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July 3, 1981

① P.F.O.
② Office Policy

PPA ADMINISTRATIVE ORDER
NO. 09 - 81

T O : All Port Managers and Arrastre/
Stevedoring Contractors

SUBJECT : Guidelines in the Treatment of Special
Services Income of Cargo Handling
Contractors

In order for the arrastre/stevedoring contractors to share in the burden of accelerated development, construction and maintenance of port facilities they utilize, effective August 1, 1981, special services income shall no longer be considered as reimbursables and shall therefore be subject to government share. However, special services income prior to said date which are classified as reimbursables are not subject to government share since the contractor charged only at cost and did not add any mark-up or profit.

The term special services refers to that work of the contractor, not inherently regular in the normal undertaking of arrastre/stevedoring services, which include overtime work, standby time, hire of equipment and extra labor services such as rigging and rerigging ship's gear/boom, opening and closing hatches, lashing and un-lashing cargo, shoring and unshoring cargo, shifting cargo within the same hatch or on the same deck, pier lighting services, securing gang plank, making fast and letting go lines, recouping of bad order cargo, shifting of cargo from vessel to pier and return to vessel and other work analogous under the above circumstances.

This Order supersedes all orders inconsistent herewith.

E. S. BACLIG, JR.
General Manager