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| **ICTD FROM: OPCE-001** | | | |  | |  |
| **PPA OPCE USER ACCOUNT CREATION FORM** | | | |  |
| Declaration and Data Privacy Consent: The information I have given is true, correct, and complete. By submitting this form, I authorize the Philippine Ports Authority to collect, use, process and retain my personal data in accordance with the PPA’s Privacy Statement and for purposes specified in this form. | | | |  |
| **COMPANY NAME** |  | | | | |  |
| FIRST NAME | LAST NAME | MIDDLE NAME | POSITION | | Email  (will be used as username) |  |
|  |  |  |  | |  |  |
| **TYPE OF ROLE** | | | | | |  |
| Customer |  | | | | |  |
| **REMARKS:** RSU Filed and Dated: MM/DD/YYYY:  Subject to compliance to the PPA ICTD Security Policy as posted in the PPA website, The PPA Quality Management System (QMS) on MIS Support Process and Data Privacy Act (RA 10173) | | | | | |  |
| **REQUESTED BY:** (*signature over printed name*)  Company Authorized Representative | | | Date Signed:   Date: | |  |  |
| **IMPORTANT REMINDER:** The information contained herein should be kept confidential and should be used solely by the employee/s indicated in the name/s above. Should the security of such account be compromised, that account will be locked out or suspended until such time that security issue is resolved. | | | | | |  |

Help us serve you better. Please take a moment to give us your feedback by scanning the QR code and submitting the accomplished form. Thank you.



**GENERAL INSTRUCTIONS:**

1. Provide the company name.
2. Provide the first name, last name, middle name, position, and email address.
3. Indicate the type of role.
4. Check the box if customer, otherwise indicate the role.
5. Provide the name of the company authorized representative/requestor and date.