



Republika ng Pilipinas  
PANGASIWAAN NG DAUNGAN NG PILIPINAS  
(PHILIPPINE PORTS AUTHORITY)  
Marsman Bldg., South Harbor, Port Area  
Manila, Philippines

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PHIL. PORTS AUTHORITY  
Records & Information Sec.

17 August 1989

'89 AGO 31 P3:36

PPA MEMORANDUM CIRCULAR  
NO. 26 -89

T O : ALL PORT DISTRICT MANAGERS, PORT  
MANAGEMENT OFFICE MANAGERS, SHIPPING  
COMPANIES, PILOTS' ASSOCIATIONS AND  
OTHERS CONCERNED

SUBJECT : Establishment of Pilots'  
Boarding Stations Nationwide  
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In order to effectively and efficiently render pilotage service through the availability of pilotage equipment and facilities as mandated in Section 13 of PPA Administrative Order No. 03-85, and as reiterated in PPA Memorandum Circular No. 25-86, the following rules and regulations regarding the designation/establishment of pilots' boarding stations in all pilotage districts nationwide are hereby prescribed:

Section 1. SCOPE - This Regulation shall cover all vessels calling at the ports and harbors within the pilotage districts established by this Authority.

Section 2. DEFINITION OF TERMS - For purposes of this Circular, the following terms shall be understood to mean:

(2)

a) Pilots' Boarding Station - A designated place inside the harbor where vessels intending to berth/depart from the port are met/conducted back by the pilot.

b) Pilotage District - The water(s) and harbor(s) which comprise the territory of a pilotage area.

c) Harbor Pilot - A master mariner who is appointed by PPA to act as a pilot on any vessel engaged in foreign or coastwise trade within the limits of a pilotage district.

d) Chief Pilot - A harbor pilot who is elected by a majority vote of all the members of the Pilots' Association.

e) Pilotage Service - Service rendered by pilots on every vessel engaged in coastwise and foreign trade for entering a harbor and anchoring thereat, or passing through rivers or straits within a pilotage district, as well as docking or undocking at any pier, wharf or shifting from one berth to another.

f) Pilots' Association - An organization of harbor pilots within a pilotage district.

Section 3. GENERAL GUIDELINES, RULES/REGULATIONS

As a general rule, the following guidelines or regulations shall be strictly followed:

a) The pilots' boarding station shall serve as the initial point of meeting/servicing vessels calling at the pilotage district. The harbor pilot shall, therefore, commence pilotage entrance service by meeting and boarding the vessel at the designated/established pilots' boarding station and conduct the same to anchorage or berth. Similarly, each departure service from the port shall start by undocking the vessel and conducting it back to the pilots' boarding station.

b) Harbor Pilots should be available at any time as necessary to effectively perform their duties. In the case of pilots' associations, and whenever applicable, the Chief Pilot shall assign pilots on rotation schedule at the boarding station to provide continuous pilotage service for arriving/departing vessels.

c) Assessment of fees for pilotage entrance service shall be reckoned from the time the vessel is met by the pilot at the boarding station, and shall end when it is safely berthed or anchored. Likewise, pilotage fees for departure service shall begin from the time the vessel is undocked until it is brought back to said station. No additional fees for

incidental expenses incurred by the pilot in going to/returning from the pilots' boarding station shall be charged.

d) All individual pilots/pilots' associations shall provide forms in triplicate, and numbered consecutively, which shall be used as certificates for service rendered. The form shall include, among others, the following data or particulars:

1. Name, tonnage, draft of the vessel, and whether it is engaged in coastwise or foreign trade;
2. A detailed statement of fees due to the association and/or the individual pilot;
3. Name and signature of the Harbor Pilot on Duty;
4. Name and signature of the Master of the Vessel;
5. Designated Place of Pilots' Boarding Station;
6. Pilot's embarking and disembarking time.
7. Name of ship agent or local representative.

Copies of the certificates of service rendered, together with the financial report required under PPA

Administrative Order No. 03-85, shall be submitted to the Port Manager monthly and shall be kept on file for verification and records purposes.

- e) Any report of violation or non-compliance by the harbor pilot to utilize the designated/ established pilots' boarding station shall be subject to disciplinary action as provided for in Section 34, Article V of the aforesaid Order.

Section 4. ESTABLISHED PILOTS' BOARDING STATIONS - The following coordinates are the established pilots' boarding stations in the different pilotage districts of the country:

a) PDO - LUZON:

<u>Port/Harbor</u>	<u>Latitude</u>	<u>Longitude</u>
1. PMO - San Fernando		
San Fernando	16 38.6'N	120 17.6'E
Masinloc	15 33'N	119 53'E
Sta. Cruz	15 45'45"N	119 52'25"E
Aparri	18 24.5'N	121 38.0'E
Irene	18 28.5'N	122 05.2'E
San Vicente	18 25.8'N	122 15.5'E
Mission	18 19.2'N	121 54.0'E

(6)

Claveria	18 38.0'N	121 04'E
Maconacon Cove, Isabela	17 24.8'N	122 17.5'E

2. PMO-Batangas

Batangas City	13 45'30"N	121 01'00"E
Siain-Hondagua	13 58.3'N	122 01.0'E

3. PMO-Puerto Princesa

Puerto Princesa	09 44'28"N	118 43'29"E
Barton Pagdanan	10 27'14"N	119 08'00"E
Rio Tuba Mining Corp.	08 26'53"N	117 29'12"E

In all other ports not specified above, pilotage stations shall be at a distance of one (1) mile off from the port or anchorage.

4. PMO-Legaspi

Legaspi	Sula Point
Tabacco	San Miguel Point
Masbate	Two (2) miles off entrance Red Buoy
Jose Panganiban	Two (2) miles off Pinandungan Point
Pasacao	Harbor Limits

## b) PDO - Manila

<u>Port/Harbor</u>	<u>Latitude</u>	<u>Longitude</u>
1. PMO-South Harbor	14 33'19.8"N	120 55'56.0"E
2. MICT	14 36'20"N	120 53'45"E
3. PMO-North Harbor	Harbor's Entrance Buoy near breakwater.	

## c). PDO-VISAYAS

<u>Port/Harbor</u>	<u>Latitude</u>	<u>Longitude</u>
1. PMO-Cebu		
Foreign-North Channel		
Entrance	10 20'51"N	124 00'E
South Channel		
Entrance	10 13.6'N	123 53'E
Domestic-North		
Entrance	10 18'20"N	123 55'47"E
South Entrance	10 16'52"N	123 53'20"E
Toledo ACMDC Port	10 23'18"N	123 37'12"E
Naga PNOC Port	10 12'36"N	123 53'E
Danao City		
(Port Carmen)	10 34.7'N	124 03.3'E

(8)

Asturias (Prime White

Cement)

10 37.3'N

123 43.8'E

Alcoy, Cebu

9 43.3'N

123 31.4'E

2. PMO-Dumaguete

Port of Dumaguete

9 18'51"N

123 19'12.5"E

Private port of Central 0.2 to 0.5 Nautical miles

Azucarera de Bais

Seaward from the Channel

(CAB)

(Harbor) Entrance of South

Bais Bay

Private Port of Universal 0.2 to 0.5 Nautical miles

Robina Sugar Milling

Seaward from the Channel

Co., (URSUMCO)

(Harbor) Entrance of

North Bais Bay

Negros Occidental

Private Port of San

0.2 to 0.5 Nautical miles

Carlos Milling Co.,

Seaward from the Channel

Inc.

(Harbor) Entrance of

Refugio Pass

National Port of San

0.2 to 0.5 Nautical miles

Carlos City

Seaward from the Channel

(Harbor) Entrance of

Refugio Pass



## 3. PMO - Iloilo

Northern Entrance	10 43.5'N	122 43.5'E
Southern Entrance	10 35'N	122 30'E
Pulupandan	10 27'N	122 46'E
Banago	10 41'N	122 22.8'E

## 4. PMO - Tacloban

Foreign Vessels of 2,000 GRT or more	11 4.8'N	125 10.5'E
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## Foreign Vessels

below 2,000 GRT	11 7'N	125 8.5'E
Domestic Vessels	11 27'N	124 51'E
Ormoc Terminal Port	10 58.5'N	124 35'E
Isabel Terminal Port	10 52'N	124 24'E

## d) PDO - NORTHERN MINDANAO

<u>Port/Harbor</u>	<u>Latitude</u>	<u>Longitude</u>
1. PMO - Cagayan de Oro	08 31'5"N	124 40'E
2. PMO - Iligan	08 14'N	124 13'E
3. PMO - Nasipit		

Nasipit

One (1) nautical mile  
Northeast of Nasipit

(10)

Lumber Co. Lighthouse,  
Portside from Seaward of  
the Nasipit Cove Entrance

Masao & Butuan

Two (2) nautical miles  
North of the Pilot Station  
tower at Barrio Lumbocan,  
Butuan City

Other Points

Harbor Pilots shall be  
picked up at the Masao  
Pilot Boarding Station

4. PMO - Surigao

Foreign Vessels	09 51'30"N	125 28'30"E
Domestic Vessels	09 47'43"N	125 30'40"E

e). PDO - SOUTHERN MINDANAO

<u>Port/Harbor</u>	<u>Latitude</u>	<u>Longitude</u>
1. PMO - Davao	Sta. Ana Anchorage	
2. PMO - Zamboanga	06 53.7'N	122 04.2'E
3. PMO - Gen. Santos	06 5.5'N	125 12.5'E
4. PMO - Polloc	07 22'18"N	124 12'12"E

Section 5. PENALTY CLAUSE - Any pilot who is found to have violated any provision of this Circular shall be penalized in accordance with Section 36 of PPA Administrative Order No. 03-85.

Section 6. REPEALING CLAUSE - All PPA Orders, Rules or Circulars previously issued and inconsistent herewith are hereby repealed and modified accordingly.

Section 7. EFFECTIVITY - This Circular shall take effect immediately.

  
ROGELIO A. DAYAN  
General Manager