



Bonifacio Drive, South Harbor, Port Area, Manila 1018, Philippines, P.O. Box 436, Manila, Philippines
Tel. No. (0632) 527-8356, Fax. No. (0632) 527-4855, <http://www.ppa.com.ph>

September 23, 2014

MEMORANDUM

TO : **RC HEADS**
- Head Office
- Field Offices

FROM : **The Chairperson**
PPA Change Management Team

SUBJECT : **SURVEY RE VOLUNTARY SEPARATION/RETIREMENT
UNDER THE PPA RATIONALIZATION PLAN**

PPA Change Management Team (CMT) is seeking the approval of the Governance Commission for GOCC (CGC) on voluntary separation/retirement from government service for interested PPA personnel and avail of the incentives under EO 366.

Pending approval of GCG, we would like to determine the number of personnel who are interested to avail of this retirement scheme. Per EO 366 and its IRR, a funded position shall be offered for abolition for every employee who opted for voluntary retirement/separation. Likewise, voluntary retirement/separation shall not exceed the number of remaining abolished positions. Hence, application will be subject to further evaluation and review of the CMT and Placement Committee (PC) once our request is approved by GCG and there is no guarantee that all applications will be approved.

In this regard, may we request assistance in the distribution of the attached **Survey Form 1** to interested personnel and return the duly accomplished forms to HRMD **not later than September 30, 2014.**


ARMANDO L. GUZMAN

Encl: a/s

VISION

By 2030, PPA shall have provided globally competitive port service in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability.

MISSION

1. Provide reliable and responsive services in ports, sustain development of community and the environment, and be a model corporate agency of the government.
2. Establish mutually beneficial, equitable and fair relationship with partners and service providers.
3. Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.
4. Establish a world class port operation that is globally competitive adding values to the country's image and reputation.

Pa 5370-14

SURVEY ON VOLUNTARY SEPARATION/RETIREMENT
PPA Rationalization Plan
Deadline of Submission to HRMD: September 30, 2014

I am interested to apply for voluntary separation/retirement from government service and to avail of the corresponding incentives under EO 366. I understand that there is no guarantee that my application will be approved.

Name : _____

Age : _____

Plantilla Position : _____

Salary Grade : _____

Responsibility Center : _____

Remarks/justifications for the interest, if any:

Signature Over Printed Name

Date Signed

For CMT Secretariat and HRMD use only:

Receipt Date : _____