



**MINUTES OF BAC MEETING**  
HO-BAC-EP No. 105-2018

DATE : 03 January 2019  
TIME : 2:15 p.m.  
VENUE : Function Room B, 7<sup>th</sup> Floor, PPA Bldg.  
ATTENDANCE :

**BAC Members:**

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member
Josephine M. Napiere	-	Regular Member
Jan Pearl F. Portugal	-	Regular Member
Reynand C. Parafina	-	Provisional Member
Carlito M. Castillo	-	Provisional Member

*represented by: Allan L. Belen*

**Observers:**

Veronica Rivera	-	COA
-----------------	---	-----

**Secretariat:**

Lolita D. Solis	-	Head
-----------------	---	------

**Technical Working Group:**

Rolando T. Querubin	-	Head
Charlemagne V. Santillan	-	Member
Menandro Nantin	-	Member
Dante B. Tejada	-	Member
Jose Mari B. Polanco	-	Member
John Noel G. Dionisio	-	Member
Rodolfo L. delos Reyes	-	Member
Christopher H. Ornum	-	Member
Jovencio C. Pajinag	-	Member

**Contractors' Representatives:**

Alvin S. Chinchuntic	-	E.U. Jingco Const. Corp.
Ronnie Damondamon	-	Pacific Summit Const. Group, Inc.
Ron Angelo Caparas	-	Pacific Summit Const. Group, Inc.

## **CALL TO ORDER:**

The Head, BAC Secretariat read the attendance of the BAC Members, Observers, TWG, Secretariat Members, Other Attendees and Contractors' Representatives, whose presence were recognized as their names were called. Upon declaration of a quorum, the Chairperson called the Meeting to order at 2:18 p.m.

## **HIGHLIGHTS:**

1. The Head, BAC Secretariat presented the Agenda of the BAC meeting. It covered Pre-Bid Conference for the Construction of Port Operations Building & RoRo Ramp, Port of Maasin, Southern Leyte. After a motion duly made and properly seconded, the Agenda was adopted.
2. Pre-Bid Conference the Construction of Port Operations Building & RoRo Ramp, Port of Maasin, Southern Leyte.
  - 2.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions and specifications stipulated in the Bidding Documents. It shall discuss, clarify and explain, among other things, the eligibility requirements and the technical and financial components of the contract to be bid including questions and clarifications raised by the prospective bidders before and during the Pre-Bid Conference.
  - 2.2 The Head, BAC Secretariat reported that there were no written queries submitted by the prospective bidders, however, verbal queries were raised by the respective authorized representatives of the contractors for this project.
    - 2.2.1 Mr. Alvin Chinchuntic of E.U. Jingco Const. Corp. inquired about the number of bid documents to be submitted as well as the sealing of the documents. The Head BAC Secretariat replied that the bidder should submit one (1) original and six (6) duplicate copies of the bid documents and that the same should be individually sealed in an envelope. She likewise informed that bidders will be furnished a copy of the Important Reminders for the Pre-Bid Conference including the instructions on the Sealing and Marking of Bid Documents.
    - 2.2.2 Mr. Ramon Damondamon of Pacific Summit Const. Group, Inc. asked if a Purchase Agreement for the 1 unit water truck with pump equipment requirement is acceptable. Engr. Nantin answered that it is not acceptable. The requirement should be owned at the time of the opening of bids.
  - 2.3 The contractors were furnished a copy of the Important Reminders for the Pre-Bid Conference for their perusal.

2.4 The contractors were informed of the following time table:

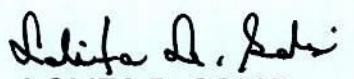
**CONSTRUCTION OF PORT OPERATIONS BUILDING & RORO RAMP,  
PORT OF MAASIN, SOUTHERN LEYTE**

<b>Deadline</b>	<b>Date</b>	<b>Time</b>	<b>Place</b>
Submission of Bids	16 January 2019	Not later than 1:00 p.m.	BAC Office
Opening of Bids	16 January 2019	2:00 p.m.	Function Room

3. There being no other matters to discuss, the meeting was adjourned at 2:25 p.m.

Certified Correct:

Approved:

  
**LOLITA D. SOLIS**  
Head, BAC Secretariat

  
**MARK JON S. PALOMAR**  
Chairperson, BAC