certificate of Completion/Acceptance and Recapitulation/Bill of Quantities shall not be considered.

2] The Owner's Certificate of Final Acceptance; or the Constructors Performance Evaluation Summary (CPES) Final Rating and/or the Certificate of Completion, must be satisfactory.

Name of Firm/Applicant

Authorized Signing Official

Date

(Revised Form : September 2012)

FINANCIAL DATA

- A. The prospective bidder's audited Financial Statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR), or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

	Year
1. Total Assets	
2. Current Assets	
3. Total Liabilities	
4. Current Liabilities	
5. Net worth (1-3)	
6. Net Working Capital (2-4)	

- B. The computation of the bidders Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC to be bid, as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

NFCC = _____

Attached herewith are certified true copies of the audited financial statements stamped received by the BIR or BIR authorized collecting agent for the latest/immediately preceding calendar year.

Name of Firm/Applicant

Authorized Signing Official

Date: _____

NOTES:

If Partnership or Joint Venture, each Partner or Member Firm of Joint venture shall submit separate financial statements.

LIST OF CONTRACTOR'S PERSONNEL

I hereby declare that the following key personnel enumerated below, with attached resume/bio-data, including valid PRC License, for the various positions / functions, are available for the project applied for:

Position of Key Personnel	Name	No. of Key Personnel	Similar Experience in the Position (Years) 1)	Total Experience in the Position (Years)	Attachment(s)	Annex(es)
Project Manager					PRC License (CE Preferred) Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Project Engineer					PRC License (CE Preferred) Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Materials Engineer II					PRC License (CE Preferred) Submit Valid and Renewed DPWH Certificate of Accreditation Submit Accreditation Identification Card as Materials Engineer Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Construction Safety and Health Officer					Certificate of Safety and Health Construction Related Course Issued by DOLE Accredited Trainings Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Foreman					Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Other Position(s)					Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "

NOTE: 1. Minimum qualification requirements: (work experience is similar in nature and complexity to the project to be bid with regard to Registration Particulars of the Contractor's License)

Project Manager - Five (5) years	Materials Engineer - One (1) year
Project Engineer - Three (3) years	Materials Engineer I - for projects costing up to 100M
Foreman - Five (5) years	Materials Engineer II - for projects costing more than 100M
Construction Safety and Health Officer - One (1) year	

Name of Firm/Applicant
REVISED FORM (September 2012)

Authorized Signing Official

Date

LIST OF CONTRACTOR'S EQUIPMENT UNITS

I hereby declare that the following equipment listed below which are owned, leased or under purchase agreement are in good operating condition and are available for the duration of the project:

DESCRIPTION (Type, Model, Make)	No. of Unit(s)	Capacity Output 2]	Owned, Leased and/or under purchase agreement 1]	Submitted Proof of Ownership/Leased/ Purchase Agreement (Mark as Annex "A.....Z")	OTHER INFORMATION (As Applicable)				
					Manufacturer	Engine Serial No.	Chassis No./ Name of Vessel	Location	Status

1] Indicate if owned or leased as listed in the Checklist/Bidding Documents. For owned equipment, as required, submit proof of ownership (i.e. deed of sale, sales invoice, official receipt). For Water Truck, Dump Truck and Transit Mixer submit LTO Certificate of Registration and valid Official Receipt. For owned barge/tugboat, submit Marina Certificate of Ownership and valid Cargo Ship Safety Certificate. For newly purchased barge/tugboat, submit Deed of Sale together with an application for Marina Certificate of Ownership duly received/authenticated by Marina with corresponding valid Cargo Ship Safety Certificate. For leased equipment, submit duly notarized copy of lease contract together with a copy of the Marina Owner's (Lessor's) Certificate and valid Cargo Ship Safety Certificate.

2] The unit of each equipment shall be as indicated in the Checklist/Bidding Documents, i.e. GW (for crane barge), DWT (for deck barge and hopper barge), TON (for crane, road roller and drop hammer), kg.-m/blow (for diesel hammer), cu.m (for dump truck), hp. (for tugboat, road grader, bulldozer and concrete vibrator), cfm (for compressor), gal. (for water truck with pump), amp. (for welding machine), bagger (for concrete mixer).

Name of Firm/Applicant

Authorized Signing Official

Date

REVISED FORM (January 2011)

Omnibus Sworn Statement for Sole Proprietorship

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status], [Nationality], and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of _____ with office address at _____;
2. As the owner and sole proprietor, or authorized representative of _____, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Construction of Breakwater, Port of Nasugbu, Batangas** of the **Philippine Ports Authority**, as shown in the attached duly notarized Special Power of Attorney;
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement for Partnership or Cooperative
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status], [Nationality], and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of _____ with office address at _____;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Construction of Breakwater, Port of Nasugbu, Batangas of the Philippine Ports Authority**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement for Corporation or Joint Venture

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status], [Nationality], and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of _____ with office address at _____;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Construction of Breakwater, Port of Nasugbu, Batangas**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: _____**

To: **Philippine Ports Authority**
PPA Building, Bonifacio Drive,
South Harbor, Port Area, Manila

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

CONSTRUCTION METHODOLOGY

Name of Project : _____
Proposed Project Description : _____
Location : _____

MINIMUM SCOPE OF CONSTRUCTION METHODOLOGY

A. BREAKWATER WITH 2-UNITS BEACON LIGHT

1. Supply and placing of 300-500 kg/pc. rocks (46,259 cu.m.)
2. Supply and placing of 3,000 kg/pc. rocks (22,565 cu.m.)
3. Supply and placing of 5,000 kg/pc. rocks (16,949 cu.m.)
4. Supply and installation of beacon lights & accessories (2 sets)

NOTES:

The narrative construction method will guide and familiarize the contractor and the PPA on how the project shall be carried out in accordance with the highest standard of workmanship.

The construction method shall be consistent with the Bar Chart / S-Curve Schedule, Equipment Schedule and Manpower Schedule.

Signature
(Authorized Signing Official)

MANPOWER SCHEDULE

Name of Project : _____

Proposed Project Description : _____

Location : _____

MANPOWER (Minimum)	CONTRACT DURATION (_____ Calendar Days)																								
	M O N T H L Y																								
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
Project Manager																									
Project Engineer																									
Materials Engineer II																									
Construction Safety and Health Officer																									
Foreman																									
Specify other applicable positions, ie.:																									
- Carpenter																									
- Steelman																									
- Mason																									
- Electrician																									
- Rigger																									
- Others																									

Signature
(Authorized Signing Official)

Name of Project : _____

Proposed Project Description : _____

Location : _____

[illegible]

Signature
(Authorized Signing Official)

Name of Project: _____

Proposed Project Description: _____

Location: _____

[illegible]

- The cash flow by quarter and payment schedule should be consistent with the Bar Chart and S-curb.
- Payment schedule shall not be more than once a month.

Signature
(Authorized Signing Official)

Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, _____ between Philippine Ports Authority with principal office at PPA Building, Bonifacio Drive, South Harbor, Port Area, Manila (hereinafter called the "Entity") and [name and address of Contractor] (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute [name and identification number of contract] (hereinafter called "the Works") and the Entity has accepted the Bid for [contract price in words and figures in specified currency] by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs):
 - i. Drawings/Plans;
 - ii. Specifications;
 - iii. Bill of Quantities;
 - iv. General and Special Conditions of Contract;
 - v. Supplemental or Bid Bulletins, if any;
 - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as