

**QUALIFICATION STANDARDS**  
**(Minimum Requirements)**

Position	<b>PERSONNEL SPECIALIST/HRMO E-099-4; E-099-5 (CDD)</b>
Salary Grade	13
Education	Bachelor's degree
Experience	None required
Training	None required
Eligibility	Career Service (Professional); Second Level Eligibility
Additional requirements	<p><b>For Item No. E-099-4</b></p> <ul style="list-style-type: none"> <li>• Knowledge in the evaluation/assessment of the effectiveness of trainings.</li> <li>• Knowledge in the application of L&amp;D System under PRIME-HRM</li> </ul> <p><b>For Item No. E-099-5</b></p> <ul style="list-style-type: none"> <li>• Knowledge in the design and concepts of e-learning solutions tailored to the needs of employees.</li> <li>• Knowledge in the use of authorizing tools e.g. iSpring and video presentations using Powtoon.</li> <li>• Knowledge in the application of L&amp;D System under PRIME-HRM.</li> </ul>